

## BOUGHTON PARISH COUNCIL

### **Minutes of the Parish Council Meeting held on Monday 9<sup>th</sup> October 2017 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton**

**Present:** Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), A Dale, Mrs R McDonnell, Mrs J Shephard, S Potter, S Trott

**In Attendance:** District Councillor J Shephard  
Mrs J Bunting – Parish Clerk

**Other Attendees:** Five members of the public

#### **17/1777 Apologies for Absence received from Councillors not in attendance**

- a) Apologies for absence were received from Cllr T Wright (holiday) and R Wilson (personal).

**It was resolved** to accept the apologies received.

#### **17/1778 To record Members Declarations of Interest (on Agenda Items Only)**

There were no declarations of interest. Councillors declarations of interest are recorded in their statutory declarations which are held on the Daventry District Council website.

#### **17/1779 To sign the Minutes of the last full Council Meeting held on Monday 11<sup>th</sup> September 2017**

**It was resolved** to approve the Minutes of the last full council meeting held on Monday 11<sup>th</sup> September 2017 which were signed by the chairman as a true and accurate record.

#### **17/1780 Matters arising from the previous Minutes**

There were no matters arising.

#### **17/1781 Public Open Forum Session**

**It was resolved** to bring forward item 12a NNOR consultation and NW Relief Road.

Following concern expressed by a member of the public that the NNOR and NW Relief Road consultations had not been properly advertised, Cllr Mrs Shephard agreed to ask NCC for copies of their complaints procedure and public consultation policy.

Members of the public raised concerns that the benefits of the NNOR and NW Relief Road will bring negligible benefits to the local area and that sustainable infrastructure must come alongside development. There was a lack of confidence expressed with the developers Traffic Assessment for Buckton Fields and it was believed that NCC's figures did not support the case for a road. There will be an adverse effect on the local highway network with yet more development and the infrastructure should come first. Cllr Mrs Shephard and DC John Shephard would clarify if all the funding was now in place for the North-West Relief Road. DC Shephard reported that at a recent meeting of Strategy Group at DDC the resolution to Council was that because of the continued lack of details it had not been possible to undertake an appraisal of the options and it could not come to a conclusion regarding a

preferred route. Further work, including option 5 and a further consultation should be undertaken. The Cabinet at NCC in November will consider the responses to the consultation so far and the next step will be a more detailed preparation of data. At that stage the level of evidence will be much greater.

**17/1782 To receive District Councillor's Report on matters arising since last meeting**

There was nothing to report.

**17/1783 To receive County Councillor's Report on matters arising since last meeting**

Cllr Mrs Shephard reported that Paul Blantern had recently retired as the Chief Executive of NCC. An interim Director had been appointed in the short term. The budget for 2018/2019 is shortly to be considered and NCC will have to find £27m of savings with continued pressures on adult social care and children's services.

**17/1784 To agree the re-adoption of a revised Grants Policy & Grants Application Form**

**It was resolved** to re-adopt the revised Grants Policy and Grants Application Form. Some small amendments had been made and a copy had previously been circulated to councillors.

**17/1785 Planning**

a) To consider response to the following new planning applications: -

DA/2017/0851 Boughton Grange, Harborough Road North, Boughton

Change of use from single dwelling to two dwellings including the construction of two detached dwellings and porches including the use of the Coach House as a separate residential dwelling

**It was resolved** to object to the application on the following grounds: -

- Councillors were extremely concerned that the existing shared private drive which joins the very busy A508 was unsafe. The current entrance is extremely narrow and the current vision splay unacceptable.
  - The proposals show plans to widen the entrance to 5.5m for the first 15 metres. The parish council understands that the land either side of the driveway is privately owned.
  - Boughton Bowl Barrow is an ancient site listed in the recently adopted Boughton Village Design Statement and proposals to provide passing points in the existing driveway are extremely close to this site.
  - Councillors were of the view that if Boughton Grange was divided into two separate dwellings the Coach House may be sold off separately at some time in the future. The Coach House is an annexe to Boughton Grange and this may set a precedent for the adjoining neighbours to sell off their annexes separately leading to potential over development of the site in the future which would be unacceptable.
- b) DA/2011/0666 Land at Brampton Lane, Boughton (Buckton Fields Phase 2)  
Mixed use development comprising of up to 1050 dwellings (C3), B1 employment, residential care home (C2) park and ride facility of up to 500 spaces, local centre (A1/A2/A3/A5), primary school, public open space and associated highways and drainage infrastructure. All matters reserved except access, internal spine road and

development (layout, scale, appearance and landscaping) within the site area as defined on plan ref: P16-0295 17 (Revised scheme)

**It was resolved** to hold a separate planning meeting on Monday 23<sup>rd</sup> October 2017 at 7.00 p.m. in Boughton Village Hall. The Clerk would request an extension of time from the planning officer at DDC for Councillors to agree a response to the consultation.

