

## BOUGHTON PARISH COUNCIL

### Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 11<sup>th</sup> June 2018 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

**Present:** Councillors: S Potter (Chair), T Wright (Vice-Chair), J Clarke, A Dale, K Greatorex, Mrs R McDonnell, Mrs J Shephard, S Trott, R Wilson

**In Attendance:** Mrs J Bunting – Parish Clerk

**Other Attendees:** None

#### **18/1862 Apologies for Absence received from Councillors not in attendance**

Apologies for absence were received from District Councillor John Shephard.

#### **18/1863 To record Members Declarations of Interest (on Agenda Items Only)**

Councillors declarations of interest are recorded in their statutory declarations which are held on the parish council website.

Councillor	Agenda Item	Nature of Interest
Cllr S Trott	Finance agenda item 13 (d) Joint Funding of a PCSO with Spratton ward parishes	Personal

#### **18/1864 To sign the Minutes of the last full Council Meeting held on Monday 14<sup>th</sup> May 2018**

**Resolved:** To approve the Minutes of the last full council meeting held on Monday 14<sup>th</sup> May 2018 which were signed by the Chair as a true and accurate record.

#### **18/1865 Public Open Forum Session**

There were no questions from members of the public.

#### **18/1866 To receive District Councillor's Report on matters arising since last meeting**

There was nothing to report.

#### **18/1867 To receive County Councillor's Report on matters arising since last meeting**

Cllr Mrs Shephard reported that following the Best Value Review of NCC recommendations had been made by the Government Inspector for plans for the introduction of two unitary authorities in Northamptonshire. One would cover the north and the other the west of the county. A public consultation will start on the 13<sup>th</sup> June 2018 until the 24<sup>th</sup> July 2018. A formal consultation with town and parish councils will take place later in June. A final submission must be made to the Government by the 31<sup>st</sup> August 2018.

### **18/1868 Agree appointment of representatives**

The following appointments were agreed: -

Village Hall	Cllr J Clarke
Richard Humfrey Charity	Cllr J Clarke (for a further three years from 5 <sup>th</sup> July 2018)
Boughton Pocket Park	Cllr K Greatorex
Boughton Quarry Liaison Forum	Cllrs S Potter, J Clarke and Mrs J Shephard
Buckton Fields Liaison Forum	Cllrs J Clarke, Mrs J Shephard, R Wilson, T Wright

### **18/1869 Agree adoption of 2018 Standing Orders**

**Resolved:** That the new Model standing Orders 2018 be adopted. Previously circulated.

### **18/1870 Agree adoption of General Data Protection Regulations (GDPR) Data Map**

**Resolved:** That the GDPR Data Map be adopted. Previously circulated.

### **18/1871 Agree adoption of Annual Plan 2018/2019**

**Resolved:** That the Annual Plan 2018/2019 be adopted. Previously circulated.

### **18/1872 Report on Daventry District Council Community Governance Review**

The Chair reported that DDC are to carry out a community governance review and representations were invited before the 18<sup>th</sup> July 2018. During a community governance review the District Council could, for example, make changes to the size of a parish council, to increase or decrease the number of parish councillors, create wards, or amend existing wards, alter boundaries between existing parishes, create, merge, or abolish parishes. Details had previously been circulated and the review was noted by councillors.

### **18/1873 Planning**

To consider responses to the following new planning applications: -

- a) DA/2011/0666 Land at Brampton Lane (Buckton Fields) Update  
Mixed use development comprising of up to 1050 dwellings (C3), B1 employment, residential care home (C2) park and ride facility of up to 500 spaces, local centre (A1/A2/A3/A5), primary school, public open space and associated highways and drainage infrastructure. All matters reserved except access, internal spine road and development (layout, scale, appearance and landscaping) within the site area as defined on plan ref: P16-0295 17 (Revised scheme)  
The Chair reported that NCC Highways were still in discussions with the developers. There has been some progress but until there has been a formal and final response from Highways the application will not be going to the Planning Committee at DDC and it is, therefore, unlikely that the application will be going to 27th June Planning Committee. The next meeting after 27th June is 18th July and then planning meetings are every four weeks (instead of every three) until the 10th October meeting, because of the 'summer timetable' being introduced.
- b) Councillors agreed that a meeting of the Buckton Fields Liaison Forum should take place as soon as possible. Cllr Clarke stated that the Forum was losing impetus and that there were on-going issues with phase 1 of the development that needed to be

addressed with the developers through the Forum. The Clerk was requested to liaise with Cllr John Shephard as a matter of urgency.

