

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 13th June 2016 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), Kevin Greatorex (Vice-Chairman)
A Dale, Mrs R McDonnell, S Potter, S Trott, Russell Wilson,
Mrs T Wright

In Attendance: Mrs J Bunting – Parish Clerk

Other Attendees: Sally Stroman - Director Smith Jenkins
Kevin Whitehouse - Factor 4 Developments
Two members of the Public

16/1552 To receive the Declarations of Acceptance of Office from Parish Councillors

The Clerk reported that Declarations of Acceptance of Office from Cllrs Greatorex and Mrs McDonnell had now been signed.

16/1553 To Receive and Accept Apologies for Absence

Apologies for Absence were received from Cllr Mrs Judy Shephard (holiday). These apologies were approved.

16/1554 Welcome & Introductions

The Chairman welcomed Cllrs Kevin Greatorex and Mrs Rosie McDonnell who had been co-opted as councillors at the May meeting.

16/1555 Election of Vice-Chairman of the Council

The Chairman proposed Cllr Greatorex as Vice-Chairman and this was seconded by Cllr Potter. It was resolved that Cllr Greatorex be elected as Vice-Chairman. There were no other nominations.

16/1556 Members Declaration of Interest (on Agenda Items Only)

None.

16/1557 To sign the Minutes of the last Full Council Meeting held on Monday 16th May 2016

The Minutes of the last Full Council Meeting held on Monday 16th May 2016 were approved and signed by the Chairman as a true and accurate record.

16/1558 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

a) **Purchase of Queen's Framed Portrait for the Village Hall**

Cllr Trott reported that permission had now been sought from the Lord Lieutenant of Northamptonshire, who considered a framed print of The Queen to celebrate her 90th birthday, would be an entirely appropriate purchase for the Village Hall. A 20" x

24" framed print including delivery and VAT would cost £251.28. The Clerk would make an application through the Empowering Councillors Scheme but in any event the Parish Council agreed to fund the purchase if the application for a grant was not successful. The Chairman would approve the size of the print with the Village Hall Committee.

- b) The Chairman confirmed that he had now written to the councillors who had retired from the Parish Council at the Elections in May.
- c) The Chairman reported that the Queen's 90th Birthday celebrations held on Sunday 12th June 2016 in Boughton Park had been a wonderful event with a lot of hard work by the organisers. Councillors agreed that a letter of thanks would be sent to Oliver and Charlotte Mackaness for organising and hosting the event in Boughton Park.

16/1559 Public Open Forum Session

- a) Sally Stroman on behalf of Factor 4 Developments – Land off Moulton Lane

The Chairman welcomed Ms Stroman and Mr Whitehouse to the meeting to present on behalf of Factor 4 Developments. The Chairman stated that the Parish Council did not view the presentation as any consultation with the Parish Council.

 - i. A short presentation was made on behalf of Factor 4 Developments by Sally Stroman who reported that a planning application for the construction of four dwellings, a 56 space car park and multi-use games area on land off Moulton Lane, Boughton had been determined by Daventry District Council (DDC) in September 2015. She stated that whilst the application had been refused by DDC there had been no technical objections including NCC Highways. Her clients wanted to address the long standing problems in the village with traffic problems. She was aware of the temporary traffic calming measures being trialled in Moulton Lane but stated that this would not address the problem. Her client's proposals would relieve the problems with on street parking and would be a benefit to all users of Moulton Lane. Her clients were keen to engage with both the Parish Council and Boughton Primary School to alleviate these long standing problems. Ms Stroman agreed to email a copy of her presentation to the Clerk.
 - ii. The Chairman reported that the Parish Council had received complaints about the access lane adjacent to the School which was now very untidy and overgrown. Ms Stroman agreed to convey the Parish Council's comments to the land owners. The Chairman thanked Ms Stroman and Mr Whitehouse for their attendance.
- b) Following a question from a member of the public about the pot holes in Moulton Lane the Clerk reported that some had now been repaired and Highways had confirmed that the remaining ones would be repaired within the next two months.
- c) It was acknowledged that the recent addition of advertising hoarding that had been attached to the site fencing at Buckton Fields along Harborough Road North and Brampton Lane was a general eyesore and unsatisfactory. The Chairman stated that this would be raised at the next meeting of the Buckton Fields Liaison Forum in July. In the meantime, the Clerk was requested to contact the Planning Officer at DDC.
- d) The Chairman updated councillors on school provision for Buckton Fields.

