

# BOUGHTON PARISH COUNCIL

6 Horseshoe Close, Brixworth NN6 9EQ

Tel: (01604) 882527

Email: [boughtonpc@btconnect.com](mailto:boughtonpc@btconnect.com) Website: [boughtonnorthants.co.uk](http://boughtonnorthants.co.uk)

2<sup>nd</sup> April 2019

Dear Councillor

## NOTICE OF MEETING OF PARISH COUNCIL

To Members of Boughton Parish Council. YOU ARE HEREBY SUMMONED to attend the next ordinary meeting of the Council to be held at Boughton Village Hall, Butchers Lane, Boughton on Monday 8<sup>th</sup> April 2019 at 7.00 p.m. for the purpose of transacting the following business.

Members of the Public and Press are invited to address the Council at its Open Forum session.

*Jayne Bunting*

Jayne Bunting  
Clerk to the Council & RFO

Item No	AGENDA
1	Apologies for absence received from Councillors not in attendance
2	<b>Record any Declarations of Interest (on Agenda items only)</b> <i>(Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate).</i>
3	Approve the Minutes of the last full Council meeting held on Monday 11 <sup>th</sup> March 2019
4	<b>Public Open Forum Session</b> <i>(Members of the public are invited to address the Council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Representations shall not require a response at the meeting nor start a debate. Members of the public should address the Chair of the meeting, who may direct that a written or oral response be given).</i>
5	Ratify the co-option appointments of Cllr James & Cllr Mackaness
6	PCSO update report
7	District Councillor's Report on matters arising since last meeting
8	County Councillor's Report on matters arising since last meeting
9	To Approve re-adoption of Document Retention Policy and Street Lighting Policy
10	<b>Planning (Cllr T Wright)</b>
	<u>DA/2019/0049 Land at Brampton Lane, Boughton (Buckton Fields West) update</u>
	a) Buckton Fields Residents Group update
	b) Consider response to new planning applications: -
	<u>DA/2019/0084 Hilltop House, 9 Howard Lane, Boughton NN2 8RS</u> Construction of an outbuilding ancillary to main residential dwelling
	c) <u>DA/2019/0121 Bunkers Hill House, Moulton Road, Pitsford (Boughton Parish)</u> Installation of window to south elevation
	d) <u>DA/2019/0122 Bunkers Hill House, Moulton Road, Pitsford (Boughton Parish)</u> Listed Building Consent for installation of window to south elevation
	e) <u>DA/2019/0214 2 Jaccorin Close, Boughton NN2 8XG</u> Extension to existing porch

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	f) <u>DA/2019/0272 Ulverscroft, Vyse Road, Boughton NN2 8RP</u> <u>Two storey extension over existing garage and new gates to existing piers</u> <u>(revised scheme)</u>
<b>11</b>	<b>Finance/Legal (Cllr R Wilson)</b>
	a) Approve Financial Statement/Bank Reconciliation as at 31 <sup>st</sup> March 2019
	b) Approve proposed cheque payments since last meeting to date and any additional invoices circulated at the meeting
	c) Approve Asset Register as at 31 <sup>st</sup> March 2019
	d) Consider alterations, including the addition of shelving, to the Telephone Kiosk in Church Street to a Book Exchange at a cost of £300
	e) Consider request by a resident to change part of the existing signage from "Telephone" to "Book Exchange"
	f) Consider application from the Parochial Church Council for a grant in the sum of £1,375 for grounds maintenance at Old St John's Church, Boughton Green
	g) Agree budget for Annual Parish Meeting 21 <sup>st</sup> May 2019
	h) Future CIL payments - Working Party update
	i) Approve Annual Direct Debit payments for Employer Pension Charge to Aviva
	j) Report intermediate review for the 2018/2019 financial year PKF Littlejohn
	k) Report monthly income received
<b>12</b>	<b>Highways</b>
	a) Purchase of mobile Speed Indicator Device (update)
	b) "Priority to Oncoming vehicles" sign Vyse Road (update)
<b>13</b>	<b>Other Matters</b>
	a) Good Neighbour Scheme update (Cllr R McDonnell)
<b>14</b>	Monthly Reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities
<b>15</b>	Urgent Matters for Report Only (Notified to the Chair before the Meeting)
<b>16</b>	Date of Annual Parish Council Meeting Monday 13 <sup>th</sup> May 2019 at 7.00 p.m.
<b>17</b>	Date of Annual Parish Meeting Tuesday 21 <sup>st</sup> May 2019 at 7.00 p.m. Boughton Primary School