

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 10th June 2019 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present			
Cllr S Potter (SP)	Chair	In Attendance	
Cllr T Wright (TW)	Vice-Chair	Mrs J Bunting	Clerk & RFO
Cllr D James (DJ)			
Cllr C Mackaness (CM)			
Cllr R Wilson (RW)		Seven Members of the Public	

19/2044 Apologies for absence

Apologies for absence were received from Cllrs: K Greatorex, A Dale, Mrs R McDonnell, Mrs J Shephard. These apologies were accepted.

19/2045 To record Members Declarations of Interest (on Agenda items only)

Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

Councillor	Item	Nature of Interest
Cllr C Mackaness	Minute 19/2058 (a) Land at Boughton Green	Personal

19/2046 To sign the Minutes of the last full Council Meeting held on Monday 13th May 2019

Council unanimously APPROVED the Minutes of the last Council meeting held on Monday 13th May 2019 as a true and accurate record. The Minutes were signed by the Chair with no administrative amendments.

19/2047 Public Open Forum Session

Members of the public addressed the Parish Council summarised as follows:-

- a) A resident raised concerns with the new traffic modelling figures for the proposed North West Relief Road.
- b) Residents voiced their concerns regarding planning proposals at Owl Barn, Boughton Grange, Harborough Road North, Boughton.

19/2048 District Councillor's Report on matters arising since last meeting

There was nothing to report.

19/2049 County Councillor's Report on matters arising since last meeting

There was nothing to report.

19/2050 PCSO Update Report

PCSO Miller reported that during the last four weeks there had been no significant crimes to note. There had been a burglary on the 5th June 2019 but because of security measures at the property the alarm had been activated. Following crime prevention advice given to residents at Buckton Fields there was nothing to report. The Area Sergeant was compiling an advisory letter which PCSO Miller suggested the Parish Council could use to send to offending companies whose HGV vehicles were accessing the village.

19/2051 Consider Community Engagement and Communication Strategy

Resolved: Cllr James would draft a Policy and this would be considered at the July meeting. This would incorporate the Council's current Communications Policy. A Working Party was suggested.

Action: DJ

19/2052 Consider review of how the Parish Council can further support and influence the timely delivery of Community Infrastructure, Services and Facilities

General discussion took place and it was noted that as this would interlink with a Community Engagement and Communication Strategy, Councillors agreed that these matters be reviewed together. Cllr James would report back to the July meeting.

Action: DJ

19/2053 Planning

a) **DA/2011/0666 Land at Brampton Lane, Boughton (Buckton Fields) Update**

TW reported that there were no major issues to report, however, some progress was being made on the delivery of a primary school.

b) **DA/2019/0049 Land at Brampton Lane, Boughton (Buckton Fields West)**

TW reported that at the Council meeting in March the Parish Council had discussed an application by Bloor Homes to revise all the house types in Phase 2. The Parish Council had objected. However, following further consultation with councillors and discussions with Bloor Homes at the Buckton Fields Liaison Forum the Parish Council had written to the Planning Officer at DDC to withdraw the original objection. The application had now been approved, with conditions, by DDC.

c) **Consider response to new planning application: -**

**DA/2019/0084 (amended) Hilltop House, 9 Howard Lane, Boughton NN2 8RS
Construction of an outbuilding ancillary to main residential dwelling**

Resolved: Councillors noted the amendments that were proposed to mitigate the impact of the development, however, were of the opinion that this remained a large building. The Parish Council resolved to maintain their objections as outlined in previous correspondence to DDC dated the 9th April 2019. Additionally, the Parish Council continued to support the objections of neighbours who have raised their concerns.

Action: Clerk

**DA/2019/0346 Owl Barn, Boughton Grange, Harborough Road North, Boughton NN2 8SW
Change of use of barn/games room to dwelling with two off-road parking spaces**

The concerns raised by residents was discussed further. The Parish Council's previous objections to an annexe were noted.

Resolved: Objections on the grounds of highway policy and overdevelopment of the site which would affect the character and amenity of the area. The Clerk was requested to invite the Planning Officer to a site visit with the Parish Council and neighbours. Cllr John

Shephard would be invited to the meeting and would be requested to ask that the application be heard by the Planning Committee at DDC.

Action: Clerk

19/2054 Finance

a) The Financial Statement/Bank Reconciliation for the month ending 31st May 2019 had previously been circulated and approved by Cllr Wilson.

Resolved: To approve the Financial Statement/Bank Reconciliation which was signed by the Chair as a true and accurate record.

b) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Total Amount (including VAT)	VAT
Boughton Village Hall	C2138	Village Hall Hire 10 th June 2019	£18.00	
J Bunting	C2139	May 2019 Salary (net of deductions)	£1,062.01	
MGT Design Ltd	C2140	Monthly Website Maintenance May 2019	£90.00	£15.00
J Bunting	C2141	Parish Office Expenses May 2019	£65.00	
Natalie Green & Co	C2142	Payroll services for year ended 5 th April 2019 and Auto- enrolment submissions April to March 2019	£456.00	£76.00
Boughton Primary School	C2143	Charge for use of School Hall Annual Parish Meeting 21 st May 2019	£18.00	
J Bunting	C2144	Reimbursement to Clerk for purchase of stationery, parking and refreshments for Annual Parish Meeting	£27.93	
Came & Co	C2145	Insurance Renewal 2019/2020	£696.67	
M & K Gardening	C2146	Village Greenworks Including refurbishment of bench seats and removal of vegetation on footpath in Humfrey Lane	£687.08	
The Parish Noticeboard Company	C2147	Parish Noticeboard for Buckton Fields	£2,117.90	£352.98
TOTAL Cheque Payments			£5,238.59	

- c) For information the following direct debit payment to Aviva Pensions was reported for the month ending 31st May 2019.

