

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 11th November 2019 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present		In Attendance	
Cllr S Potter (SP)	Chair	Mrs J Bunting	Clerk & RFO
Cllr T Wright (TW)	Vice-Chair		
Cllr K Greateorex (KG)		Cllr J Shephard	Ward Councillor DDC
Cllr D James (DJ)		PCSO Paul Miller	Northamptonshire Police
Cllr R McDonnell (RMCD)		Simon Phipps and Karen Fletcher	CIL Working Party
Cllr J Shephard (JMS)		Three members of the public	

19/2120 Apologies for Absence

Apologies for absence were received from Cllrs: A Dale (holiday), C Mackaness (personal) and R Wilson (personal). These apologies were accepted.

19/2121 To record Members Declarations of Interest (on Agenda items only)

Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

Councillor	Agenda Item	Nature of Interest
Cllr J M Shephard	Planning agenda item 10(f)	Personal

19/2122 To sign the Minutes of the last full Council Meeting held on Monday 14th October 2019 and the Extra-Ordinary Council Meeting held on Tuesday 4th November 2019

Council unanimously APPROVED the minutes of the last full Council meeting held on Monday 14th October 2019 and the extra-ordinary council meeting held on Tuesday 4th November 2019 as a true and accurate record. The minutes were signed by the Chair with no administrative amendments.

19/2123 Public Open Forum Session

Members of the public addressed the Parish Council summarised as follows: -

- a) Concern was expressed by residents regarding the current consultation by DDC regarding Article 4 Directions which affected their property. TW confirmed that the Parish Council would be responding but advised the residents to make their own representations to DDC.
- b) A resident requested an update on the NWRR consultation.

19/2124 District Councillor's Report on matters arising since last meeting

- a) JS reported that he had attended a recent meeting with the Chair at DDC. The meeting had been useful and the minutes from that meeting had been circulated. The Planning Officer at DDC had confirmed that NCC, who were now marketing the land for phase 3 of Buckton Fields, had made no approach regarding any pre-application discussions. There had also been no pre-application request made by the promoters of Buckton Fields primary school.

JS confirmed that he had spoken with Paul Watson from Preston Hedges Academy Trust who was himself chasing up the matter. The Clerk was requested to follow up the correspondence the Parish Council had had with the DfE in April. **Action: Clerk**

- b) DDC had been generally supportive of a community facility, similar to The Tuning Fork near Rugby, and this could be funded to a certain extent in a S106 Agreement. JS has spoken with the Architect who had designed The Tuning Fork and had asked him to prepare outline drawings and costings.
- c) JS reported that he has a meeting at DDC on 15th November 2019 to discuss CIL payments and the cap rule. He will report to Council at the meeting in December.

19/2125 County Councillor's Report on matters arising since last meeting

- a) JMS reported that NCC's budget consultation starts on the 13th November 2019 and will run until the 24th December 2019. This will probably be the last budget before the unitary changes. A 3.99% increase in Council Tax was proposed, 1.99% was a core rise and 2% was the social care precept. NCC employees had not had a pay rise for some years and the Council was hoping to make a 4% salary increase in the next financial year. Northamptonshire remains one of the lowest Council Tax areas in the country and £23.2m of savings have been made from a budget of £447.71m.
- b) Due to the General Election in December the pre-election period, Purdah, started on the 11th November 2019. JMS explained that in a pre-election period, councils should not publish any material which appears to be designed to affect public support for a political party.

19/2126 Northamptonshire Police PCSO Update Report

- a) PCSO Miller reported that there had only been one crime to note since the last meeting. Several vehicles had been broken into at a company in Pitsford Road.
- b) Regular checks are undertaken at the school normally at 8.00 a.m. when he is on duty.
- c) A talk on road safety to the children has been arranged for the 12th November 2019.
- d) Following concerns raised by DJ about parking on pavements and speeding at Buckton Fields, PCSO Miller confirmed that he undertakes regular checks of the area but as the development is still unadopted he has no police powers but gives advice to parishioners.
- e) He has looked at a handheld speed gun for use on Brampton Lane where there is a 40mph speed limit but suggested that the highway signage needs to be improved with 40mph speed signs at both ends of Brampton Lane. The Clerk was requested to contact NCC Highways. **Action: Clerk**

19/2127 Agree Re-adoption of Equal Opportunities Policy

Resolved: To re-adopt as circulated following amendments suggested by TW at the October Council meeting.

