

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 9th December 2019 at 6.30 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present		In Attendance	
Cllr S Potter (SP)	Chair	Mrs J Bunting	Clerk & RFO
Cllr T Wright (TW)	Vice-Chair		
Cllr A Dale (AD)			
Cllr K Greatorex (KG)			
Cllr D James (DJ)			
Cllr R McDonnell (RMcD)			
Cllr J Shephard (JMS)			

19/2136 Apologies for Absence

Apologies for absence were received from Cllrs: C Mackaness (personal) and R Wilson (personal). These apologies were accepted.

19/2137 To record Members Declarations of Interest (on Agenda items only)

There were no declarations of interest. Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

19/2138 To sign the Minutes of the last full Council Meeting held on Monday 11th November 2019

Council unanimously APPROVED the minutes of the last full Council meeting held on Monday 11th November 2019 as a true and accurate record. The minutes were signed by the Chair with no administrative amendments save for a post meeting minute to minute no: 19/2128 which was agreed and signed by the Chair as follows: -

“Following information from Daventry District Council (DDC) regarding the payment of CIL funds to Boughton Parish Council the CIL Working Party and proposed projects have been put on hold for the time being while further clarification from DDC is sought”.

The post meeting minute is annexed to these minutes.

19/2139 Public Open Forum Session

There were no questions from members of the public.

19/2140 District Councillor’s Report on matters arising since last meeting

There was nothing to report.

19/2141 County Councillor’s Report on matters arising since last meeting

There was nothing to report.

19/2142 Northamptonshire Police PCSO Update Report

- a) The Chair reported that following a request from the Parish Council NCC Highways had looked at the 40 mph speed limit signs on Brampton Lane and that arrangements had been made for the signs to be upgraded to larger signs with the installation of additional signs along the route. It was hoped that the signs would be in place by Christmas.

- b) The Chair reported that a letter had been received from the PFCC notifying the Parish Council that the cost of the dedicated PCSO will increase from 1st April 2020 to £40,300. The Clerk would calculate the parish share for Boughton once DDC advised the Council Tax base for 2020/2021. **Action: Clerk**
- c) The Chair reported that the PFCC had written to Parish Councils following enquiries requesting ANPR cameras. Given the level of interest the PFCC was keen to identify whether other Councils may be interested and he was inviting expressions of interest. **Resolved:** To register an interest in an ANPR scheme with the PFCC. **Action: Clerk**
- d) The Clerk reported that the police were issuing a credit note for £6,231.37 and another invoice for £6,281.37 for the sponsored costs of the PCSO. The invoice to the Parish Council paid at the November meeting was for £6231.37, an underpayment of £50. The Parish Council were happy for the Clerk to email the Parish Council's bank details to the Police for the credit. **Action: Clerk**

19/2143 Consider the need to promote candidacy at the May 2020 Parish Council Election

The Chair reported that a Parish Council election will take place on the 7th May 2020 for a term of five years and thereafter every four years so that town and parish council elections and unitary council elections are aligned in the future. The Chair requested if councillors would be willing to declare their intentions to the Clerk if they will be seeking re-election. Whilst the election date was the 7th May 2020 nominations for election would close at the end of March 2020.

Action: All

19/2144 Consider adoption of the Town and Parish Councils Armed Forces Covenant

Resolved: To adopt the Armed Forces Covenant. The Clerk would draft the Covenant for signature at the January 2020 Council meeting. Information had previously been circulated. **Action: Clerk**

19/2145 Planning

- a) Land at Brampton Lane, Boughton (Buckton Fields East) Phase 1 Update
There was nothing to report.
- b) Land at Brampton Lane, Boughton (Buckton Fields West) Phase 2 Update
DJ reported that construction traffic was going from phase 1 of the site into phase 2 of the site along Home Farm Drive from 7.30 a.m. to 1.00 p.m. on a Saturday. DJ had reported to this to District Councillor John Shephard. **Resolved:** The Clerk was requested to report this to the Joint Project Manager.

Action: Clerk

Cllr Alan Dale joined the meeting at 7.00 p.m.

- c) Phase 3 Sale of land by NCC Meeting
There was nothing to report.
- d) Buckton Fields Primary School Update
TW reported that a further response had been received from the Department for Education who had confirmed that they were continuing to move the project on as quickly as possible towards an opening date of September 2021 although this date has not formally been agreed. It was hoped that a contractor would be appointed before Christmas. Once a contractor has been appointed an early meeting with DDC was envisaged to talk through initial plans for the school.
Both the District and County Councillors and the Clerk had visited the school site and reported that the site had now been substantially cleared. The Clerk reported that the Estates Manager at NCC had also been out to look at the site and had agreed that the site did not look too bad and therefore NCC were not proposing to do any works at the current

time. DJ commented that the site was still a mess and agreed to send photos to the Clerk who would raise the matter again with the Planning Officer at DDC. **Action: Clerk**

e) NCC Application Number 19/00045/CCDFUL

Land off A5199 Northampton Road (North West Relief Road) (previously circulated)
The construction of new roads (Northampton North West Relief Road) on land South of the A5199 Northampton Road between the Brampton Health Golf Centre and the River Nene, including two new roundabouts and links bridging over the River Nene to Brampton Land and over the Northampton loop of the West Coast mainline to connect with the Dallington Grange development.

The Chair reported that the application would not be going before the Development Control Committee at NCC on the 17th December 2019. A further date had not been fixed.

