

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 10th February 2020 at 6.30 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present		In Attendance	
Cllr S Potter (SP)	Chair	Mrs J Bunting	Clerk & RFO
Cllr T Wright (TW)	Vice-Chair		
Cllr A Dale (AD)		Cllr J Shephard	Ward Councillor
Cllr D James (DJ)		Cllr C Curran	Moulton Parish Council
Cllr R McDonnell (RMCD)		Cllr M Flanagan	Pitsford Parish Council
Cllr R Wilson (RW)		Mrs M James	Head Teacher Boughton Primary School

20/2169 Apologies for Absence

Apologies for absence were received from Cllrs: K Greatorex (personal), Mrs J Shephard (attendance at Walgrave Parish Council meeting) and Mrs C Mackaness (personal). These apologies were accepted.

Apologies were received from Northamptonshire Police PCSO Paul Miller.

20/2170 To record Members Declarations of Interest (on Agenda items only)

There were no declarations of interest. Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

20/2171 To sign the Minutes of the last full Council Meeting held on Monday 13th January 2020

Council unanimously APPROVED the minutes of the last full Council meeting held on Monday 13th January 2020 as a true and accurate record. The minutes were signed by the Chair with no administrative amendments.

20/2172 Public Open Forum Session

Members of the public addressed the Parish Council summarised as follows: -

- a) Following questions regarding the recent planning consultation for the North West Relief Road the Chair updated members of the public.

20/2173 Buckton Fields Primary School update – Paul Watson Preston Hedges Academy Trust

Mr Watson was unable to attend the meeting.

20/2174 District Councillor's Report on matters arising since last meeting

District Councillor Shephard reported that a response had now been received from the Chief Executive of DDC regarding CIL payments. Northamptonshire County Council, as the landowners of Phase 3 at Buckton Fields, were reviewing the original Masterplan. The sale of the land was required to complete by March 2021. This date had been moved from March 2020. Discussion took place regarding Cllr Shephard's approach to Juice Architects for a "Tuning Fork" concept at Buckton Fields and his request to the Council for £7,500 to fund the preparation of a report to

support a bid for funding was noted. The Clerk reminded Council that as this was not a specific agenda item no decision on the request could be made at this meeting.

20/2175 County Councillor's Report on matters arising since last meeting

There was no report save that District Cllr Shephard reported that the Northamptonshire Structural Changes Order had been debated in the House of Commons earlier in the day and had been passed. The House of Lords will debate the matter on the 14th February 2020.

20/2176 Northamptonshire Police PCSO Update Report

The Chair reported that figures are still good and there was nothing of note to report. Speed checks are planned for the local area and PCSO Miller will report back to the Parish Council when these are completed. Patrols of the village have been good with interactions and time spent in the area of the primary school in mornings and afternoons.

20/2177 May 2020 Parish Council Election update

The Chair reported that a Parish Council election will take place on the 7th May 2020. An election timetable had been circulated by the Clerk. The Clerk reported that a briefing session for candidates will be held at Daventry District Council on Monday 23rd March at 5.30 p.m. Nomination forms would be available at that meeting. The deadline for nomination papers was the 8th April 2020 at 4.00 p.m. Whilst it was the responsibility of candidates to complete and deliver their own nomination forms the Clerk had made an appointment on 7th April at 10.00 a.m. to deliver candidates forms back.

Action: All/Clerk

20/2178 Receive response from Village Hall Management Committee

The Chair reported that the Village Hall Management Committee had written to all hirers to remind them to take more care and consideration when their clients park their vehicles in the vicinity of the Hall. The early morning exercise class had been asked to keep music sound level down and to keep the front door of the Hall closed. If this did not resolve the issue the hirer would be asked to stop early morning classes.

