

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 11th March 2019 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present			
Clr S Potter (SP)	Chair	In Attendance	
Clr T Wright (TW)	Vice-Chair	Mrs J Bunting	Clerk & RFO
Clr A Dale (AD)		Clr J Shephard (JS)	District Councillor
Clr R McDonnell (RMcD)		PCSO Paul Miller	Northamptonshire Police
Clr J Shephard (JMS)		Three Members of the Public	
Clr R Wilson (RW)		Four Candidates for the Parish Council Co-option	

19/1995 Apologies for absence

Apologies for absence were received from Clr K Greatorex. These apologies were accepted.

19/1996 To record Members Declarations of Interest (on Agenda items only)

There were no declarations of interest. Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

19/1997 To sign the Minutes of the last full Council Meeting held on Monday 14th January 2019 and the Extra-Ordinary Council Meeting held on Monday 11th February 2019

Council unanimously APPROVED the Minutes of the last Council meeting held on Monday 14th January 2019 and the Extra-Ordinary Council Meeting held on Monday 11th February 2019 as a true and accurate record. The Minutes were signed by the Chair with no administrative amendments.

19/1998 Public Open Forum Session

Members of the public addressed the Parish Council summarised as follows:-

- a) The applicant updated Councillors on his plans for land at Quietways in Humfrey Lane.
Resolved: No objections to the development, however, councillors agreed to seek assurances that a full review of the mature trees and planting had been undertaken by the Landscape Officer at DDC to ensure that they were retained and properly looked after. Additionally, the Parish Council were concerned that the preservation of mature trees on the boundary onto the bridle path must be preserved, particularly those trees affording privacy to the adjoining neighbours. The removal of the rear farm gate must be replaced with suitable planting/hedging to fill the remaining gap.
- b) **Resolved:** To take an update from a resident in Moulton Lane regarding verge markers under Highways later on the agenda.

19/1999 PCSO Update

Resolved: To take a report from PCSO Miller before the Parish Council co-option on the Agenda. PCSO Miller reported that there have only been two incidents of note to report since his last update to Council in January – theft from a motor vehicle in Greville Close and theft of stone from a dry-stone wall between Boughton and Moulton. JMS reported that there had been some sightings of bogus window cleaners in Boughton and PCSO Miller confirmed that this had already been booked as a suspicious activity in the area. It was noted that since a leaflet drop to over 300 homes in Buckton Fields and crime prevention advice from the mobile police station incidents had dropped off and nothing had been reported for a month. The Chair thanked PCSO Miller for his attendance and stated that his assistance generally and, particularly, with traffic problems by the primary school had been invaluable.

19/2000 Consider Candidates for Parish Council Co-option

The Chair reported that there were two vacancies on the Parish Council resulting from the resignations of John Clarke and Stephen Trott. The term of office was until May 2020 when the next Parish Council elections will be held. Candidates application forms had previously been circulated and the Chair invited each candidate to say something about themselves. Questions from Councillors followed. It was noted that the successful candidates must receive an absolute majority vote.

Resolved: To suspend Standing Order (3S) to enable Councillors to vote using ballot slips.

Resolved: To close the meeting to the public and press to enable Councillors to consider the candidates. The meeting was closed at 7.50 p.m. The Chair re-opened the meeting at 8.00 p.m. and the public and candidates joined the meeting for voting.

Voting took place for the vacancy created by the resignation of John Clarke.

Resolved: Charlotte Mackaness was co-opted to the Parish Council.

Voting took place for the vacancy created by the resignation of Stephen Trott.

Resolved: David James was co-opted to the Parish Council.

The Chair confirmed that the appointments would be ratified at the next Parish Council meeting in April.

Action: Clerk

19/2001 District Councillor's Report on matters arising since last meeting

JS reported that the council tax rates per parish (precept) had been reported and the Band D equivalent council tax for Boughton was £63.64. This was slightly below the average in comparison to neighbouring parishes.