c) Consider planning application DA/2018/0391 Whytegates, Vyse Road, Boughton Fence on top of existing wall and replace front gates

Councillors raised some concerns that the plan submitted was not very clear in terms of measurements for them to make a definitive decision. The Clerk was requested to liaise with the Planning Officer at DDC for further clarification before a decision could be made.

d) Buckton Fields Residents Meeting update

Cllr Wright reported that there was nothing further to report as the intention had been to arrange a further meeting before the next meeting of the Buckton Fields Liaison Forum so that any residents' issues could be raised at that meeting. There had been no date fixed for the next meeting of the BFLF.

e) DA/2016/1144 Land off Holly Lodge Drive, Boughton, Gladman Developments

The Chair reported that a court date had been fixed for 12<sup>th</sup> June 2018 for the court to decide if the applicant could proceed further with an appeal.

**18/1874 Finance**

a) The Financial Statement/Bank Reconciliation for the month ending 31<sup>st</sup> May 2018 had previously been circulated and approved by Cllr Wilson.

**Resolved:** To approve the Financial Statement/Bank Reconciliation which was signed by the Chair as a true and accurate record.

b) **Resolved:** The following cheques be approved for payment. A list had previously been circulated and approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	C2026	Hall Hire BPC Meeting Full Council 11 <sup>th</sup> June 2018	£18.00	LGA 1972 s112
Mrs J Bunting	C2027	Clerk's May 2018 Salary (net of deductions) including backdated 2% rise in Clerk's salary scales from 1 <sup>st</sup> April 2018	£1,131.71	LGA 1972 s 112
MGT Design Ltd	C2028	Monthly website maintenance May 2018	£90.00	LGA 1972 s112
Mrs J Bunting	C2029	Monthly Parish Office Expenses May 2018 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s112
Signs of Cheshire	C2030	Supply of 12 x board magnets for noticeboard in Church Street	£12.00	LGA 1972 s112
M & K Gardening	C2031	Village Green Works	£441.29	OSA 1906 s6
M & K Gardening	C2032	Village Green Works	£37.08	OSA 1906 s6
<b>Total Cheque Payments</b>			<b>£1,773.41</b>	

c) Income for May 2018 was reported as follows: -

Payee	Details of Payment	Amount
HMRC	VAT Refund	£340.56
Nat West Bank	Gross Interest for May 2018	£2.12

d) For information the following direct debit payments to Aviva Pensions were reported for the month ending 31<sup>st</sup> May 2018.

	Date		Total	Power
ER & EE Pension Contributions Aviva	14/05/2018	Direct Debit	£52.04	LGA 1972 s112
ER Monthly Administration Fee	23/05/2018	Direct Debit	£45.00	LGA 1972 s112

e) General Power of Competence

A report from the clerk had previously been circulated.

**Resolved:** That Boughton Parish Council as at 11<sup>th</sup> June 2018 meets the three criteria for eligibility (Localism Act 2011 s8) set out in a statutory instrument known as the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.

f) Consider the joint funding of a dedicated PCSO post with Spratton Ward parishes

Cllr Trott, having declared an interest, left the meeting at 7.30 p.m. and took no part in the discussion.

The Chair reported that following a decision taken at the full council meeting in May he had endeavoured to speak to the Chairs of the other ward parishes. He had now spoken with two and it appeared that they had not undertaken the same in-depth diligence with the PCSO contract as Boughton Parish Council.

The Chair considered that the employment of a PCSO would give the advantages of: -

- Connectivity with the Police
- Help with traffic calming and parking
- School supervision
- Local crime visits/crime prevention
- NHW support
- Regular PCSO incident reports (in-depth knowledge)

However, he felt that there were risks associated with: -

- A disproportionate cost allocation for Boughton parish
- Control/share of control over the PCSO's working hours
- Spending 25% of the 2018/2019 precept

- Boughton parish council would have to sign up for 12 months (with a 6-month notice period)

The Chair considered that the priorities for parishioners were: -

- Safety
- Crime Prevention
- Roads and Traffic

The Chair invited comments from councillors.