19/2128 Community Infrastructure Levy (CIL) Working Party Presentations

The Chair confirmed that the CIL working party had been working on several potential projects and three initiatives were now being put forward to the Parish Council as follows: -

- a) CCTV cameras for the pocket park and the main entrance to the park to protect new play equipment and the environment generally. There was a problem with constant vandalism. The keys to the monitoring box would go to the PCSO and only he could check the footage. Electricity would run from a streetlight in Howard Lane. The cost was approximately £10,000.
- b) On street electric vehicle charging points. The Government is providing £4.5m up to March 2020 and 75% of the capital cost of a project is available through grant funding up to a

maximum of £100,000. Five areas in the parish had been identified allowing for sixteen chargers.

- The Green Spring Close x 4 chargers
- Village Hall x 2 chargers
- Church Street x 4 chargers
- Howard Lane/Humfrey Lane x 6 chargers

NCC Highways had confirmed that they would have no problem with the Parish Council owning the chargers but the Council would be responsible for their maintenance along with the cost of a metered electricity supply. Quotations and installation costs had been received from three suppliers. A demonstration model would be brought to the December meeting. The cost would be approximately £58,000 and if the grant application was successful the Parish Council's contribution would be approximately £14,500. To be eligible for a grant the chargers would have to be made available to the public 24 hours a day. The Parish Council would have to fund the cost of the whole project and then claim the money back. It was noted that a grant application would have to be submitted as soon as possible. JS advised Councillors that a public consultation should also proceed as soon as possible on the five potential sites put forward.

Resolved: The Parish Council agreed, in principle, to the provision of electric charging points although some concern was raised by DJ regarding the number of chargers proposed and on-going maintenance costs to the Council. The working party would be instructed to submit a grant application for funding as soon as possible. The working party would be requested to draft a CIL public consultation survey to send out to parishioners for the Parish Council to approve at the December Council meeting.

- A quote had been received for Automatic Number Plate Recognition (ANPR) cameras at both entrances to the village and two entrances to the development at Buckton Fields. The cost was £24,954 including VAT which included one year's maintenance. The cameras would show to the Police vehicles of interest and those not registered with the DVLA.
- The members of the working party were thanked for their work and attendance at the meeting.

Action: CIL Working Party

19/2129 Planning

- Land at Brampton Lane, Boughton (Buckton Fields East) Phase 1 Update
Request for a 20-mph speed limit – response from NCC Highways
TW reported that a response had now been received from NCC Highways and summarised as follows: -
There appeared to be some misunderstanding regarding information that may have been interpreted on the designated speed limit for Buckton Fields. The speed limit for the estate roads had been designed to incorporate a 30mph speed limit. As new residents occupy the minor estate roads there will be an increase in on street parking and the actual speed that drivers will be able to travel at will be slower than this limit. A Community Speed Watch initiative was suggested if speeding remained a concern for the Parish Council. JMS stated that she was very disappointed with the response.
- Land at Brampton Lane, Boughton (Buckton Fields West) Phase 2 Update
Phase 3 Sale of land by NCC Meeting at DDC
Reported above.
- Buckton Fields Primary School Update
Reported above.