19/2002 County Councillor's Report on matters arising since last meeting

JMS reported that the unitary debate continued and that the actual cost of moving to two unitary councils would be between £44m and £100m. NCC were now within £800,000 of a balanced budget. The cost of moving to unitary councils would have to be borne by the tax payers of Northampton.

19/2003 Agree Response to Community Governance Review – Second Stage Consultation

The Chair reported that the second consultation on the recommendations of the Community Governance Review had begun. Boughton Parish Council had previously proposed an increase in the number of Parish Councillors from nine to ten. The Working Group at DDC had recommended the number was increased to eleven.

Resolved: To increase the number of Councillors to eleven as recommended.

Action: Clerk

19/2004 Planning

- a) DA/2011/0666 Land at Brampton Lane, Boughton (Buckton Fields) Update
TW reported that an update on the delivery of Buckton Fields Primary School had been provided by Preston Hedges Academy Trust and this had been circulated. The School would open in September 2020.
- b) Parish Consultation – suggestion of street names for Buckton Fields (West) Phase 2
Following recommendations submitted by the Parish Council it was noted that the street names had been agreed.
- c) Buckton Fields Residents Group update
TW stated that there was nothing to report. The next meeting of the Buckton Fields Liaison Forum would be held on 17th April 2019.
- d) Planning Decision DA/2018/0816 Annex at Owl Barn, Boughton Grange, Harborough Road North, Boughton Response from DDC
TW confirmed that a response had been received from DDC which had been circulated. DDC were satisfied that the decision was the correct one on its planning merits made in the correct manner.
- e) Consider response to new planning applications
DA/2019/0055 Land at Quietways, Humfrey Lane, Boughton, NN2 8RN
Construction of dwelling and garage
Reported earlier on the Agenda.

DA/2019/0049 Land at Brampton Lane, Boughton (Buckton Fields West)

Reserved matters submission (appearance, landscaping, layout and scale) pursuant to DA/2011/0666 – amendments to approved plots by the substitution of revised house types

Resolved: Strong objections on the grounds of loss of design detail across the new house types resulting in less attractive proposals which deviate from the previous planning decision.

DA/2018/1042 Land to the south of Boughton Road, Moulton (amended)

Reserved matters application (access, appearance, landscaping, layout and scale) for 125 dwellings, access and associated works, open space and car and coach parking area

Resolved: To support the observations of Moulton Parish Council.

DA/2019/0080 White Gables, Moulton Lane, Boughton NN2 8RG

Porch extension, new windows and rendering to external walls

Resolved: No objections.

DA/2019/0115 Chirbury, Butchers Lane, Boughton NN2 8SL

Erection of two storey front, a single storey infill, single storey rear and first floor rear extensions including conversion of the loft to habitable room.

Resolved: No objections to the development, however, as this was a considerable extension and as Butchers Lane was an extremely narrow road, which was in poor condition in parts, access to the property during the build from contractors' vehicles may prove a nuisance for adjoining neighbours. To avoid any difficulties, DDC would be requested to consider a planning condition that the delivery of materials and the parking of vehicles could be done considerately ensuring that contractors vehicles are parked on site and not on Butchers Lane. The rooflight overlooking the neighbouring property should be opaque to maintain privacy for the adjacent neighbours.

N/2018/1696 Plot 1 Development Lane, Harborough Road North, Northampton

Construction of 5 No. Detached dwellings, Double Garages and new vehicular access

N/2018/1697 Plot 2 Development Lane, Harborough Road North, Northampton

Construction of 4 No. Detached dwellings, Double Garages and new vehicular access

N/2018/1698 Plot 3 Development Lane, Harborough Road North, Northampton

Construction of 5 No. Detached dwellings, Double Garages and new vehicular access

Resolved: Strong objections on the grounds of highway safety and traffic concerns. Harborough Road is one of the main arterial roads into Northampton and at full capacity at peak times. Over development of the site and the properties are set very close together. Properties are too large and should be 3-4 bedrooms more affordable for the area. The garages front Harborough Road which is out of keeping both with the properties on the opposite side of the road and those adjacent at Buckton Fields where the properties are set back from the road with open landscaping to the front.