Cllr Wright stated that her concerns remained, and whilst she would support the positives, Boughton parish would be paying the majority share of the costs and the parish council still did not know what they would be getting.

Cllr McDonnell agreed with Cllr Wright on balance but agreed to go ahead.

Cllr Dale agreed to go ahead.

Cllr Clarke agreed in principle but expressed concern with the share of the costs for Boughton and there had been no guarantee of the time that the PCSO would spend in the parish. He expressed concern with the joint and several liability issues in the contract. Cllr Clarke felt there was still more to consider and whilst the parish council were in favour, in principle, he was anxious with the financial burden on the parish in comparison with the other parishes.

Cllr Greateorex, whilst, he had some sympathy as to how the calculation of cost had been worked out, was in favour having witnessed the vandalism in the Pocket Park.

Cllr Judy Shephard agreed to go ahead and stated that it would be very bad if the council did not proceed. She felt that the council could always re-consider if they did not like it.

Cllr Wilson, who had spent a considerable amount of time reviewing the PSCO sponsorship and the contract with Northamptonshire Police, stated that, in principle, he was in favour of having a PCSO. The question of absenteeism in the contract had still to be re-negotiated by District Councillor Shephard with Northamptonshire Police. Subject to this he considered that the contract with the Police was now acceptable. However, he felt that there was still a lot of work to be undertaken with the Sponsors Agreement with the other ward parishes. Cllr Wilson stated that there was an obligation on the parish council to ensure that every contract entered into represented value for money. He referred councillors to "The Good Councillors Guide" and quoted "It is essential that the council is seen to provide value for money. This means ensuring that public money is spent efficiently to provide an effective service".

He advised that the basis on which the funding formulae had been calculated remained a concern for him and that in his view the relationship with the other parishes was inequitable. There was an obligation on the parish council to ensure that the PSCO sponsorship represented value for money for residents of Boughton parish. A meeting with the other parishes should take place to re-negotiate the share of costs.

The clerk advised councillors as follows: -

*“Parish Councils are responsible for public money and, as the Responsible Financial Officer of the Council, my concerns remain that Boughton has been asked to pay the ~~majority-largest (31%)~~ contribution of the costs towards the employment of a PCSO (£11,748) and the Parish Council has no indication of the level of service that will be provided to the parish.*

*Using a specific funding calculation linked to the number and rateable value of Band D houses in each parish Boughton is required to pay the greater share of the costs, an amount that is equal to 25% ~~of this year's precept on an annualised basis~~ which is not related to the nature of the service that the PSCO is going to provide.*

*Whilst, recognising that there are a number of potential advantages to a PCSO dedicated to the Parish, the Parish will be fortunate to benefit from circa 40 days per annum (when considering holidays, sickness, training, administration etc), a daily rate of £294. The Parish Council needs to consider if this is a good return on Boughton tax payers money and does it demonstrate best value.*

*My concerns should be noted by Councillors and will be recorded in the Minutes”.*

A general discussion took place. Councillors in favour of the PCSO sponsorship agreement, as it stands, were of the view that the council could proceed now with a review of the cost sharing arrangement at the end of the first twelve months by the five parish councils to ensure the cost allocation reflected the activities of the PCSO. On this basis a motion to move a vote was proposed by Cllr Greatorex and seconded by Cllr Mrs Shephard.

**Resolved:** That Boughton Parish Council agree to joint fund a dedicated PCSO post with the Spratton Ward parishes (Harlestone, Pitsford, Spratton, and Church with Chapel Brampton), at a cost of £11,748 per annum for a 12-month period which would be reviewed by the Parish Council thereafter, subject to issues raised in the 14<sup>th</sup> May 2018 Minute No: 18/1855 (I) (ii) being resolved-

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The motion was proposed by Cllr K Greatorex  
The motion was seconded by Cllr Judy Shephard

The clerk was requested to take a recorded vote.

Councillors for the proposition: Four  
Councillors against the proposition: Three  
Councillors abstaining from the vote: One

**Resolved:** That the Chair would be the Special Point of Contact (SPOC) for the council.

Cllr Trott re-joined the meeting at 8.00 p.m.

g) Consider funding assistance to Boughton Cricket Club

The clerk reported that the cricket club had been awarded a grant in the sum of £1,999 towards the cost of a new mower from Northamptonshire Community Foundation.