- d) Consider response to new planning application: -
DA/2019/0755 Boughton Mill Farm, Welford Road, Chapel Brampton NN6 8AB (Boughton Parish)
Conversion and extension of stable and two storey dwelling (revised scheme)
Resolved: This was an important historic site and the Parish Council objected to the application based on the loss of character of the existing barn and over development of the site. The proposals were more suited to an urban environment not a rural one. The plans would conflict with local planning policy.
- DA/2019/0820 3 Devonshire Close, Boughton NN2 8RY
Demolition of single storey rear extension and construction of larger replacement single storey rear extension
Resolved: No objection to the proposals. However, the Parish Council were also aware of a current planning application for 2A Devonshire Close and if building works were to take place on both properties at a similar time it may adversely impact on neighbours in such a small road. If DDC could consider any suitable planning conditions that would be helpful.
- DA/2019/0834 2A Devonshire Close, Boughton NN2 8RY
Single storey extension
Resolved: No objection to the proposals. However, the Parish Council were also aware of a current planning application for 3 Devonshire Close and if building works were to take place on both properties at a similar time it may adversely impact on neighbours in such a small road. If DDC could consider any suitable planning conditions that would be helpful.
- e) To consider Consultation Notice of Article 4(1) Direction Daventry District Council
Resolved: The Clerk was requested to respond to DDC. Councillors considered that the proposals for the properties selected were random and piecemeal and were a form of further unnecessary legislation and control. Any major changes to properties would be regulated through the normal planning process. The consultation will run to the 6th December 2019. **Action: Clerk**
- f) **19/2106 NCC Application Number 19/00045/CCDFUL**
Land off A5199 Northampton Road (North West Relief Road) (previously circulated)
The construction of new roads (Northampton North West Relief Road) on land South of the A5199 Northampton Road between the Brampton Health Golf Centre and the River Nene, including two new roundabouts and links bridging over the River Nene to Brampton Land and over the Northampton loop of the West Coast mainline to connect with the Dallington Grange development.
 The Chair updated the meeting and reported that the Parish Council had now formally responded to the consultation. An email supporting the Parish Council's submissions had been received from Moulton Parish Council. The application was due to be heard by the Development Control Committee at NCC on Tuesday 19th November 2019. The meeting would be attended by members of the Parish Council. JMS confirmed that she had already registered to speak.
Resolved: The Parish Council had requested the Transportation Consultant to attend the Development Control Committee meeting on the 19th November and his fee of £150 plus VAT was agreed.

19/2130 Finance/Legal

- a) The Financial Statement/Bank Reconciliation for the month ending 31st October 2019 had previously been circulated and approved by Cllr Wilson.

Resolved: To approve the Financial Statement/Bank Reconciliation which was signed by the Chair as a true and accurate record.

b) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Total Amount (including VAT)	VAT
Boughton Village Hall	C2188	Village Hall Hire 11 th November 2019	£18.00	
J Bunting	C2189	October 2019 Salary (net of deductions)	£1,062.01	
MGT Design Ltd	C2190	Monthly Website Maintenance October 2019	£90.00	£15.00
J Bunting	C2191	Parish Office Expenses October 2019	£65.00	
Cllr S Potter	C2192	Chairman Allowance 2019/2020	£500.00	
Leigh Day Solicitors	C2193	Legal costs and Counsel's fees in connection with advice in respect of NWRR consultation	£2,200.00	£370.00
The PCC for Northamptonshire	C2194	Part funding of PCSO costs 1/10/2019 to 31/03/2019	£6,231.37	
M & K Gardening	C2195	Village Greenworks	£226.61	
Stirling Maynard Transportation	C2196	Professional Fees for Addendum to Transport Assessment NWRR Consultation	£780.00	£130.00
Northamptonshire County Council	C2197	S50 Street Works Licence application for mobile speed indicator device Brampton Lane	£300.00	
Total Cheque Payments			£11,472.99	

c) For information the following direct debit payments to Aviva Pensions was reported for the months ending 31st October 2019.

	Date	Total
Monthly Administration Fee	23/09/2019	£45.00
ER & ER Pension Contribution	03/09/2019	£52.14

- d) Consider payment of grant to Boughton Village Hall (£500)
Resolved: A grant application for £500 towards the refurbishment of outside rendering and a step at the Village Hall was approved. **Action: Clerk**
- e) Consider Budget proposals/projects for the financial year 2020/2021
Resolved: To discuss at the December Council meeting. **Action: RW/TW/DJ/Clerk**
- f) Consider request by Boughton PCC for grounds maintenance 2020/2021 (£1,417)
Resolved: To defer this item to the December Council meeting.
CIL Payments Update
 The Chair reported that a CIL payment of £35,276.04 had been received from DDC.
- g) Agree signing of additional bank account opening forms
Resolved: Agreed that the Chair and Vice-Chair sign the forms for the opening of an additional Business Reserve account.
Resolved: To transfer the sum of £35,276.04 from the current Business Reserve Account to the new Business Reserve Account as an opening balance. **Action: Clerk**
- h) Monthly income received was reported as follows: -