20/2179 Planning

a) DA/2019/0666 Land at Brampton Lane, Boughton (Buckton Fields East) Phase 1 Update
There was nothing to report.

b) Land at Brampton Lane, Boughton (Buckton Fields West) Phase 2 Update
There was nothing to report.

c) Phase 3 Sale of land by NCC Meeting

DJ noted that as NCC were currently reviewing the Masterplan for Phase 3 it was important for the Parish Council to engage at this point and to agree what outcomes and facilities were needed. Following a proposal from DJ it was unanimously agreed that the Parish Council supported, in principle, the concept of a community facility. The Chair voiced concern that although both the District and County Councillors had met with the Estates Manager at NCC, who was reviewing the Masterplan, the Parish Council had not been involved in those discussions.

Resolved: An initial meeting would be arranged with the Parish Council and the Estates Manager at NCC and it was agreed that the Chair, DJ and RW would attend.

d) Condition of school site for report

In the absence of JMS there was no update.

Action: JMS

e) TW reported that the next meeting of the Buckton Fields Residents group will take place on Thursday 13th February 2020 ahead of the Buckton Fields Liaison Forum on the 21st February 2020.

- f) DA/2019/0999 The Chris Moody Centre, Pitsford Centre, Pitsford Road, Moulton (For report application approved 16th January 2020)
Change of use from D1 (Sports Injury & Rehabilitation Centre) to D2 (Leisure Centre) with single storey rear spa access link extension and extension to car park
The Chair reported that planning permission had now been granted and it was noted that car parking spaces on the site would increase from 40 to 190. Some concern was raised that the Parish Council had not been consulted and there may be some impact on additional traffic through the village although NCC Highways had raised no objection to the proposals.
- g) Consider response to new planning applications: - **Action: Clerk**
DA/2019/1066 1 Briscoe Close, Boughton NN2 8X
Conversion of detached garage into games room.
Resolved: No objection.
DA/2020/0011 The Patch, Humfrey Lane, Boughton NN2 8RQ
Extension of chimneys, new external steps to rear elevation, new roof lantern and set of French doors and raising roof parapet.
Resolved: No objection on the understanding that the Conservation Officer was satisfied with the proposals.
DA/2020/0012 The Patch, Humfrey Lane, Boughton NN2 8RQ
Listed building consent for internal and external works to 1980's extension. Refurbish and extend chimney with new flue liner. Install new vision panel in C20 door.
Resolved: No objection on the understanding that the Conservation Officer was satisfied with the proposals.
- h) NCC Application Number 19/00045/CCDFUL
Land off A5199 Northampton Road (North West Relief Road) (previously circulated)
The construction of new roads (Northampton North West Relief Road) on land South of the A5199 Northampton Road between the Brampton Health Golf Centre and the River Nene, including two new roundabouts and links bridging over the River Nene to Brampton Land and over the Northampton loop of the West Coast mainline to connect with the Dallington Grange development.
The Chair reported that no date has been scheduled yet for the application to be reported to the Development Control Committee at NCC.

20/2180 Finance/Legal

- a) The Financial Statement/Bank Reconciliation for the month ending 31st January 2020 had previously been circulated.
Resolved: To approve the Financial Statement/Bank Reconciliation which was signed by the Chair as a true and accurate record.
- b) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Total Amount (including VAT)	VAT
Boughton Village Hall	C2218	Village Hall Hire 10 th February 2020	£18.00	
J Bunting	C2219	January 2020 Salary (net of deductions)	£1,062.21	
MGT Design Ltd	C2220	Monthly Website Maintenance January 2020	£90.00	£15.00
J Bunting	C2221	Parish Office Expenses January 2020	£65.00	

HMRC	C2222	Overpayment on VAT reclaim	£650.00	
E.ON	C2223	Replacement Photocell	£28.16	£4.69
E.ON	C2224	Street Lighting Maintenance Contract for quarter ending 31 st December 2019	£184.68	£30.78
J Bunting	C2225	Reimbursement to Clerk for purchase of stamps and stationery	£31.66	
TOTAL Cheque Payments			£2,129.71	£50.47

- c) For information the following direct debit payment to Aviva Pensions was reported for the month ending 31st January 2020.