DA/2016/1144 Land off Holly Lodge Drive Boughton Gladman Developments

TW reported that following a statutory challenge by Gladman Developments to the Planning Inspector's decision this was considered by the High Court which dismissed the challenge. Gladman Developments then sought leave to appeal to the Court of Appeal and the Court of Appeal had now dismissed that application. The decision from the Court of Appeal dated the 24th January 2019 stated that "The decision is final and cannot be reviewed or further appealed".

19/2005 Highways

Resolved: It was agreed to take Highways before Finance on the Agenda.

a) Consider deterioration of verges on Moulton Lane

Councillors received an update from a parishioner in Moulton Lane. Discussion took place and RW raised concerns that if the Parish Council took on the ownership and future maintenance of verge markers in Moulton Lane this may set a precedent for other areas of the village, such as Howard Lane, that experienced the same problems and this was noted by Councillors. As an alternative RW proposed that the village green work contractors could regularly reseed the verges along Moulton Lane to make good the verge damage and this cost could be included in the budget.

Resolved: The proposal of RW was agreed.

b) The Chair reported that a meeting had been arranged with Morelock on 19th March 2019 to progress the purchase of a mobile speed indicator device.

Action: Chair/ Clerk

19/2006 Finance

a) The Financial Statements/Bank Reconciliations for the months ending 31st January and 28th February 2019 had previously been circulated and approved by Cllr Wilson.

Resolved: To approve the Financial Statements/Bank Reconciliations which were signed by the Chair as a true and accurate record.

b) Cllr Wilson reported that a grant application had been received from Boughton Primary School in the sum of £300 for the purchase of an outdoor shed for the storage of play equipment.

Resolved: To approve payment of the grant to Boughton Primary School.

c) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	C2108	Village Hall Hire 11 th March 2019	£18.00	General Power of Competence (GPC) (LGA 1972 s112)

J Bunting	C2109	February 2019 Salary (net of deductions)	£1,123.72	GPC (LGA 1972 s112)
MGT Design Ltd	C2110	Monthly Website Maintenance February 2019	£90.00	GPC (LGA 1972 s112)
MGT Design Ltd	C2111	Cheque Re-issue To replace lost cheque no C2047	(£90.00)	GPC (LGA 1972 s112)
J Bunting	C2112	Parish Office Expenses February 2019	£43.33	GPC (LGA 1972 s112)
Northants CALC	C2113	The Good Councillors Guide	£9.00	GPC (LGA 1972 s112)
Boughton Primary School	C2114	Grant for the purchase of outdoor storage shed	£300.00	GPC
J Bunting	C2115	Reimbursement to Clerk for purchase of stamps and stationery	£21.79	GPC (LGA 1972 s112)
M & K Gardening	C2116	Village Greenworks	£296.61	GPC OSA 1906 s6
TOTAL Cheque Payments			£1,902.45	

- d) For information the following direct debit payment to Aviva Pensions was reported for the month ending 28th February 2019.

	Date		Total	Power
ER & EE Monthly Pension Contribution	05/02/2019	Direct Debit	£54.67	LGA 1972 s112
Monthly Administration Fee	21/02/2019	Direct Debit	£45.00	LGA 1972 s112

- e) RW reported that new pay scales (2%) for Clerks from the 1st April 2019 had been agreed by the National Joint Council for Local Government.
- f) **Resolved:** To adopt Financial Regulations, Risk Assessment and Internal Financial Control Policies previously circulated.
- g) **Resolved:** To approve the movement (virement) of budgeted funds to earmarked reserves as follows:-
 Neighbourhood Plan £5,000
 Street Lighting £1,000
 Traffic Calming £2,200
 Parish Noticeboard £1,765