	Date		Total
EE and EE Pension Contribution	3 rd May 2019	Direct Debit	£35.85
Monthly Administration Fee	22 nd May 2019	Direct Debit	£45.00

- d) **Resolved:** To approve the recommendations from Came & Company for the insurance renewal with Hiscox to May 2020 for a three-year term. Cllr Wilson confirmed that quotes had been received from two other insurance providers.

Action: Clerk

- e) Future CIL payments - Working Party update

RW reported that a further meeting had been held on the 7th June 2019 and options were being considered for improving existing facilities and investment in new projects such as CCTV, ANPR, public charging points for electric cars, a community bus and additional staff. There was, however, still some uncertainty on the amount of CIL monies that the Parish Council would receive.

Action: RW

- f) Monthly income received was reported as follows: -

Payee	Details of Payment	Amount
Nat West Bank	Gross Interest May 2019	£10.33

19/2055 Highways

- a) CM reported that she and the Clerk had a meeting with NCC Highways on the 17th June 2019 to investigate a permanent speed indicator device in Brampton Lane.

Action: CM/Clerk

- b) CM reported that NCC Highways had confirmed the works agreed at a recent on-site meeting for additional signage and white lining in Church Street/Vyse Road but could not confirm a time scale.

- c) CM reported that ducting works on behalf of Gigaclear will be carried out in Moulton Lane, Church Street, Butchers Lane and Humfrey Lane during June, July and August.

Resolved: The Clerk was requested to contact the John Henry Group to request if the work in Moulton Lane could be undertaken in August during the school summer holiday.

Action: Clerk

- d) CM reported that NCC Highways were holding public information events for the Northampton North West Relief Road at Duston Community Centre on the 11th June 2019 and The Pastures Community Centre in Kingsthorpe on the 15th June 2019. The public would be able to view plans and ask questions.

Resolved: To call an extra-ordinary meeting of the Parish Council if needed.

- e) DJ reported that there had been a recent incident at Buckton Fields when an ambulance could not locate a patient as there was no street signage for Baddeslade, Pegasus Close and Walpole Way.

Resolved: The Clerk would contact the developers as a matter of urgency.

Action: Clerk

19/2056 Other Matters

- a) Good Neighbour Scheme Update

TW reported that seven volunteers had now been identified.

Action: RMCD/TW

- b) The Chair reported that the recent Annual Parish Meeting had been well attended and he read out a letter from Boughton Primary School commending the Council on the success.

19/2057 Monthly Reports from the representatives of the Village Hall, Pocket Park and Boughton Primary School

Village Hall

RW reported that bookings were still going well and the Village Hall was financially sound. He had spoken to the Chair of the Village Hall regarding the use of future CIL monies.

Boughton Pocket Park

- a) The Police had spoken to a resident following the burning of householder rubbish in the Park.
- b) Following the recent AGM, the Chair was keen to have CCTV in the Park and RW suggested that funds for this could be raised through the parish precept. It was noted, however, that there could be issues with data protection.

Primary School

The Chair reported that the lane at the side of the school leading to the staff car park had recently been repaired by the landowner.

19/2058 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

- a) The Chair reported that a large sign advertising a development by Mulberry Homes at Moulton had recently been located on Boughton Green.

Resolved: The Clerk was requested to contact the Enforcement Officer at DDC.

Action: Clerk

- b) CM reported that she had been invited, as a private individual, to attend the Settlements and Countryside Local Plan (Part 2) for Daventry District Independent Hearing starting on the 11th June 2019 for two days. She had been concerned with Boughton's designation as a secondary service village being wrongly classified. CM stated that the consultation had been a very complicated process and requested that the Parish Council endorse a statement that she would be submitting as part of her representations. This was approved by the Parish Council with the proviso that it would be made clear to the Inspector that CM was not attending the Hearing as a Parish Councillor but as a private individual.

Action: Clerk

19/2059 Date of Next Meeting

- a) The Chair confirmed that the next meeting of the Parish Council will be held on Monday 8th July 2019 at 7.00 p.m.

The meeting closed at 8.50 p.m.

Cllr S Potter
Chair

Date: 8th July 2019

Annex 1 - Summary of Actions

Action	Who	Min No.
Draft Community Engagement and Communication Strategy and review delivery of community infrastructure, services and facilities for consideration by full Council at the July Council meeting	DJ	19/2051 & 19/2052
To complete planning application responses to DDC	Clerk	19/2053c
Request a site visit with the Planning Officer, members of the Parish Council and residents regarding proposals for Owl Barn, Harborough Road North	Clerk	19/2053c
Request District Councillor Shephard to call in application for Owl Barn, Harborough Road North	Clerk	19/2053c
Payment of Monthly Invoices	Clerk	19/2054b
Process insurance renewal with Came & Company	Clerk	19/2054d
Progress Working Party to consider future CIL projects	RW	19/2054e
Meeting with NCC Highways 17 th June 2019	CM/Clerk	19/2055a
Progress signage and white lining in Vyse Road and Church Street with NCC Highways	CM	19/2055b
Request if ducting works can be undertaken in Moulton Lane in August	Clerk	19/2055c
Attend NWRR Public Exhibitions	All/Clerk	19/2055d
Contact developers at Buckton Fields to request street signage for Walpole Way, Pegasus Close and Baddeslade as a matter of urgency	Clerk	19/2055e
Progress "Good Neighbour Scheme"	RMc/TW	19/2056a
Contact the Enforcement Officer at DDC regarding advertising signage by Mulberry Homes on Boughton Green	Clerk	19/2058a
Endorse CM statement for Independent Hearing - Settlements and Countryside Local Plan (Part 2) for Daventry District	Clerk	19/2058b