- c) To consider the appointment of a planning consultant for general advice including drafting a response to the above planning application DA/2011/0666 Land at Brampton Lane, Boughton (Buckton Fields)

**It was resolved** to appoint Mr Barry Waine as a planning consultant for advice on the consultation response for Buckton Fields (West) phase 2. A meeting would be arranged for the Chairman, Cllr Mrs Shephard and the Clerk to attend. Councillors agreed that Mr Waine's fee would be paid from the Legal and Consulting Reserve and Mr Waine had indicated a fee of approximately £500.

- d) DA/2017/0926 Fairfield, Moulton Lane, Boughton NN2 8RG  
Single storey front extension to link dwelling to garage, single storey rear extension including demolition of conservatory. Enlarge existing access.

**It was resolved** to object to the application on the following grounds: -

- The proposals for a new link to the existing house from the garage would dominate and alter the existing street scene. This is contrary to the recently adopted Boughton Village Design Statement 2017 Building & Design Guidelines Paragraphs H, L, M & O.
  - The proposals would set a precedent for other properties in Moulton Lane.
- e) DA/2017/0511 & 0512 Land off Welford Road (Revised Scheme)

**It was resolved** no observations.

- f) General Update on Phase 1 Buckton Fields (East) and Phase 2 Buckton Fields (West)

- i. To consider and approve community list for Buckton Fields (West) Phase 2

**It was resolved** to approve the community list for Buckton Fields (West) phase 2. A copy had previously been circulated to councillors.

- ii. It was agreed to raise the matter of sponsoring the maintenance of the roundabout on the A508 at the forthcoming Buckton Fields Liaison Forum meeting.

- iii. To agree a meeting with representatives of Preston Hedges Academy Trust (Buckton Fields Primary School)

**It was resolved** to invite representatives of the Preston Hedges Academy Trust to the November meeting. The clerk was requested to ascertain on what basis the contract for a new school at Buckton Fields had been awarded.

- g) Cllr Mrs McDonnell reported that a Public Footpath Order to divert Footpath CC6 on land at Welford Road had been confirmed by Daventry District Council on the 6<sup>th</sup> September 2017.

- h) General update on Boughton Quarry/Pitsford Quarry

Despite several attempts by the Clerk to request an update meeting nothing had been heard from NCC and Cllr Mrs Shephard agreed to contact Phil Watson on the parish council's behalf.

- i) Appeal by Gladman Developments – Land off Holly Lodge Drive  
The Chairman reported that a Hearing date had been fixed for the 29<sup>th</sup> November 2017 at DDC and the Chairman confirmed that he would attend.
- j) To consider and approve community list for land off Holly Lodge Drive Gladman Developments Ltd  
**It was resolved** to agree the response to the Planning Inspector in relation to possible S106 matters. A draft had previously been circulated to Councillors. The Chairman confirmed that the Clerk had notified Michael Ellis MP and Chris Heaton-Harris MP of the Hearing date and both had confirmed their continued objections to the proposals. Both had written to the Planning Inspector.
- k) Cllr Mrs Shephard reported that she and Cllr Greatorex had attended a recent meeting at DDC to discuss the Boughton Conservation Area Appraisal. Several new areas had been considered including the Swedish Houses in Humfrey Lane and the wall in front, the Ha-Ha in Humfrey Lane, The Follies and Obelisk and the Archway in Boughton Park, Holly Lodge, Boughton Mill, Boughton Green and the Bowl Barrow near Boughton Grange. The next step will be to arrange a meeting in the village with the Heritage Policy Officer from DDC to walk around and highlight any areas of concern. This will be arranged for mid-November. An exhibition in the Village Hall will be held during a six-week consultation period.

#### **17/1786 Finance**

- a) The Financial Statement/Bank Reconciliation for the month ending 30<sup>th</sup> September 2017 had previously been circulated and approved by Cllr Wilson.  
**It was resolved** to approve the Financial Statement/Bank Reconciliation which was signed by the Chairman as a true and accurate record.
- b) **It was resolved** that the following cheques be approved for payment. A list had previously been circulated and approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	C1956	Hall Hire BPC Meeting Full Council 9 <sup>th</sup> October 2017	£18.00	LGA 1972 s133
Mrs J Bunting	C1957	Clerk's September 2017 Salary (net of deductions) including mileage claim April to August 2017	£1,280.49	LGA 1972 s 112
HMRC	C1958	Employers and Employees Tax & N.I contributions	£613.13	HMRC Requirement
MGT Design Ltd	C1959	Monthly website maintenance September 2017	£60.00	LGA 1972 s112
Mrs J Bunting	C19460	Monthly Parish Office Expenses September 2017 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s112

