

BOUGHTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 13 November 2017 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), A Dale, Mrs R McDonnell, Mrs J Shephard, S Potter, S Trott, T Wright

In Attendance: District Councillor J Shephard
Mrs J Bunting – Parish Clerk

Other Attendees: Thirteen members of the public

17/1793 Apologies for Absence received from Councillors not in attendance

- a) Apologies for absence were received from Cllr R Wilson (holiday).
It was resolved to accept the apologies received.

17/1794 To record Members Declarations of Interest (on Agenda Items Only)

Councillors declarations of interest are recorded in their statutory declarations which are held on the Daventry District Council website.

Councillor	Agenda Item	Nature of Interest
Cllr T Wright	11(d) Planning DA/2017/0790 Redwood, Butchers Lane, Boughton	Personal and Prejudicial Adjacent Neighbour

17/1795 To sign the Minutes of the last full Council Meeting held on Monday 9th October 2017 and the Planning Meeting held on Monday 23rd October 2017

It was resolved to approve the Minutes of the last full council meeting held on Monday 9th October and the Planning Meeting held on Monday 23rd October 2017 which were signed by the chairman as a true and accurate record.

17/1796 Matters arising from the previous Minutes

- a) Dog Bin at the entrance to Boughton Pocket Park
Cllr Greatorex reported that a recent utilities enquiry with NCC Highways had highlighted a high voltage cable and a mains gas supply along the entrance to the pocket park. A trial trench had been advised before a dog bin could be sited at this location.
- b) To report on the provision of car park
It was resolved to defer this until the January 2018 meeting.
- c) General update on joint funding of a PCSO – email from District Cllr John Shephard
It was resolved to discuss this matter under item 12(a) Finance on the agenda.

17/1797 Public Open Forum Session

- a) An agent representing the land owners of Guyse House in Humfrey Lane spoke in support of a proposed planning application. Councillors noted his comments.
- b) An adjacent neighbour spoke in support of the proposals to convert Boughton Grange into two dwellings.
- c) The new co-chairs of governors at Boughton Primary School welcomed the support of the Parish Council and looked forward to working with Councillors in the future.

17/1798 To receive a report from Howkins & Harrison – Guyse House, Humfrey Lane

The Planning Consultant for the landowners updated Councillors on the proposed plans for the site which involved demolishing the existing bungalow and replacing it with two four bedroomed dwellings. The existing access would be widened. An earlier planning application had been withdrawn as the previous plans had caused some concern with the Parish Council and the Planning Officer at DDC. These concerns had now been addressed and his clients were now embarking on a community engagement exercise before a revised application was submitted to DDC. NCC had advised that based on the evidence of finds in the local area there may have to be an archaeological investigation. It was reported that a mound on the site was almost certainly a mound of soil from a tennis court at The Rectory adjacent to the site. It was noted that there was nothing on the current plans to show the replacement of an old oak tree, which had been felled some time ago, and which had been assured.

17/1799 Report from Preston Hedges Academy Trust – update on Buckton Fields Primary School

A new primary school at Buckton Fields would be established by the Preston Hedges Academy Trust which is a small academy trust based at the primary school at Wootton Fields. Although the school at Buckton Fields was in its early stages the plan was to open in September 2019. The school will serve the growing development at Buckton Fields. The plan was to have a two-form entry school with 60 pupils in each year group growing to a 420 pupil school. The school will start with 30 pupils in Reception. The Trust will oversee the catchment area and will keep the Parish Council fully engaged as the project develops. A website had recently been set up. It was anticipated that building would begin in the summer of 2018 and it was reported that the Trust had recently delivered a school within 11 months. The Trust was formed in 2016 and their aim was to have 6 to 8 primary schools by 2022/23 on the western fringes of Northampton. However, it was difficult to project a growth plan beyond that period. Representatives of the Trust were invited to the next meeting of the Buckton Fields Liaison Forum in February 2018 and it was noted that the Parish Council would be keen to be involved at the design stage, as it was suggested that community facilities at the school would be advantageous.