	Date	Total
Monthly Administration Fee	22 nd January 2020	£45.00
ER & ER Pension Contribution	6 th January 2020	£45.85

- d) RW reported that the surplus at the year-end could be approximately £3,500. A sum of £11,500 had been spent this financial year out of reserves on legal and consultancy fees.
- e) **Resolved:** To move £3,309 into the General Reserve and £1,000 into the Street Lighting Reserve. **Action: Clerk**
- f) The Clerk reported that the internal audit had been arranged for 29th April 2020.
- g) CIL Payments – response from Chief Executive at DDC
RW reported that a response from the Chief Executive at DDC, to matters raised by the Parish Council, had been circulated. It was noted that there were still outstanding issues. **Resolved:** RW would draft a response which would be circulated to the Chair and TW for approval on behalf of the Council. **Action: RW**
- h) RW confirmed that he had undertaken a recent review of the Parish Council's accounting controls and records and was satisfied with the level of financial management by the Clerk.
- i) Review and re-adoption of Internal Financial Control Policy and Financial Policy
Previously circulated. **Resolved:** To re-adopt.
- j) Monthly income received was reported as follows: -

Payee	Details of Payment	Amount
Nat West Bank	Gross Interest January 2020	£12.42

20/2181 Highways

- a) Greenworks to roundabout A508 update
The Clerk reported that she had written to CPD Media to ask for a maintenance schedule for the roundabout on the A508 and to request a cut. CPD Media had not responded.
- b) Installation of speed indicator device Brampton Lane
The Clerk reported that NCC were waiting to install the new post. The Clerk had chased this on several occasions.
- c) Dog Warden Recommendations Buckton Fields
Following complaints of dog fouling at Buckton Fields the Clerk had met with the Dog Warden from DDC and they had walked the site. The Dog Warden had provided some

literature for social media and signs had been installed at the entrances to the open spaces to remind dog owners of the fines they faced if they did not pick up after their animals. The Dog Warden had agreed to inspect the site regularly. A resident had offered to buy some bag dispensers and bags for the dog/litter bins and the Clerk was waiting for the permission of the management company.

20/2182 Other Matters

a) PCSO quarterly contact meeting

Notes from the meeting had been circulated:-

- An update was provided on potential Sponsored ANPR Scheme. More details will follow over the coming months for those who have expressed an interest.
 - There was a discussion about sponsored PCSO signage including a fridge magnet – This will be explored further with OPFCC comms.
 - A cost breakdown of the PCSO scheme will be provided.
 - The Area Sergeant updated attendees on his role with the Police Federation. His replacement to be confirmed.
 - It was noted that there was a new SPOC for Spratton.
 - Positive feedback was received on the scheme, particularly good communication with PCSO Paul Miller.
 - Concerns were raised regarding the PCSO's access to transport. It was advised that whilst it was not expected that there would be any issues, should any arise the Commissioner will step in to resolve the matter.
 - There was a discussion regarding NHW.
- b) As the election count for the Parish Council election was likely to be on Monday 11th May 2020 it was **resolved** to hold the May annual meeting of the Parish Council on Monday 18th May 2020.
- c) **Resolved:** To hold the June Parish Council meeting on Monday 15th June 2020.
- d) **Resolved:** To hold the Annual Parish Meeting at Boughton Primary School on a date to be arranged in April.

Action: Clerk

20/2183 Monthly Reports from the representatives of the Village Hall, Pocket Park and

a) Village Hall

RW reported that the Village Hall had had a good year and that the management committee had responded promptly to the issues recently raised by the Parish Council.

b) Boughton Pocket Park

There was nothing to report.

c) Boughton Primary School

The Chair reported that a tree had blown down at the front of the school during the storm on Sunday which had now been removed. There had been no substantial damage.

20/2184 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

The Clerk reported that the village green works contractors had given notice as they had sold their business.

Resolved: The Clerk would prepare tender documents and four alternative contractors would be approached to quote for the contract for the 2020/2021 season.

Action: Clerk

20/2185 Date of Next Meeting

The next meeting of the Parish Council will be held on Monday 9th March 2020 at 6.30 p.m.

The meeting closed at 8.15 p.m.

Cllr S Potter
Chair

Date: 9th March 2020