

BOUGHTON PARISH COUNCIL

Minutes of the Meeting held on Monday 9th March 2015 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), A Dale, R Greener, Mrs G Kingston, J Parker, S Potter, Mrs J Shephard, R Wilson

In Attendance: Mrs J Bunting – Parish Clerk & RFO

Other Attendees: Five Members of the Public

15/1332 Apologies for Absence

Apologies were received from Councillor: K Greatorex (Vice-Chairman) and District Councillor B Frenchman.

15/1333 Members Declaration of Interest (on Agenda Items Only)

There were no Declarations of Interest.

15/1334 To sign the Minutes of the last Full Council Meeting held on Monday 12th January 2015 and the Extra-Ordinary Meeting held on Monday 16th February 2015

- a) The Minutes of the last Full Council Meeting held on Monday 12th January 2015 were approved and signed by the Chairman as a true and accurate record with an amendment requested by Police Sergeant Matt Moore. Sergeant Moore wished to clarify that the discontinuance of the Local Police Liaison meetings were not as a result of the lack of police resources but was to work in line with the rest of the county with “have your say” events. The panel meetings should not have been owned by the Police but could continue if its members wished to retain ownership.
- b) The Minutes of the Extra-Ordinary Meeting (Planning) held on Monday 16th February 2015 were approved and signed by the Chairman as a true and accurate record.

15/1335 Public Open Forum Session

The Chairman welcomed members of the public to the meeting. Mr Mark Taylor reported that his recent email to villagers, highlighting the deteriorating traffic situation in the village, had received a positive response. Mr Taylor was particularly concerned with the speed and volume of traffic through the village and the potential increase in the traffic problems from further development within the parish. He requested that a wider Travel Plan be considered to include, for example the School, Buckton Fields and street parking. Cllr Potter reported that the Parish Council were to commission a Traffic Survey before the Buckton Fields Phase 1 development commences. This could then be used as an evidence base document and official record. The Chairman confirmed that representatives of the Parish Council had met with Northamptonshire Highways on the 12th December 2014. From discussions and professional advice, proposed plans for traffic calming had now been submitted to the Parish Council for consideration and Cllr Wilson stated that all options had been fully explored. There was no easy solution to the problems but the plans submitted

were a well thought out proposition. The plans were available to view at the meeting but would also be presented at the Annual Parish Meeting on Monday 13th April 2015. This would give an opportunity for all parishioners to view the proposals. The Chairman confirmed that £30,000 had been allocated to Boughton from the S106 Agreement for Buckton Fields towards traffic calming and the Parish Council had fought hard over the years to get more money as £30,000 would not go far. District Councillor John Shephard stated that if Buckton Fields Phase 2 proceeds this is a good reason to bid for more money as the scheme must be beneficial for Boughton. He also commented that the budget for traffic calming should be derived from the scheme not the scheme from the budget. Concern was expressed that in the professional opinion of Highways the money allocated was adequate for the scheme. The Chairman stated that in 1999 £90,000 had been allocated to Boughton for traffic calming. It was equally recognised by councillors and members of the public alike that the infrastructure in North Northamptonshire was not at all suitable for all the new development.

15/1336 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

a. Footpath Butchers Lane

Cllr Shephard reported that no formal written response had been received from Moulton College following her meeting with the College Principal. The Clerk had chased this several times and would continue to do so. Moulton College had now put a bund across the permitted footpath.

b. Boughton Footbridge

Cllr Shephard reported that she and the Clerk had met with the Conservation Officer at DDC on the 2nd March 2015 who had inspected Boughton footbridge. She is to request colleagues at DDC to undertake further local searches to try and ascertain ownership. She believed that the footbridge was probably part of the historic parkland of Boughton Hall.

c. Community Farm Welford Road

The Clerk reported that the caravan had now been removed from the site and DDC would continue to monitor the situation for compliance. The Environment Agency had now inspected the land (floodplain) and had no issues with the use at this time and specifically since the caravan had been removed.

d. Website Advertising Policy

The Clerk reported that the Internal Auditor had advised against advertising by external users on the website and this was unanimously agreed by Councillors.

e. Neighbourhood Watch Signs

The Chairman reported that a survey had now been carried out which summarised the current number and location of signs in the village.

f. Buckton Fields Street Names

As there had been an objection to the name "Stew Ponds" during the consultation period the developers had requested a further name from the Parish Council. Cllr Shephard proposed the name "Tiggyhole" and this was unanimously agreed by Councillors. Subject to approval by the developers a further consultation period will have to be undertaken.

15/1337 To Receive District Councillor's Report

There was nothing to report.