17/1800 To receive District Councillor's Report on matters arising since last meeting

Cllr Shephard stated that he would welcome an indication in principle on the provision of a PCSO to be shared between the Spratton ward parishes. Councillors gave assurances that the Parish Council were still on board with the project but on the information provided could not make a firm decision. The Chairman stated that the Parish Council would have to see a more robust Heads of Terms and remarked that it would be preferable to have a dedicated Officer. Cllr Shephard reported that the other parishes have indicated the same

and he would have expected a Heads of Terms to have been published by now. He agreed to progress matters with the office of the PCC.

17/1801 To receive County Councillor's Report on matters arising since last meeting

Cllr Mrs Shephard reported that NCC's budget consultation was on-going and £115m savings would have to be made over the next 4 years. Winter gritting routes will be cut back but £35,000 a week savings had been made on their buildings portfolio following the relocation to Angel Square.

17/1802 To consider change of date of the next full council meeting to the 15th January 2018

It was resolved to change the date of the next full council meeting to Monday 15th January 2018 from the 8th January 2018.

17/1803 Planning

To consider responses to the following new planning applications: -

a) **DA/2011/0666 Land at Brampton Lane**

Mixed use development comprising of up to 1050 dwellings (C3), B1 employment, residential care home (C2) park and ride facility of up to 500 spaces, local centre (A1/A2/A3/A5), primary school, public open space and associated highways and drainage infrastructure. All matters reserved except access, internal spine road and development (layout, scale, appearance and landscaping) within the site area as defined on plan ref: P16-0295 17 (Revised scheme)

It was resolved to agree the response to the consultation to Buckton Fields Phase 2 prepared by Barry Waine. The Community List agreed at full council on the 9th October 2017 would be submitted with the response. Cllr Shephard agreed to endorse the response at DDC and had been promised a meeting with officers from NCC to discuss the promotion and marketing of phase 3 of the site which had raised concerns with Councillors.

b) **DA/2017/0961 Land at Brampton Lane, Boughton (Buckton Fields)**

Reserved matters application (two access roads connecting Buckton Fields East & Buckton Fields West

It was resolved: No objection but the Clerk would clarify if the application referred to the spine road with the Planning Officer.

c) **DA/2017/0851 (Amended) Boughton Grange, Harborough Road North, Boughton**

Change of use to Boughton Grange from single dwelling to two dwellings including the construction of two detached dwellings, including the use of the Coach House as an annex to Boughton Grange South

It was resolved: In view of the amendments proposed, which now included the use of the Coach House as an annex to Boughton Grange South, the Parish Council had no objections, however, this was subject to the approval of NCC Highways to the proposals for an improved access leading to the Harborough Road North.

d) **DA/2017/0790 Redwood, Butchers Lane, Boughton NN2 8SH**

Conversion of existing garage to habitable rooms, single storey extension to form garage. External alterations to form parking area.

It was resolved: No objection, however, councillors requested that the following points be considered by DDC as planning conditions: -