19/2146 Finance/Legal

- a) **Resolved:** Approval of the Financial Statement/Bank Reconciliation for the month ending 30th November 2019 was deferred until the next Council meeting on the 13th January 2020.
 b) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Total Amount (including VAT)	VAT
Boughton Village Hall	C2198	Village Hall Hire 9 th December 2019	£18.00	
J Bunting	C2199	November 2019 Salary (net of deductions)	£1,062.01	
MGT Design Ltd	C2200	Monthly Website Maintenance November 2019	£90.00	£15.00
J Bunting	C2201	Parish Office Expenses November 2019	£65.00	
Leigh Day Solicitors	C2202	Underpayment of Legal costs and Counsel's fees in connection with advice in respect of NWRR consultation	£20.00	
Boughton Village Hall	C2203	Grant towards repair of rendering and outside step	£500.00	
Northamptonshire County Council	C2204	Installation of Post for Speed Indicator Device	£517.54	£86.26
Stock Signs Ltd	C2205	Speed Indicator Device Brampton Lane	£3,658.90	£609.82
TOTAL Cheque Payments			£5,931.45	£711.08

- c) For information the following direct debit payment to Aviva Pensions was reported for the month ending 30th November 2019.

	Date	Total
Monthly Administration Fee	21/11/2019	£45.00

d) Consider Budget proposals/projects for the financial year 2020/2021

The draft budget together with explanatory notes had previously been circulated to Councillors. TW clarified the suggested proposals and there were no questions from Councillors. The Clerk would calculate the precept for 2020/2021 once DDC had advised the Council Tax base for the next financial year. The Clerk emphasised that at the January 2020 Council meeting the budget and precept would have to be finally agreed. There were no further questions from Councillors.

Action: RW/TW/DJ/Clerk

e) Consider request by Boughton PCC for grounds maintenance 2020/2021 (£1,417)

The Clerk reminded Councillors that a previous request from the PCC for payment of grounds maintenance during this financial year had been agreed by Council at the January 2019 meeting as a one-off payment and that the Parish Council had also agreed not to take on the maintenance of the churchyard.

Resolved: The PCC could apply for a grant in the next financial year as £1,500 had been proposed in the 2020/2021 budget for village grants. The Parish Council did not agree to the request at this time but suggested that £500 was a figure that could be considered through the grant application process in the next financial year.

f) The Clerk reported that a quotation for repairs to the Village Sign at the top of Butchers Lane had been received in the sum of £865 and money had been allocated in the repairs and maintenance budget for 2020/2021 if the Parish Council wanted to proceed with its refurbishment next year.

g) CIL Payments/Working Party Update

Reported above under minute no: 19/2138.

h) Monthly income received was reported as follows: -

Payee	Details of Payment	Amount
HMRC	VAT Refund	£732.26
Nat West Bank	Gross Interest November 2019	£14.29

19/2147 Highways

a) Roundabout Sponsorship A508 Harborough Road

The Chair reported that Eurofoods had now decided not to progress with the sponsorship of the roundabout on the A508 as the cost was £3,750 per year and they were expected to sign up for a three-year contract. They would also have no control over the way the roundabout was looked after. JS confirmed that she has also raised the matter with NCC Highways.

Resolved: The Clerk was requested to contact NCC Highways to ask if the Parish Council's own green works contractors could undertake the work. Councillors agreed that the vegetation on the roundabout was now so untidy that it was obstructing visibility for road users and that there had been some near miss accidents.

Action: Clerk

b) The Clerk reported that NCC had agreed to take on the street lighting on the new development off Welford Road as they were already taking on the lights on Buckton Fields.

c) DJ proposed a small "smiley face" camera on Home Farm Drive. The Chair stated that the development is not yet adopted and the Clerk was requested to check this with the developers.

Action: Clerk

d) The Clerk was requested to write to NCC Highways regarding the grit and mud on the road from the two developments off Welford Road. Discussion took place regarding the siting

of traffic lights which were thought dangerous for traffic turning right along the Welford Road from Brampton Lane. **Action: Clerk**

19/2148 Other Matters

- a) The Chair reported that he had attended a meeting with the PFCC on the 2nd December 2019 and updated the Council. There had been good progress with county lines and the recent spate of sheep crimes had been solved.
- b) The Chair reported that he and the Clerk had attended a recent meeting with a resident in Howard Lane regarding ownership of a memorial bench. The Clerk had obtained the original estate adoption plans from NCC which indicated that the highway land was ten feet back from the road. Measurements made at the meeting confirmed that the bench was on the resident's land. JS reported that the bench had been gifted to the Parish Council by the previous owner of the property. JS suggested that if the resident ever disposes of the bench that it is given back to the Parish Council to relocate elsewhere in the village and this was agreed by Councillors.
Resolved: To remove the bench from the Parish Council's Asset Register. **Action: Clerk**
- c) **Resolved:** To re-appoint trustee Pam Dorgan to the Richard Humfrey Charity for a four-year term until 2023. **Action: Clerk**

19/2149 Monthly Reports from the representatives of the Village Hall, Pocket Park and

- a) Village Hall
There was nothing to report.
- b) Boughton Pocket Park
KG reported that the purchase and installation of new play equipment was proceeding and that the recent bonfire event had been very successful.
- c) Boughton Primary School
The Chair reported that school Christmas concerts were taking place next week.
- d) Richard Humfrey Charity
JS reported that a meeting had been held on the 11th November 2019. Eurofoods had donated four food parcels. KG reported that £600 had been granted to the School from the education charity.

19/2150 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

None.

19/2151 Date of Next Meeting

The next meeting of the Parish Council will be held on Monday 13th January 2020 at 6.30 p.m.

The meeting closed at 8.00 p.m.

Cllr S Potter
Chair

Date: 13th January 2020