15/1338 To Receive County Councillor's Report

Cllr Shephard reported that Northamptonshire County Council's budget for 2015/2016 had now been approved and included £66m of efficiency savings. Significant budget reductions had been made to the Social Care and Health budgets. The Councillor Empowerment Grant would remain at £7,000.

15/1339 Village Design Statement

Cllr Mrs Shephard reported that following a recent meeting of the VDS working group Nik Moore had kindly agreed to have a look through the draft document and had made additional suggestions and comments. The document would then be submitted to the Senior Planning Officer at DDC. Cllr Shephard thanked the Clerk for all her hard work.

15/1340 Annual Plan 2015/2016

This had been previously circulated to all Councillors. The Chairman confirmed that some of the objectives would need to be updated for 2015/2016.

15/1341 Electronic Service of Summons to Attend Meetings

Subject to the provisions of The Local Government (Electronic Communications) (England) Order 2015 consent forms for the delivery of the meeting summons electronically were distributed by the Clerk, approved and signed by Councillors.

15/1342 Planning

a) New Planning Applications

- i. DA/2015/0070 Poachers Gap, Vyse Road, Boughton NN2 8RR
Construction of detached car port
No objection by the Parish Council.
- ii. DA/2015/0092 and 0093 (Listed Building Consent) Wickets Cottage, Boughton Park, Boughton NN2 8SQ
Single and two storey extensions to provide family room, new utility room, new bedroom and dressing room
No objection by the Parish Council.
- iii. DA/2015/0100 Park View, Vyse Road, Boughton, NN2 8SE
First floor side extension over garage, two storey side extension and single storey rear extension
Objection by the Parish Council. The scale of the proposed development would dominate the whole plot and the proposal would have an adverse impact on the locality changing the character and visual appearance of the area. The existing property is located in an extremely important corner position on Vyse Road and the proposal is a contrast between the existing post and pre-war properties. The proposal is over development of the plot and would be adversely visually prominent. The scale of the development would have a demonstrably harmful effect on the character and appearance of the street scene.

- iv. Brickhill Spinney Farm, Harborough Road North, Boughton NN2 8SW
Amendments to DA/2014/0787 and alterations to existing dwelling (facing brickwork, timber canopy)
No objections by the Parish Council
- v. DA/2013/0690 Salisbury Landscapes, Boughton Road, Moulton
Councillors resolved to send a letter of objection to the Planning Inspectorate in respect of a forthcoming planning appeal starting on the 6th May 2015 at Daventry District Council.
- b) Planning Application Decisions Received
 - i. DA/2015/0037 29 Moulton Lane, Boughton NN2 8RF
Two storey side extension and single storey side/rear extension
Planning Permission refused by DDC 27th February 2015.
- c) Review any matters relating to Planning Policies
None
- d) Review any matters related to planning applications in preparation or awaiting decisions:
 - i) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)
There was nothing to report.
 - ii) DA/2013/0994 (Amended) Land at Brampton Lane, Boughton (Buckton Fields (East))
The Chairman reported that the developers had indicated that they would be willing to join a Local Liaison Forum and terms of reference would have to be agreed. The Clerk to progress.
 - iii) Boughton Quarry (General)
The Chairman reported that the next meeting of Boughton Quarry Local Liaison Forum would take place on Tuesday 17th March 2015.
 - iv) Pitsford Quarry/Pond (General)
There was nothing to report.

15/1343 Finance

- a) The Financial Statements for the months ending 31st January 2015 and 28th February 2015 had been circulated to all Councillors and had previously been agreed by Cllr Wilson. The Chairman proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was agreed by Councillors that the following Cheques be approved for payment. A list had been circulated to all Councillors and previously approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1649/V776	Hall Hire BPC Full Council Meeting 9 th March 2015	£18.00	LGA 1972 s133
Mrs J Bunting	1650/V777	Clerk's Monthly Parish Office Expenses	£43.33	LGA 1972 s 111

		November 2014 (Telephone, Broadband and Electricity)		
Mrs J Bunting	1651/V778	Clerk's February 2015 Salary (net of deductions).	£972.40	LGA 1972 s111
M & K Gardening	1652/V779	Village Greenworks	£208.50	OSA 1906
Mrs J Bunting	1653/V780	Reimbursement for purchase of stationery items	£21.64	LGA 1972 s111
TOTAL:			£1,263.87	

c) The Clerk reported income as follows:-

Received From	Reason	Amount
Nat West Bank	Bank Interest	£1.19
TOTAL:		£1.19

e) Additional March Cheques for payment

Councillors resolved that the invoice for the refurbishment of the telephone kiosk could be approved by Cllr Wilson and a cheque signed by the Chairman and one other bank signatory before the April meeting.