- Councillors were mindful of the practicalities of the project as it progressed as access to the application site from Butchers Lane was along a shared driveway. In that regard, it would be important that any potential disruption to adjacent neighbours was kept to a minimum.
 - Construction vehicles must not be left on the highway as Butchers Lane was very narrow and highway access should not be impeded for the public or emergency vehicles.
 - As the property was in the conservation area all existing walls should be retained.
 - As the property was within the conservation area all materials should be in keeping.
 - The existing wall was built in Northamptonshire stone and this should be used to build the continuation of the wall.
 - Councillors requested that the wall should be constructed last to avoid access problems for adjacent neighbours.
- e) **DA/2017/0974 17 Dixon Road, Boughton NN2 8XE**
Engineering works comprising levelling of front driveway, construction of timber retaining wall, replacement of boundary fence and installation of decking to rear (retrospective)
It was resolved: No objection.
- f) **NMA/2017/0088 Land at Brampton Lane, Boughton**
Non-material amendment to application DA/2013/0994 (construction of 376 dwellings) amendment to the private driveway to front of Plot B136
It was resolved: No objection.
- g) **General Update on Phase 1 Buckton Fields (East) and Phase 2 Buckton Fields (West)**
 The Chairman briefly summarised the draft Minutes of the recent Buckton Fields Liaison Forum which would be circulated to Councillors in due course. Bloor Homes phase 1 would be completed in June 2018 and Martin Grant Homes in 2019. It was noted with concern that some of the conditions were not being met and the Travel Plan was an area of concern.
- h) **General update on Boughton Quarry/Pitsford Quarry**
- i) Cllr Mrs Shephard reported that a liaison meeting had been held on the 8th November 2017. Some concrete sleepers had been laid across the quarry entrance at Pitsford to prevent bikes from entering the quarry although these would not interfere with the highway.
 - ii) Sand had been removed at Pitsford Quarry and is going to Harlestone Quarry to be sold.
 - iii) Some earth had been dumped in the lay-by on Brampton Lane to prevent litter being dropped, in particular lager cans, on an area of land behind the fence.
 - iv) The wheel wash was now working.
 - v) The condition of the entrance to Boughton Quarry and the gate house was on-going.
- i) Cllr Mrs Shephard agreed to draft a response to the Northampton Local Plan (Part 2) Sites Consultation which included the further consideration of a small land parcel east of, and adjacent to, the Buckton Fields development. Cllr Shephard reported that this land had been considered previously by NBC for residential development and had been rejected due to the detrimental impact that further traffic movements would have

along the Harbrough Road and Kingsthorpe corridor which, additionally, was a declared Air Quality Management Area (AQMA) in Northampton.

17/1804 Finance

- a) The Financial Statement/Bank Reconciliation for the month ending 31st October 2017 had previously been circulated and approved by Cllr Wilson.

It was resolved to approve the Financial Statement/Bank Reconciliation which was signed by the Chairman as a true and accurate record.

- b) **It was resolved** that the following cheques be approved for payment. A list had previously been circulated and approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	C1966	Hall Hire BPC Meeting Full Council 13 th November 2017	£18.00	LGA 1972 s112
Boughton Village Hall	C1967	Hall Hire Buckton Fields Liaison Forum Meeting 27 th October 2017	£36.00	LGA 1972 s112
Mrs J Bunting	C1968	Clerk's October 2017 Salary (net of deductions)	£1,066.29	LGA 1972 s 112
MGT Design Ltd	C1969	Monthly website maintenance October 2017	£60.00	LGA 1972 s112
Mrs J Bunting	C1970	Monthly Parish Office Expenses October 2017 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s112
J Bunting	C1971	Reimbursement to Clerk for purchase of refreshments planning meeting and BFLF and Local Search Obelisk Spinney Pocket Park	£19.50	LGA 1972 s112
E.ON	C1972	Street Lighting Maintenance Photocell replacement Moulton Lane	£28.16	Parish Councils Act 1957 s3 Highways Act 1980 ss 97,98
M & K Gardening	C1973	Installation of base and fix bench seat on The Green	£110.00	Open Spaces Act1906
M & K Gardening	C1974	Village green works	£248.91	Open Spaces Act 1906 s6
NCALC	C1975	Clerk's Attendance CIL Training Course	£42.00	LGA 1972 s112
Barry Waine Planning	C1976	Professional advice and attendance at meetings Buckton Fields Phase 2	£750.00 (Paid from Legal and Consulting Reserve)	LGA 1972 s112
	C1977	Cheque Cancelled		

Boughton Primary School	C1978	Grant towards the purchase of CCTV cameras	£500.00	LGA and Rating Act 1997 s31(1)
Total Cheque Payments			£2,922.19	

c) The Clerk reported income for September 2017 as follows: -

Payee	Details of Payment	Amount
Nat West Bank	Gross Bank Interest October 2017	£0.40

d) For information the following direct debit payments to Aviva Pensions were reported for the month ending 31st October 2017.

	Date	Total	Power
ER Monthly Administration Fee	21/09/2017	£45.00	Pension Auto-enrolment Requirement

e) To consider proposals for Budget 2018/2019

A copy of the draft Budget had been circulated to Councillors.

