

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 9th January 2017 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman)
A Dale, Mrs R McDonnell, S Potter, T Wright, R Wilson

In Attendance: Mrs J Bunting – Parish Clerk

Other Attendees: 7 members of the Public

17/1651 To Receive and Accept Apologies for Absence

Apologies for absence were received from Cllrs: Mrs J Shephard and S Trott (attendance at Pitsford Parish Council Meeting). These apologies were approved.

Apologies were received from District Cllrs: B Frenchman and J Shephard.

17/1652 To Record Members Declarations of Interest (on Agenda Items Only)

Councillors Declarations of Interest are recorded in their statutory declarations which are held on the Daventry District Council website.

Councillor	Agenda Item	Nature of Interest
Cllr John Clarke	Agenda Item 4c. Stone Bus Shelter, Humfrey Lane, Boughton	Adjacent Neighbour. Personal

17/1653 To sign the Minutes of the last Full Council Meeting held on Monday 10th October 2016 and the Extra-ordinary Meeting held on Wednesday 14th November 2016

The Minutes of the last Full Council Meeting held on Monday 14th November 2016 and the Extra-Ordinary Meeting held on Wednesday 14th December 2016 were approved and signed by the Chairman as a true and accurate record.

17/1654 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

a) Noticeboard in Church Street

Cllr Potter reported that this was on-going.

b) Morrise Fields of Boughton Road, Moulton – Temporary Directional Signage

The Clerk confirmed that the directional sign to the new development at Moulton on the A508 had now been removed. A further directional sign to Saxon Rise in Brixworth had also been removed at the Parish Council's request.

c) Inspection of Stone Bus Shelter in Humfrey Lane

The Vice-Chairman stated that a report for general maintenance work and repairs to the bus shelter had now been received at a cost of £650. This excluded any potential replacement of the drain in the footpath which should only require cleaning not replacing. Following a proposal from Cllr Greatorex it was unanimously agreed to accept the quotation and schedule of works and councillors further agreed that the

repair costs would be met from General Reserves. Some concern was expressed by the adjacent neighbour who reported that it was difficult to maintain or inspect his stone wall located immediately behind the bus shelter and that there had been some damage from leaking water from the roof of the shelter. Councillors agreed that the builder would be asked to have a look at the resident's wall when the work to the bus shelter was carried out.

17/1655 Public Open Forum Session

- a) Following concerns expressed by a resident in Jaccorin Close the Clerk was requested to arrange an on-site meeting with Northants Police and a representative from NCC Highways to discuss further the on-going parking problems. All suggestions made by the Police to alleviate the problems had been exhausted and the resident reported that yellow lines are ignored. The situation had become intolerable.
- b) Two residents expressed concern regarding the recently installed priority build out in Moulton Lane. They reported parking problems caused by parents at the school. Cllr Potter agreed to raise the issue with the School Governors. The Chairman stated that a Safety Audit would soon be undertaken by NCC Highways and they would report to the Parish Council with any recommendations. The Audit Team had been asked to visit the site at peak school times to review and comment on parking. The Parish Council had spent a considerable amount of time negotiating the traffic calming and had relied on the expertise and advice of NCC Highways. The restricting factor had been a limited budget for the works. The Clerk was requested to chase the date for the Safety Audit.
- c) A resident stated that at times it was impossible to walk across the area of green at the top of Butchers Lane due to an obstruction caused by a parked vehicle on the land from an adjacent property. The resident raised concern that a precedent would be set if the neighbour continued to park on the land and requested that the Parish Council consider a "No Parking" sign.
- d) The Clerk was requested to contact the Rights of Way Officer at NCC again to report the overgrown hedge on the public pathway at the top of Spring Close. There were also fragments of a wall that had fallen onto part of the path.
- e) A resident stated that notification of the Gladman planning application should have been sent to all residents. The Chairman stated that the applicants had consulted residents when they had submitted their first application. He would raise the wider notification of major planning applications at the next OMBBH meeting.

17/1656 To Receive District Councillor's Report

There was nothing to report.

17/1657 To Receive County Councillor's Report

There was nothing to report.

17/1658 Village Design Statement Update

Cllr Wright reported that the draft VDS had been submitted to DDC in December. The VDS was on the Agenda for the Strategy Group at DDC to agree a public consultation on the 12th January 2017. The plan was to start the consultation on the 16th January 2017 until the 27th February 2017. DDC will consult with neighbouring parish councils, the relevant district councillors, statutory bodies and any local landowners. Following this DDC will consider any

comments received. The Clerk was requested to send a list of consultees to councillors who were requested to submit any other suggestions to the Clerk. The Chairman thanked Cllr Wright and the Clerk for all their hard work in delivering the final document.

17/1659 To Review the Annual Business Plan

A copy of the Annual Business Plan had been circulated to all Councillors and the Chairman requested that Councillors give some thought to specific objectives for the new financial year 2017/2018 for the next full council meeting in March.

17/1660 Fingerpost Sign corner of Humfrey Lane/Church Street

Councillors resolved to agree the design drawing of the replacement fingerpost sign submitted by Sign Of The Times. This would be an oak sign to the original detail with black and white painted finish.

