

BOUGHTON PARISH COUNCIL

Minutes of the Meeting held on Monday 8th September 2014 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), R Greener, Mrs G Kingston, J Parker, S Potter

In Attendance: Mrs J Bunting – Parish Clerk

Other Attendees: None

14/1254 Apologies for Absence

Apologies were received from Cllrs: A Dale, R Wilson and County Councillor J Shephard.

14/1255 Members Declaration of Interest (on Agenda Items Only)

None.

14/1256 To sign the Minutes of the last Full Council Meeting held on Monday 14th July 2014

The Minutes of the last Full Council Meeting held on Monday 14th July 2014 were approved and signed by the Chairman as a true and accurate record.

14/1257 Public Open Forum Session

There were no questions from members of the public.

14/1258 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

- i. The Chairman requested that the Village Design Statement be included on the October Agenda.
- ii. The Clerk was requested to chase the Enforcement Officer at DDC for an update on the caravan located on the community farm off Welford Road.

14/1259 To Receive District Councillor's Report

There was nothing to report.

14/1260 To Receive County Councillor's Report

There was nothing to report

14/1261 Planning

a) New Planning Applications

- i. DA/2014/0674 Keppels, Humfrey Lane, Boughton
Work to poplar trees
No objection by the Parish Council.

- ii. DA/2014/0747 25 Howard Lane, Boughton NN2 8RS
First Floor extension with porch below, glazed canopy to rear
No objection by the Parish Council.
 - iii. DA/2014/0521 Land at Welford Road, Boughton (For report)
Outline application for up to 41 dwellings, estate road, open space and associated works.
Objection by the Parish Council. Response to Planning Officer dated the 25th July 2014.
- b) **Planning Application Decisions Received**
- i. DA/2014/0515 4 Swedish Houses, Humfrey Lane, Boughton
Construction of Car Port
Planning Permission granted by DDC with conditions 13th August 2014.
 - ii. DA/2014/0554 29 Moulton Lane, Boughton, NN2 8RF
 - iii. Two storey side extension, single storey side/rear extension and part demolition and rebuild of exiting boundary wall
Application withdrawn.
- c) Review any matters relating to Planning Policies
None
- d) Review any matters related to planning applications in preparation or awaiting decisions:
- i) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)
There was nothing to report.
 - ii) DA/2013/0994 (Amended) Land at Brampton Lane, Boughton (Buckton Fields (East))
Reserved Matters submission for 376 dwellings, open space, structural landscaping, highways and drainage infrastructure works (all matters except access) pursuant to outline application DA/2008/0500.
Following a comment, which had caused offence, made about the Parish Council by the Head of Planning at DDC at the Planning Committee Meeting on the 25th June 2014 the Vice-Chairman had written to Ian Vincent on the Parish Council's behalf. A response had been received from Maria Taylor the Community Manager at DDC and a copy circulated to all Councillors. Following a request by District Councillor Frenchman an apology to the Parish Council had been recorded in the minutes of that meeting. Discussion took place and the general consensus of Councillors was of frustration at the lack of co-operation and a desire to liaise with the Parish Council by DDC.
 - iii) Boughton Quarry (General)
The Chairman reported that a Quarry Liaison Forum Meeting will take place on Tuesday 16th September 2014 at 6.00 p.m. in Pitsford Village Hall. The Chairman and Cllr Potter will attend.
 - iv) Pitsford Quarry/Pond (General)
The Chairman reported that Bennies are now not progressing with the in-fill of the pond.