J Bunting	C1961	Reimbursement to Clerk for purchase of stamps and printer paper	£16.19	LGA 1972 s112
Glasdon UK Limited	C1962	Supply of Bench Seat and Plaque (Donation from Lovell family)	£1,190.22	Parish Councils Act 1957 s1
E.ON	C1963	Street Lighting Maintenance Contract for quarter ending 30 <sup>th</sup> September 2017	£189.08	Parish Councils Act 1957 s3 Highways Act 1980 ss 97,98
M & K Gardening	C1964	Village green works	£405.76	Open Spaces Act 1906
E.ON	C1965	Street Lighting Electricity 1 <sup>st</sup> July to 30 <sup>th</sup> September 2017	£433.70	Parish Councils Act 1957 s3 Highways Act 1980 ss 97,98
<b>Total Cheque Payments</b>			<b>£4,309.90</b>	

c) The Clerk reported income for September 2017 as follows: -

Payee	Details of Payment	Amount
DDC	Half Year Precept	£19,631.50
Nat West Bank	Gross Bank Interest September 2017	£0.25

d) For information the following direct debit payments to Aviva Pensions were reported for the month ending 30<sup>th</sup> September 2017.

	Date		Total	Power
ER Monthly Administration Fee	21/09/2017		£45.00	Pension Auto-enrolment Requirement
ER Pension Contribution	27/09/2017	£21.55		
EE Pension Contribution	27/09/2017	£28.73	£50.28	Pension Auto-enrolment Requirement

- e) **It was resolved** to approve and accept the Annual Return for the audit for the year ended 31<sup>st</sup> March 2017 including BDO's certificate. The Clerk confirmed that the annual return and notice of conclusion of audit has been published on both the parish noticeboard and website.
- f) **It was resolved** to consider the budget review at the November meeting when Cllr Wilson would be in attendance.
- g) The Chairman reported that a letter had been received from Boughton Primary School requesting a grant of £500 from the parish council towards the cost of CCTV cameras following a recent break-in at the school.

**It was resolved** to approve the grant for £500 in principle following the completion of a grant application form by the school. On receipt the application would be reviewed by the Chairman and Cllr Wilson and if necessary payment of the grant was approved before the next council meeting in November.

h) To consider proposals for Budget 2018/2019

**It was resolved** to bring this forward to the November meeting.

### **17/1787 Highways**

a) Update on Northampton West Relief Road and NNOR Consultation

There was nothing further to report.

b) To consider the purchase of a mobile activated speed camera

**Resolved:** The Chairman and Clerk will report back to the November council meeting. The clerk was requested to liaise with Northamptonshire Police Safer Roads Team for advice.

c) Update on signage and yellow lining at priority build out in Moulton Lane

The Clerk reported that the yellow lining works around the priority build out in Moulton Lane have now been completed. The Head Teacher at Boughton Primary School had reported that they were not causing too many problems. The Clerk was requested to chase the provision of additional warning signage.

### **17/1788 Environment**

a) Cllr Potter reported that he and the Clerk had undertaken a litter pick on the 25<sup>th</sup> September 2017 on an area around the island on the A508. Three large bags of rubbish had been collected which included some large items from the Buckton Fields site. The Chairman thanked them both on behalf of the Council.

b) The Clerk was requested to contact a resident to cut down a hedge on The Green on the corner of Spring Close. This had become very overgrown and was causing problems for the mowing contractors.

c) The Clerk reported that Wilby Trees had undertaken a recent visual inspection of the Chestnut Tree at the top of Butchers Lane. No works were currently necessary.

### **17/1789 Other Matters**

a) To report on attendances since last council meeting: -

i. Cllr Mrs McDonnell reported that she had attended the recent NCALC AGM at the new community hall in Moulton. The meeting had taken the form of a "Any Questions" style panel consisting, amongst others, Chris Heaton Harris MP and Simon Edens the Chief Constable of Northamptonshire Police. The Chairman thanked Cllr Mrs McDonnell for attending on behalf of the parish council.

b) To receive monthly reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities

i. Village Hall

There was nothing to report.

ii. Pocket Park

Cllr Greatorex reported that the Bonfire and Fireworks Event would be held on Saturday 4<sup>th</sup> November 2017. Following the problems with parking last year plans had been put in place for additional off-street parking. The field at the

end of Vyse Road had been made available and three parking wardens had been appointed.

iii. Boughton Primary School

Cllr Potter reported that Greg Quine had now stepped down as Chair of Governors and two joint Chairs had been appointed. The Chairman reported that the Clerk had sent a thank you letter to Mr Quine on behalf of the Parish Council.

iv. Richard Humfrey Charities

Cllr Greatorex reported that the next meeting would be held on the 21<sup>st</sup> November 2017.

**17/1790 To agree any new "Welcome to Boughton Letters"**

The clerk was requested to send letters to new parishioners in Butchers Lane and Moulton Lane.

**17/1791 Urgent Matters for Report Only (notified to the Chairman before the Meeting)**

None

**17/1792 To Confirm Date of Next Meeting**

The next full council meeting will be held on Monday 13<sup>th</sup> November 2017 in Boughton Village Hall, Butchers Lane, Boughton at 7.00 p.m.

A Planning Meeting will be held on Monday 23<sup>rd</sup> October 2017.

There being no further business the meeting closed at 9.00 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

13<sup>th</sup> November 2017