Payee	Details of Payment	Amount
Daventry District Council	CIL Payment	£35,276.04
Nat West Bank	Gross Interest October 2019	£11.98

19/2131 Highways

- a) The Clerk reported that the S50 Street Licence had been completed and a utilities search requested from NCC. The SID device had verbally been ordered but final confirmation to the supplier would be given once the paperwork had been submitted. NCC had quoted for the installation of the post in the sum of £431.28 plus VAT which was a substantial saving on the quote from the supplier.
Resolved: To accept the quote from NCC in the sum of £431.28 **Action: CM/Clerk**

19/2132 Good Neighbour Scheme Update

RMCD reported that there was nothing further to report. **Action: RMCD/TW**

19/2133 Monthly Reports from the representatives of the Village Hall, Pocket Park and

- a) Village Hall
 There was nothing to report.
- b) Boughton Pocket Park
 There was nothing to report.
- c) Boughton Primary School
 There was nothing to report.
- d) JMS reported that the Richard Humfrey Charity was meeting on the 12th November 2019.

19/2134 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

- a) Following a proposal from the Chair **it was resolved** to change the time of future full council meetings to 6.30 p.m. from December 2019 on a six-month trial basis.
- b) JS suggested using the Church Rooms as an alternative venue for meetings. There would be no charge and the room was available on a Monday evening. **It was resolved** to leave meetings at the Village Hall but Councillors would review the proposal in January 2020.
- c) The Clerk reported that the Parish Council had been contacted by a resident in Howard Lane regarding ownership of a small parcel of land and the siting of a bench seat. The

Clerk was requested to ask the resident for a copy Land Registry plan to evidence ownership.

- d) The Clerk reported that she was trying to establish the street lighting authority for the new development off Welford Road and would report back to Council in December.

Action: Clerk

- e) The Clerk reported that a new roundabout sponsorship contract had now been signed to start on the 2nd January 2020. She would liaise with the local company who had shown previous interest in sponsoring the roundabout on the A508 Harborough Road at the top of Vyse Road.

Action: Clerk

- f) DJ voiced concerns regarding outstanding matters at Buckton Fields such as road surfacing and road markings. JS confirmed that once Phase 1 has been completed, and MGH were still building, the road resurfacing and marking will follow. JS and JMS had recently met with a surveyor for NCC regarding the poor condition of the primary school site which has now been transferred to NCC. JS confirmed that he would follow this up.

19/2135 Date of Next Meeting

The next meeting of the Parish Council will be held on Monday 9th December 2019 at 6.30 p.m.

The meeting closed at 9.10 p.m.

Cllr S Potter
Chair

Date: 9th December 2019

Annex 1 - Summary of Actions

Action	Who	Min No.
Write to Department for Education for progress report on Buckton Fields Primary School	Clerk	19/2124(a)
Contact NCC Highways regarding speed signage in Brampton Lane	Clerk	19/2126(e)
Progress CIL initiatives	CIL Working Party	19/2128
Complete planning application responses to DDC	Clerk	19/2128(d)
Respond to Consultation Notice of Article 4(1) Direction DDC	Clerk	19/2128(e)
Payment of Monthly Invoices	Clerk	19/2129(b)
Action grant payment to Village Hall	Clerk	19/2129(d)
Progress Budget 2020/2021	RW/DJ/CM Clerk	19/2129(e)
Progress opening of additional Business Reserve Account	Clerk	19/2129(g)
Progress mobile SID Brampton Lane	CM/Clerk	19/2130(a)
Remove and add bank signatories	Clerk	
Progress Good Neighbour Scheme	RMCD/TW	19/2123
Progress enquiry by a resident regarding bench seat and bus stop sign in Howard Lane	Clerk	19/2133(c)
Investigate street lighting authority for development on land at Welford Road	Clerk	19/2133(d)
Progress contract for roundabout sponsorship A508	Clerk	19/2133(e)