16/1560 To Agree appointment of Representatives

It was resolved to appoint the following:-

- a) Tree Warden & Environment - Vacant
- b) Parish Footpath Warden – Cllr Mrs McDonnell

16/1561 New Councillor Training

The Clerk was requested to reserve places for Cllrs Mrs McDonnell and Mrs Wright on the new councillors training course on the 6th July 2016 at NCALC.

16/1562 To Receive District Councillor's Report

There was nothing to report.

16/1563 To Receive County Councillor's Report

There was nothing to report.

16/1564 Annual Plan 2016-2017

A copy of the Annual Plan 2016-2017 had previously been circulated to all councillors. Discussion took place and it was resolved that the document would be formally signed at the next full council meeting in July following some agreed amendments.

16/1565 Planning

a) Agree response to the following Planning Application

- i. **DA/2016/0405 Boughton Mill Farm, Welford Road, Chapel Brampton**
Conversion and extension of barn to form single dwelling and alterations to access
No Objection.
- ii. **DA/2016/0454 Salisbury Landscapes Ltd, Boughton Road, Moulton**
Reserved matters application for residential development of 70 dwellings including affordable housing, access and associated works, open space, amenity space, attenuation ponds and infrastructure
As this site now has planning consent the Parish Council had no objection to the proposals. Councillors expressed their support to any further observations that may have been made by Moulton Parish Council.

b) Planning Application Decisions Received

- i. **DA/2016/0341 Pinegarh, Humfrey Lane, Boughton NN2 8RQ**
Roof terrace on existing flat roof with new roof
Planning Permission approved by DDC 27th May 2016.

c) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)

- i. **Community List**
The Chairman reported that the Parish Council have now responded to the developers following their joint offer of £5,000 to the parish. No response, as yet, had been received from David Joseph from Bloor Homes.
- ii. The Chairman stated that NCC was expected to sell their land for Phase 2 of Buckton Fields.

d) Boughton Quarry (General)

There was nothing to report.

- e) Pitsford Quarry/Pond
There was nothing to report.

16/1566 Finance

- a) The Financial Statement for the month ending 31st May 2016 had previously been circulated to all Councillors and had been agreed by Cllr Wilson. Cllr Wilson proposed approval of the Financial Statement by the Council and this was seconded by Cllr Greatorex and agreed by Councillors. The Financial Statement was signed by the Chairman as a true and accurate record.
- b) It was resolved by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Mrs C Mackaness	1783/V910	Contribution to Queen's 90 th birthday celebrations 12 th June 2016 (Paid from Village Day Reserve). Paid out of meeting agreed at full council 16 th May 2016 Minute No: 16/1547h	£500.00	LGA 1972 s145
Boughton Village Hall	1784/V911	Hall Hire BPC Meeting 13 th June 2016	£18.00	LGA 1972 s111
Mrs J Bunting	1785/V912	Clerk's May 2016 Salary (net of deductions)	£1,100.60	LGA 1972 s111
Mrs J Bunting	1786/V913	Parish Office Expenses May 2016 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
Mrs J Bunting	1787/V914	Reimbursement to Clerk for purchase of stamps and stationery	£62.20	LGA 1972 s111
MGT Design Ltd	1788/V915	Annual Website Hosting and Domain Name Renewal	£342.00	LGA 1972 s111
Cllr J Clarke	1789/V916	Chairman's Annual Allowance 2016-2017	£500.00	LGA 1972 s15(5)
M & K Gardening	1790/V917	Village Greenworks	£315.00	OSA 1906
MGT Design Ltd	1791/V918	Monthly Website Maintenance and Council Page Update	£138.00	LGA 1972 s111
M & K Gardening	1792/V919	Village Greenworks	£63.00	OSA 1906
TOTAL:			£2,971.49	

c) Cllr Wilson reported income as follows:-

Payee	Details of Payment	Amount
Nat West Bank	Bank Interest	£1.77

d) To agree adoption of Financial Regulations 2016

Cllr Wilson reported that new model Financial Regulations have been published by the National Association of Local Councils (NALC). The 2016 model replaces the version published in 2014. The document had been customised to suit the circumstances of the council and a copy had been circulated to all Councillors. It was a legal requirement to have Financial Regulations in place and Cllr Wilson proposed adoption of the new model which was seconded by Cllr Greatorex.

Resolved to adopt the new model Financial Regulations.

e) To agree re-adoption of Asset Register 2016-2017

Cllr Wilson reported that the external auditors, BDO, had requested clarification of some outstanding points from the Annual Review for the financial year 2015/2016.