- h) **Resolved:** Following a request from the Clerk it was agreed that the Clerk's working hours would be reduced from 20 hours a week to 18 hours a week from the 1st April 2019.
- i) The Clerk reported that a new EU directive coming into force this year means that public sector websites and mobile apps will need to be accessible to all users, especially those with disabilities. The Clerk was seeking advice from the Parish Council's website providers and would report back to the Council at the April meeting.
- j) Cllr Wilson reported that although it appeared that the balance on the precept was £14,485 which was a considerable amount, money budgeted for a Neighbourhood Plan (£5,000), Traffic Calming (£2,200) and Footway Lighting (£1,000) would be earmarked for movement into reserves. In addition, payment of the noticeboard for Buckton Fields was also due. Consequently, he envisaged that there may be a small surplus at the financial year-end.
- k) Income was reported as follows: -

Payee	Details of Payment	Amount
HMRC	VAT Refund	£197.37
Nat West Bank	Gross Interest February 2019	£6.63

19/2007 Other Matters

Report on attendances since last council meeting: -

- a) The Chair confirmed that he had invited staff from Boughton Primary School to look at the recently installed defibrillator at the Village Hall. The School were looking at purchasing their own defibrillator.

Resolved: To purchase Child Defibrillator Pads.

Action: Clerk

- b) Good Neighbour Scheme Update

RMCD reported that she had liaised with DDC who would support the establishment of a scheme and DDC had funding available up to £1,000. To access the local need in Boughton a survey would be circulated with the April edition of the parish newsletter.

Action: RMCD/TW

- c) The Chair confirmed that the Annual Parish Meeting will be held on Tuesday 21st May 2019 at Boughton Primary School.

Action: Chair/Clerk

- d) Monthly Reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities

Village Hall
RW reported that bookings were at an all time high and that there was £17,000 in the bank.

Pocket Park

There was nothing to report.

Primary School

The Chair reported that a developer had tidied the lane at the side of the school.

Richard Humfrey Charities

JMS reported that a meeting of both charities would take place on the 12th March 2019.

19/2008 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

- a) The Chair reported that a letter had been received from the secretary of Boughton Coffee Morning. As members had now significantly declined it had been agreed that the club would close.

- b) RW suggested forming a Working Party which could consider the allocation of future CIL monies. This could be projects such as traffic calming, security, improving and repairing damage to grass verges, road resurfacing to private roads etc.

Resolved: RW will progress with a view to having proposals agreed before May 2020.

Action: RW

- c) The Chair suggested a “priority to oncoming vehicles” sign for Vyse Road located just before the bend in Church Street and he would speak to NCC Highways.

Action: Chair

19/2009 Date of Next Meeting

The Chair confirmed that the next Council meeting will be held on Monday 8th April 2019.

The meeting closed at 9.10 p.m.

Clr S Potter
Chair

Date: 8th April 2019

Annex 1 - Summary of Actions

Action	Who	Min No.
Completion of documentation with co-opted Councillors	Clerk	19/2000
Send response to Community Governance Review – second consultation	Clerk	19/2003
To complete planning application responses to DDC	Clerk	19/2004
Proceed with purchase of mobile speed indicator device and liaise with NCC Highways. Attend meeting with Morelock	Chair/Clerk	19/2005
Purchase Child Defibrillator Pads for recent installed Defibrillator	Clerk	19/2007a
Progress a survey for “Good Neighbour Scheme”	RMc/TW	19/2007b
Organise Annual Parish Meeting 2019	Chair/Clerk	19/2007c
Set up Working Party to consider future CIL projects	RW	19/2008b
Contact NCC Highways regarding proposals for “Priority to Oncoming Vehicles” signage in Vyse Road	Chair	19/2008c