14/1262 Finance

- a) The Financial Statements for the months ending 31st July 2014 and 30th August 2014 had been circulated to all Councillors and had previously been agreed by Cllr Wilson. In Cllr Wilson's absence the Chairman proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was agreed by Councillors that the following Cheques be approved for payment. A list had been circulated to all Councillors and previously approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1596/V723	Hall Hire BPC Meeting 8 th September 2014	£18.00	LGA 1972 s133
Mrs J Bunting	1597/V724	Clerk's August 2014 Salary (net of deductions).	£768.98	LGA 1972 s111
Mrs J Bunting	1598/V725	Clerk's Monthly Office Expenses August 2014 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
CPRE	1599/V726	Membership Renewal 2014	£36.00	LGA 1972 s143
Boughton Village Hall	1600/V727	Funding Donation 2014/2015	£500.00	LGA 1972 s137
Boughton Playing Field	1601/V728	Funding Donation 2014/2015	£500.00	LGA 1972 s137
Parochial Church Council	1602/V729	Payment from collection of Village Day donations	£170.00	LGA 1972 s145
Boughton Primary School	1603/V730	Payment from collection of Village Day donations	£170.00	LGA 1972 s145
Ladies Fellowship	1604/V731	Payment from collection of Village day donations	£170.00	LGA 1972 s145
M & K Gardening	1605/V732	Village Greenworks	£294.00	Open Spaces Act 1906
Mrs J Bunting	1606/V733	Norton 360 Annual Security Subscription for PC Laptop	£69.99	LGA 1972 s111
TOTAL:			£2,740.30 (£510.00 from Village Day Reserve)	

- c) The Clerk reported income in the sum of £328.14 from HMRC as a VAT repayment.
- d) Budget 2015/2016
The Clerk requested that Councillors give some thought to specific projects or items of expenditure for the budget for 2015/2016 for discussion at the next full council meeting in October.

14/1263 Highways

- a) Review/Progress any maintenance works, traffic calming matters
 - i. Councillors resolved that the sub-committee would continue with the traffic calming proposals. The Chairman reported that Ian Boyes had confirmed that if only a single chicane was required in Moulton Lane then the money released from this could be used for an alternative traffic calming feature elsewhere in the village.
 - ii. The Chairman stated that despite several requests there had still been no response from the developers of Buckton Fields (East) regarding the "Wish List".
- b) Footway Lighting Upgrade – Church Street
 - i. Cllr Parker reported that two quotations had been received to upgrade the three street lights in Church Street from D W Windsor in the sum of £8,127.00 and Metcraft in the sum of £4,464.00. Discussion took place and following a proposal by Cllr Greateorex, Councillors resolved to dismiss the quotation from D W Windsor as this far exceeded the budget. Councillors were keen to proceed with upgrading the current lights as they are at the heart of the village and agreed to proceed with the quotation from Metcraft in principle. However, the Clerk was requested to speak to Parish Lighting Services for advice before a final decision was made and to contact E.ON to ascertain if Metcraft would review their price. Councillors agreed that once the project is completed an article would go in Boughton Village Matters.
- c) Proposed Diversion of Public Footpath CD8 in the Parish of Chapel Brampton and Footpaths CC4 and CC5 in the Parish of Boughton

Councillors resolved to support the proposal. The proposed diversion also had the support of County Councillor Mrs Judy Shephard.
- d) The Clerk reported that she had reported the overgrown island on the A508 at the entrance to the village to NCC Highways. They had inspected and had reported that no action would be taken. Councillors agreed that visibility on the island was compromised and the Clerk was requested to pursue the matter with County Councillor Mrs Shephard.
- e) Overgrown Footpath – Moulton Lane

Cllr Potter agreed to speak to the tenant farmer and the landowner again.

14/1264 Environment

- a) Review/Progress any maintenance work matters

None
- b) Work to Chestnut Tree – Quotations

Councillors resolved to agree the quotation from Wilby Trees in the sum of £560.00 plus VAT for works to the Chestnut Tree at the top of Butchers Lane. Cllr Parker requested that the tree is specifically trimmed around the street light.
- c) Cllr Potter reported an overgrown willow tree in Butchers Lane and it was resolved that the tree surgeon be requested to inspect.
- d) The Clerk was requested to report an overhanging branch over the road on the way to Moulton in the dip past the old St John's Churchyard as a matter of urgency.