**18/1875 Highways**

a) Traffic Survey Results

Consideration was given to the results of a recent traffic survey undertaken in Vyse Road, Moulton Lane and Howard Lane which had been circulated with a report from the clerk. Although it appeared that traffic speeds had reduced in Vyse Road and Moulton Lane, following the introduction of traffic calming measures, traffic speed remained a problem. The Chair reported that he and the clerk were meeting with NCC Highways on the 25<sup>th</sup> June 2018 regarding the loan of a mobile activated speed camera to the parish. The location of the camera would include Buckton Fields as residents had raised concerns with speeding traffic on Brampton Lane. Whilst the volume of traffic had remained approximately the same from the last survey undertaken in April 2015 it has increased for Vyse Road.

b) Moulton Lane Closure 17<sup>th</sup> June 2018

The Chair reported that Moulton Lane will be resurfaced the width of the road from Church Street to the 30mph de-restriction signs at the end of Moulton Lane. The product used is micro-asphalt which is very quick drying. However, the programme is constantly (due to commitments in other areas of the County) changing so that the dates may change nearer the time. Highways were aware that the road passes by the school and any road closure would be between 9 a.m. and 3.00 p.m. This did not mean, however, that residents or users of the school will not be able to gain access to Moulton Lane during the hours of the road closure and Highways had been requested to keep the parish council closely informed so that the clerk could inform the school. Cllr Wright reported that she had received a request from a resident that the work was undertaken during the summer school holiday. Councillors did not consider the request to be acceptable as NCC Highways will work closely with local residents to ensure that disruption was kept to a minimum.

c) Cllr Trott raised concern that parked vehicles from a business in Humfrey Lane were now overflowing into Vyse Road. The Chair responded that he would arrange a meeting with the Managing Director of the business to discuss the situation.

**18/1876 Environment**

a) Remedial works to the area around the Chestnut Tree in Church Street update

Cllr Wright reported that work to remove the hebe planting around the chestnut tree had taken place but disappointingly there appeared to be substantial root debris remaining. Cllr Wright would report back to council once she had a further opportunity to inspect the area.

**18/1877 Other Matters**

a) Report on attendances since last Council Meeting: -  
CPRE Planning Roadshow 7<sup>th</sup> June 2018

Cllr Wright reported that she and the Chair had attended a recent CPRE planning roadshow. Topics covered included procedures involved in dealing with planning matters that face parish councils and planning responsibilities from national to local level. Cllr Wright stressed that it was important for councils to keep up to date with planning legislation which would include the forthcoming changes to the National Planning Policy Framework.

- b) NHW/Community Crime Prevention Event  
The clerk reported that a crime prevention event at the beginning of July organised by NHW had been postponed until later in the year.
- c) Monthly reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities
  - i. Village Hall  
Cllr Clarke stated that there was nothing to report but expressed his continuing concern with the lack of volunteers to the committee.
  - ii. Boughton Pocket Park  
Cllr Greateorex reported that arrangements were being put in place for the Annual Bonfire in November. A local business had contributed £500 towards the event.
  - iii. Boughton Primary School  
There was nothing to report.
  - iv. Richard Humfrey Charities  
There was nothing to report. The next meeting will be held in November.

**18/1878 To agree any new “Welcome to Boughton Letters”**

There were no new Welcome to Boughton letters.

**18/1879 Urgent Matters for Report Only (notified to the Chair before the Meeting)**

- a) Local Government Reform in Northamptonshire had already been reported under agenda item 18/1867 County Councillor’s Report.
- b) The clerk was requested to give apologies for the Parish & Town Councils Meeting at DDC on the 14<sup>th</sup> June 2018 as no councillor was available to attend.

**18/1880 To Confirm Date of Next Meeting**

The next full council meeting will be held on Monday 9<sup>th</sup> July 2018 at 7.00 p.m. in Boughton Village Hall.

The meeting closed at 8.25 p.m.

Signed as a true record of the above meeting.

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Cllr S Potter (Chair)

9<sup>th</sup> July 2018