17/1661 Planning

a) Agree response to the following Planning Application:-

i. DA/2016/1129 30 Humfrey Lane, Boughton NN2 8RL

Single Storey Rear Extension

Resolved: No observations

ii. DA/2016/1144 Gladman Developments Land off Holly Lodge Drive, Boughton Outline planning application for up to 75 residential dwellings (including up to 35% affordable housing), demolition of existing outbuildings, introduction of structural planting and landscaping, informal public open space and children's play area, surface water attenuation and associated ancillary works. All matters to be reserved with the exception of vehicular access point to be provided from Holly Lodge Drive

The Chairman confirmed that this application was for a reduced number of residential properties than the previous application submitted in February 2016 for 110 residential properties. Resolved: To object to the application on the same grounds as previously. A copy of the letter to the Planning Office at DDC is annexed to these Minutes. The Clerk was requested to publish a copy of the Parish Council's response on the parish website.

b) Planning Application Decisions Received

i. DA/2016/0904 Woody Patch, 7 Howard Lane, Boughton NN2 8RS

Application approved by DDC with conditions 9th December 2016.

c) Cllr Potter left the meeting at 8.15 p.m.

d) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)

i. The Chairman reported that the Liaison Meetings with the developers are continuing and the next meeting would be held on Friday 17th March 2017.

ii. The Chairman reported that the sale of the remainder of the land at Buckton Fields would be discussed at a Cabinet meeting of NCC on the 10th January 2017.

e) Boughton Quarry (General)/Pitsford Quarry/Pond

The Chairman confirmed that the Minutes from the last Boughton Quarry Liaison Forum meeting held in October had still not been circulated despite numerous requests by the Clerk to NCC. It was agreed that the Parish Council would continue to

pursue answers from NCC regarding improvements to the gatehouse at the quarry, which looked unsightly, and the provision of a wheel wash.

17/1662 Finance

- a) The Financial Statements for the months ending 30th November and 31st December 2016 had previously been circulated to all Councillors and had been agreed by Cllr Wilson. Cllr Wilson proposed approval of the Financial Statements and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was resolved by Councillors that the following cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1861/V988	Hall Hire BPC Meeting 9 th January 2017	£18.00	LGA 1972 s111
Mrs J Bunting	1862/V989	Clerk's December 2016 Salary (net of deductions) including mileage expenses July to December 2016	£1,208.03	LGA 1972 s111
HMRC	1863/V990	Employee and Employer Tax & NI Contributions		
MGT Design Ltd	1864/V991	December 2016 Monthly website maintenance	£60.00	LGA 1972 s111
Mrs J Bunting	1865/V992	Parish Office Expenses December 2016 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s111
Wilby Trees Ltd	1866/V993	General Maintenance work to Chestnut Tree Butchers Lane/Church Street	£864.00	Open Spaces Act 1906
Daventry District Council	1867/V994	Advice for Boughton Village Design Statement	£242.87	LGA 1972 s111
E.ON	1868/V995	Footway Lighting Maintenance Contract for quarter ending December 2016	£189.08	Parish Councils Act 1957 s3
Boughton Playing Field	1869/V996	Balance of donation due from developer contribution Buckton Fields	£666.66	LGA 1972 s137
M & K Gardening	1870/V997	Village Hall green-works	£28.00	Open Spaces Act 1906
Mrs J Bunting	1871/V998	Reimbursement to Clerk for purchase of printer cartridges and stationery	£57.97	LGA 1972 s111

TOTAL:			£3,914.65	
---------------	--	--	------------------	--

- c) It was resolved to pay a late cheque in the sum of £396.53 payable to E.ON for footway lighting electricity for the quarter ending December 2016. This cheque did not appear on the 31st December 2016 Financial Statement.
- d) Income was reported as follows:-

Payee	Details of Payment	Amount
Nat West Bank	Bank Interest	£0.34
HMRC	VAT Refund	£642.84

- e) Precept Capping for Parish Councils
The Government had announced that precept capping will not be extended to Parish Councils in 2017/2018.
- f) To Approve the Budget for the Financial Year 2017/2018
- i. All councillors had received a copy of the draft budget and precept proposal report for 2017/18 with the Agenda.
 - ii. Cllr Wilson reported that detailed debate regarding the budget and precept 2017/2018 had taken place at the November meeting but he had confirmed at that meeting that the final figures had been subject to further information from DDC once the Council Tax base had been set at the beginning of December.
 - iii. Cllr Wilson reported that the Parish Council had now been informed that the tax base for Boughton for 2017/2018 had increased, due in part to an increase in additional properties, and that a Band D equivalent would be £55.84 for 2017/2018 from £63.64 in 2016/2017. Accordingly, the Parish Council could raise the precept to £39,263 and although this would appear to be a 28% increase from 2016/2017 because of the new tax base this would have a 0% effect increase on the precept for parishioners.
 - iv. Cllr Wilson reported that a proposal for an additional £4,800 had now been included in the Budget for village projects and that discussion had taken place previously by councillors regarding the part funding of a PCSO in partnership with neighbouring parish councils. Discussion took place and Councillors unanimously agreed to the inclusion in the Budget of expenditure for village projects.
 - v. Additional money for village projects was the only exceptional item that had been added to the Budget and all other expenditure had remained the same as the Budget presented at the November meeting. The addition of £4,800 for village projects resulted in proposed expenditure of £43,686 for 2017/2018 with funding from reserves of £3,550. In addition, there was sundry income of £873 which included money from grant funding and bank interest.
 - vi. Cllr Wilson proposed approval of the draft Budget for 2017/2018. The proposal was seconded by Cllr Greatorex and unanimously approved by Councillors.