- e) Following discussion Councillors resolved to apply for an Empowerment Works Grant in the sum of £750.00 for work to improve the K6 style telephone box in Church Street. It was agreed that the kiosk was a valuable asset to the village.
- f) The Chairman reported that he had received numerous complaints from parishioners over the August Bank Holiday weekend regarding the removal of a hedge and trees on a strip of land adjacent to the School in Moulton Lane. The Chairman confirmed that both he and Cllr Mrs Shephard had spoken to the Tree Surgeons who had confirmed that they were carrying out the work for a developer in Boughton who had obtained permission for the work from the landowners who own the strip of land and the paddock at the rear of the School. The Chairman stated that the Clerk had obtained a Local Search on behalf of the School which recorded four landowners. Councillors felt that the work had been done at a time which had caused maximum disturbance and noise for nearby residents. Cllr Potter reported that he believed that there were plans to build four new houses and a car park for the school on the land and a tennis court for the village had been suggested.

14/1265 Correspondence Received (not already on the Agenda)

None

14/1266 Other Matters

- a) Review and progress any new/outstanding consultations

None

- b) Progress/Receive reports on attendances since last BPC Meeting:-

- i. The Chairman reported that he had attended a planning meeting at NBC on the 2nd September 2014 to speak on the application for houses off Welford Road. Although DDC were the lead authority NBC were a statutory consultee. Concern was expressed by Councillors that despite the proposed application being in the district of Daventry and the Parish of Boughton it was effectively an extension of Northampton Borough and would meet their housing needs commitment. Cllr Greatorex suggested that perhaps this extension of the boundary of Northampton should be raised with the Boundary Commission. He stated that Boughton Parish is not once mentioned in their report. The Chairman confirmed that NBC had no objections but had raised a list of local issues to be addressed by DDC. The Chairman stated that where the 5 year land supply had not been met there was a presumption in favour of development. One of the issues raised by NBC was that the development should not prejudice the development of the Northampton North West Bypass.
- ii. The Clerk had attended a meeting on the 2nd September 2014 at Pitsford Village Hall which had been an opportunity for local parish councils to discuss DDC matters with the Leader of DDC. Planning issues had been a major area of discussion and concern.

- c) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees

- i) The Chairman reported that the Village Hall Committee were happy with the draft proposals for their page on the new website. A Jumble Sale would be held on Saturday 13th September 2014.

- ii) Cllr Greatorex reported that the Pocket Park Committee are hosting a “Posh Ploughman’s” in the Whyte Melville Pub on the 13th September and a Bonfire Night event will take place on the 8th November 2014. The Chairman stated that the Pocket Park is an asset to the Village.
- iii) Cllr Potter reported that Boughton School had now been awarded a grant for new classrooms and work will have to be completed within 12 months. A formal planning application will now follow and the Parish Council will be consulted once matters reach the application stage. Cllr Potter had been tasked to find out who owned the ransom strip adjacent to the School so that the School could contact the landowners to obtain permission for access. The School had applied, through the Agents, to have some of the overgrown vegetation cut back as it was causing problems on a flat roof of the School. See Chairman’s report under Environment above.
- iv) Cllrs Greatorex reported that the next meeting of the Richard Humfrey Charity will take place in November.
- d) The Clerk was requested to send a new “Welcome to Boughton” letter to a new resident in Butchers Lane.
- e) Councillors agreed that the Clerk would attend the NCALC AGM on Saturday 18th October 2014.
- f) It was resolved to adopt the Complaints Procedure Policy which had previously been circulated to all Councillors.
- g) Following new laws on the recording of meetings it was resolved to agree the adoption of revised Standing Orders previously circulated to all Councillors. The change was at paragraph 3 (I).
- h) The Chairman reported that the Clerk had drafted a website privacy policy and terms and conditions for the new website. They were with the web designer for comment and will be circulated to Cllrs Potter and Greener for final approval.
- i) Following advice from NCALC Councillors resolved to register for Data Protection.

14/1267 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

None

14/1268 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 13th October 2014 in Boughton Village Hall at 7.00 p.m.

Cllr Mrs Kingston gave her apologies for that meeting.

There being no other business the meeting closed at 8.35 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 13th day of October 2014