They had requested the cost of the footway lighting upgrade and the amount spent on the website for 2014/2015 and the electricity costs for 2014/2015 and 2015/2016. The points regarding the website and electricity costs had now been clarified and BDO were content with the explanation. The Parish Council were still awaiting confirmation regarding the answers given to the points raised regarding the footway lighting upgrade. As a result of BDO's query, and the conclusion of the footway lighting upgrade, the Clerk and Cllr Wilson had undertaken a significant appraisal of the street lighting assets on the Asset Register. The majority of the footway lighting had historically been at estimated cost. Save for two lights in Church Street and Spring Close all the lights were now shown at actual cost. However, as a result of the comprehensive appraisal, it had been highlighted that the footway lighting had been understated by £700 on the Asset Register. The Asset Register had now been amended to show these changes and a copy had been circulated to all councillors. Cllr Wilson proposed approval of the updated Asset Register and this was unanimously approved by councillors. The updated Asset Register was signed by the Chairman as a true and accurate record.

f) Councillor Empowerment Grant 2016-2017 Replacement of fingerpost sign on the corner of Humfrey Lane/Church Street

The Clerk reported that she had now obtained quotes for the replacement of the finger post sign on the corner of Church Street/Humfrey Lane. An oak finger post sign similar to the one on The Green would cost £838 and an oak finger post sign to match the original sign with a black and white painted finish would cost £1,529.76. The Clerk was requested to liaise with Cllr Judy Shepherd regarding an application for an Empowerment Grant towards the cost. Cllr Wilson reported, however, that unless funding came from Reserves for any balance towards the cost there was only money in the budget for operational expenditure this year.

g) Changes to E.ON Deemed contract Rates from 1st July 2016

Cllr Wilson reported that E.ON were to increase their Deemed Contract Rates from the 1st July 2016. This would mean an annual increase of £218.60 for the Parish Council. Cllr Trott reported that the Church had recently made savings with Opus and the Clerk was requested to look into switching energy providers. E.ON had

already indicated that the Parish Council would not benefit from switching to a fixed-term contract.

16/1567 Highways

a) Traffic Calming Proposals

The Chairman updated the new councillors on the final traffic calming proposals. Cllr Potter reported on a safety initiative being undertaken at Boughton Primary School - "Junior Road Safety Heroes".

16/1568 Other Matters

a) Progress/Receive reports on attendances since last BPC Meeting:-

The Chairman reported that he had attended an OMBBH meeting on Thursday 9th June 2016. Northamptonshire Highways were working through the responses to the recent Northampton Northern Orbital Route consultation and there would be a further consultation in or around September. DDC had submitted a fifth route option but there was nothing further to report. There were concerns at Harlestone with major house development on the edge of Northampton.

b) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees

i) Village Hall – There was nothing to report.

ii) Pocket Park – Cllr Greateorex reported that vandalism continues to be a problem. Poles had been broken in the Maze at a £2,000 replacement cost. As soon as these had been repaired they had been vandalised again. The Pocket Park committee were investigating a camera system for monitoring purposes. Cllr Potter reported that he has a contact for CCTV but stressed there may be legal implications for the Pocket Park as this was public open space. The Chairman thanked the Committee for all the hard work they undertake in looking after the Park.

iii) Boughton Primary School – Cllr Potter reported that the Head has now left and the School is currently recruiting for his replacement. The Parish Council recognised the hard work undertaken by staff during the Head's absence.

iv) Richard Humfrey Charities – There was nothing to report.

v) The Chairman reported that the next Parish & Town Councils Meeting would be held at DDC on Thursday 16th June 2016. Councillors were requested to notify the Clerk if they wished to attend.

c) The Clerk was requested to send New Welcome to Boughton letters to new residents at Buckton Fields.

16/1569 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

a. The Chairman reported that a letter had been received from the residents of Corner House in Humfrey Lane regarding the stone bus shelter adjacent to their property and it was agreed that this matter would be reported further at the July meeting.

b. Cllr Potter stated that the noticeboard in Church Street was in a very poor state of repair and it was thought it belonged to the W.I The Clerk was requested to ascertain ownership.

- c. Following a request from Cllr Greatorex the Clerk was requested to report overgrown vegetation that was encroaching onto the pavement between the new toucan crossing on Harborough Road North and The Whitehills Pub.

16/1570 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 11th July 2016 in Boughton Village Hall at 7.00 p.m.

The meeting closed at 8.55 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 11th July 2016