- g) To Approve Parish Precept for the Financial Year 2017-2018
Cllr Wilson proposed that the precept for 2017/2018 be set at £39,263 and this was seconded by Cllr Greatorex and unanimously agreed by Councillors. Cllr Wilson confirmed that this would be an increase in the precept of 28% from 2016/2017 but because of the new tax base for Boughton this would have a 0% increase on the precept for parishioners for 2017/2018.
- h) As there was no full council meeting in February Councillors resolved that the cheques for payment in February would be approved by Cllr Wilson and signed by the Chairman and one other bank signatory.
- i) Budget Monitoring 2016/2017
A copy of the Receipts and Payments to the end of December 2016 had been circulated to Councillors. There were no particular observations to note and Cllr Wilson reported that the only exceptional spend to date was for maintenance work to the Chestnut Tree at a cost of £720 plus VAT.
- j) Consideration of Grant Applications
Cllr Wilson confirmed that there had been no applications. Grant applications would next be considered at the full council meeting in July 2017.
- k) Pension Automatic Enrolment Update
Cllr Wilson reported that there was nothing further to report and the matter was on-going.
- l) NCC Budget proposals
The Chairman reported that proposals for the second year of NCC's four year budget and council plan for 2017/2018 had been published which aimed to save a further £66.9m over the next 12 months. A copy had been circulated to all Councillors. There were plans to look at a 'one unitary council' model for Northamptonshire. NCC were also outlining how to use their capital receipts (money generated from property and assets) to help transform local services.

17/1663 Highways

- a) Traffic Calming
 - i. The Chairman reported that the final costings were awaited from NCC Highways but had been requested by the Parish Council. The scheme had been outside the developer contribution of £30,000 but the balance had been secured from additional funding from NCC Highways to install the VAS sign on Vyse Road.
 - ii. Safety Audit – reported earlier on the Agenda.
 - iii. Review of Priority Build-Out in Moulton Lane – reported earlier on the Agenda.
- b) To agree highway grass mowing 2017/2018 – Letter from NCC
Councillors resolved to enter into an Agreement with NCC Highways for the parish to continue cutting the grass within the highway. The contribution towards the cost of carrying out the work for the 2017/2018 mowing season was £353.
- c) Update on Northampton Northern Orbital Route Consultation
The Chairman confirmed that the Minutes from the last OMBBH meeting had been circulated. Work to the NNOR and North West Relief Road were progressing. Officers were waiting for further information in respect of the routes and it was unlikely that the consultation would start early in the new year. The Chairman had raised concerns in that a fifth option put forward by DDC as part of the first consultation was causing

concern to Boughton residents. It had been confirmed that Officers would decide which routes would be consulted on further with a report presented to Cabinet at NCC.

- d) The Clerk was requested to report again to NCC Highways the deteriorating condition of pot holes in Moulton Lane.

17/1664 Correspondence

- a) A letter of thanks had been received from Boughton Village Hall Management Committee in respect of a £500 grant made by the Parish Council.
- b) Cllr Wilson left the meeting at 8.45 p.m.

17/1665 Environment

- a) Land adjacent to Boughton Primary School Moulton Lane
The Chairman reported that the land had now been cleared and tidied.
- b) Boughton Pocket Park – Award of Grant Funding
Cllr Greatorex reported that the Clerk had supported the Pocket Park in procuring a grant in the sum of £1,000 towards the cost of repairs to the communal footpath. The Clerk was thanked for her assistance.
- c) Harry Lovell Seat
Resolved to bring this matter forward to the next full council meeting in March for Cllr Mrs Shephard to report.

17/1666 Other Matters

- a) Progress/Receive reports on attendances since last BPC Meeting:-
 - i) OMBBH Meeting 15th December 2016
Reported earlier on the Agenda.
- b) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
 - i) Village Hall
There was nothing to report.
 - ii) Pocket Park
There was nothing further to report.
 - iii) Boughton Primary School
There was nothing to report.
 - iv) Richard Humfrey Charities
There was nothing to report.
 - v) There was one new Welcome to Boughton letter.

17/1667 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

The Clerk reported that Northamptonshire Highways will be sending out Community Enhancement Gangs later in the year to undertake minor improvements in the parish. The deadline for requests was 24th February 2017. The Clerk was requested to send details to Councillors for recommendations for the schedule of works.

17/1668 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 13th March 2017 in Boughton Village Hall at 7.00 p.m.

The meeting closed at 9.00 p.m.

Signed as a true record of the above meeting.

.....

Cllr J Clarke (Chairman)

13th March 2017