Cllr Wright reported that the budget figure at present was the same as 2017/2018. An allocation of £5,000 had been included in the budget for a Neighbourhood Plan. Nothing had yet been allocated towards the part funding of a PCSO or Village Projects. Once the Council Tax Base has been set at the beginning of December the Revenues Team at DDC would be able to indicate the precept that the Parish Council could request which would have an actual 0% effect for parishioners. This amount would then be used to allocate the final figures in the budget for Village Projects and a PCSO role.

It was resolved: to include £5,000 in the budget for a Neighbourhood Plan.

It was resolved: that once the precept figure that would have a 0% effect for parishioners was known that the balance with the budget be allocated towards Village Projects and a PCSO. However, a final decision on the employment of a PCSO had not been made pending further information.

It was resolved: to consider the purchase of an additional street light towards the end of Vyse Road when NCC had replaced their column nearest the roundabout on the A508.

f) **It was resolved:** That as there was no meeting in December the monthly invoices would be approved by Cllr Wilson and the cheques signed by the Chairman and one other bank signatory.

17/1805 Highways

a) Update on Northampton West Relief Road and NNOR Consultation

The Chairman reported that the report on the NWRR and the NNOR would not be going to the County Council's Cabinet in November as intended. There had been some 1,200 responses to the consultation and the intention was to take the report to Cabinet early in the New Year.

- b) To consider the purchase of a mobile activated speed camera
This would be discussed further at the January 2018 meeting following a meeting on the 20th November 2017 with Matt O'Connell from the Safer Roads Team at Northamptonshire Police.
- c) To consider a Traffic Survey and Costings
It was resolved: To proceed with a Traffic Survey. However, this would be following advice from Matt O'Connell on location and timings at the meeting on the 20th November 2017. Cllr Potter reported that some costings had been provided by Tracsis and various options had been suggested. These had been circulated to Councillors.

17/1806 Environment

- a) To consider a request for a morning newspaper delivery to the Telephone Kiosk in Church Street
It was resolved: No objection on the understanding that no money would be involved. The Clerk confirmed that the Parish Council would be covered under their public liability insurance for any injury or damage caused by the telephone box, but any other loss would be at the risk of the newsagent.

17/1807 Other Matters

- a) To report on attendances since last council meeting: -
 - i. Buckton Fields Liaison Forum Meeting
Covered earlier on the Agenda.
- b) To receive monthly reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities
 - i. Village Hall
The Chairman reported that a letter had been received from the Chairman of the Village Hall Management Committee thanking the Parish Council for their donation of £1,000. The money would be used to support the on-going maintenance of the Village Hall. A Quiz would be held on the 18th November 2017 and a Jumble Sale in 2018.
 - ii. Pocket Park
Cllr Greatorex reported that the recent Bonfire and Fireworks event had been a great success and had raised a £100 more than last year. The traffic problems encountered last year had been alleviated with good directional guidance from volunteers. The Clerk was requested to write a thank you letter to Karen Fletcher and the Committee for all their hard work and commitment.
 - iii. Boughton Primary School
Cllr Potter reported that he had received a report, via Cllr Shephard, from a resident concerned with the on-going traffic issues in the village and the resident had made various suggestions including the provision of a one-way traffic system and extending some of the white lining in Moulton Lane. Cllr Potter would raise this at the forthcoming meeting with Matt O'Connell.
 - iv. Richard Humfrey Charities
Cllr Greatorex reported that the next meeting would be held on the 21st November 2017.

17/1808 To agree any new “Welcome to Boughton Letters”

There were no new “Welcome to Boughton” letters.

17/1809 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

None.

17/1810 To Confirm Date of Next Meeting

The next full council meeting would be held on Monday 15th January 2018 in Boughton Village Hall, Butchers Lane, Boughton at 7.00 p.m.

There being no further business the meeting closed at 9.20 p.m.

Signed as a true record of the above meeting.

.....

Cllr J Clarke (Chairman)

15th January 2018