f) Pre-Annual Internal Audit Report

Cllr Wilson reported that the Internal Auditor had carried out the in-year audit on the 23rd February 2015. The Internal Auditor had been satisfied that all of the three issues raised at last year's audit had been addressed by the Parish Council. The post year-end audit had been arranged for the 27th May 2015.

g) Adoption of Internal Financial Regulations

These had been circulated to all Councillors and Cllr Wilson reported that some minor amendments had been made to update the document. Cllr Wilson's proposal to adopt the Internal Audit Regulations was seconded by Cllr Potter and unanimously agreed by Councillors.

h) Council Tax Referendum – Parish Council Precepts

Cllr Wilson reported that the government had confirmed that council tax referendums or "capping" will not apply to parish and town councils in 2015/2016.

i) Cllr Wilson reported that the projected surplus at the year-end was approximately £4,000. This included a credit from E.ON for electricity costs and maintenance charges and there had been small underspends in other areas. Cllr Wilson proposed that any surplus at the end of the year could be earmarked towards traffic calming and this was agreed unanimously by councillors. Cllr Wilson stated that the Parish Council could also consider moving reserves earmarked in the General and Legal reserves to other reserves. General discussion took place and Councillors agreed that the traffic problem was a key issue for the village. Cllr Potter agreed to progress his suggestion of a Village Warden scheme.

15/1344 Highways

- a) Review/Progress any maintenance works, traffic calming matters
 - i. Proposed Traffic Calming Plans

Reported above under Public Open Forum Session. The Clerk was requested to check if the traffic calming has to be in place before the Buckton Fields development proceeds.
- b) Footway Lighting Upgrade – Church Street

Cllr Parker reported that Metcraft had confirmed week commencing March 23rd 2015 for delivery of the three lights in Church Street. E.ON had asked them to see if they can improve on that date but had promised immediate installation. Once a final date is confirmed the Clerk would write to the three residents and contact the Parish Council's insurers.
- c) Village Traffic Survey

Councillors resolved to proceed with a Traffic Survey which would be undertaken by NCC Highways at a cost of approximately £500. This would commence week beginning the 16th March 2015 at three survey locations which were agreed as Vyse Road, Moulton Lane and Howard Lane. Counters would be installed for 7 days.
- d) Urban Grass Mowing 20150

Councillors resolved to accept the offer of £353 from Northamptonshire Highways towards the cost of highway grass mowing for 2015.
- e) Implementation of New Traffic Order – Boughton Green Road & Boughton Lane

The Chairman reported that Northamptonshire Highways had implemented a traffic order reducing the current national speed limit to 50 mph on Boughton Green Road and Boughton Lane.
- f) Community Enhancement Gangs Request for Programme of Works

Various suggestions were discussed and Councillors agreed to request the painting of the bench in the Pocket Park and various cleaning of signs in the village.
- g) Bus Service Provision

General discussion took place regarding bus service provision and it was agreed to keep the matter on the Agenda.
- h) The Chairman reported that Northamptonshire Highways were proposing to extend the school zig-zag lines by a couple of marks up to the existing access line in front of the adjacent property. Councillors had no objections.

15/1345 Environment

- a) Review/Progress any maintenance work matters
Refurbishment of Telephone Kiosk

The Clerk reported that work will commence on Tuesday 17th March 2015.

15/1346 Correspondence Received (not already on the Agenda)

None

15/1347 Other Matters

- a) Review and progress any new/outstanding consultations:-
None to report.
- b) Progress/Receive reports on attendances since last BPC Meeting:-
The Chairman reported that he and the Clerk had attended a Neighbourhood Watch Meeting on the 12th February 2015.
- c) Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees:
 - i) The Chairman reported that the fascia boards had been replaced on the front of the Village Hall and thirty new replacement chairs ordered. The cost had been match funded by a grant from Daventry District Council. Mrs Susan Wilson, the Secretary of the Village Hall, was thanked for all her hard work in securing the grant monies. Cllr Potter reported that the Bunting for the Village Day was now stored in the Village Hall. A Vintage Tea Party will be held on Sunday 26th April 2015.
 - ii) There was no report on the Pocket Park.
 - iii) Cllr Shephard reported that the next meeting of the Richard Humfrey Charities would be held on 10th March 2015.
 - v) Cllr Potter reported that work had now started on the front entrance of the school and the footings were now completed. The deputy Head Teacher had announced her retirement. The Chairman reported that he had received an e-mail from the Chair of Governors and that Boughton Primary School had performed extremely well again in the Primary School League Tables
 - vi) There were no new Welcome to Boughton letters.

15/1348 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

None

15/1349 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 13th April 2015 in Boughton Village Hall at **6.30 p.m.** to approve Year End Accounts followed by the Annual Parish Meeting at **7.30 p.m.**

There being no other business the meeting closed at 8.55 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 13th April 2015