

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 14th October 2019 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present		In Attendance	
Cllr S Potter (SP)	Chair	Mrs J Bunting	Clerk & RFO
Cllr T Wright (TW)	Vice-Chair		
Cllr K Greateorex (KG)		Cllr J Shephard	Ward Councillor DDC
Cllr D James (DJ)		Mr N Weeks	Messrs Stirling Maynard
Cllr C Mackaness (CM)		PCSO Kev Lumbis	Northamptonshire Police
Cllr R McDonnell (RMCD)		Mr P Cross	WASPRA
Cllr R Wilson (RW)			

19/2102 Apologies for Absence

Apologies for absence were received from Cllrs: A Dale and Mrs J Shephard. These apologies were accepted.

Apologies were received from PCSO Paul Miller Northamptonshire Police.

19/2103 To record Members Declarations of Interest (on Agenda items only)

There were no declarations of interest. Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

19/2104 To sign the Minutes of the last full Council Meeting held on Monday 9th September 2019

Council unanimously APPROVED the Minutes of the last full Council meeting held on Monday 9th September 2019 as a true and accurate record. The Minutes were signed by the Chair with no administrative amendments.

19/2105 Public Open Forum Session

There were no questions from members of the public.

19/2106 NCC Application Number 19/00045/CCDFUL

Land off A5199 Northampton Road (North West Relief Road) (previously circulated)

The construction of new roads (Northampton North West Relief Road) on land South of the A5199 Northampton Road between the Brampton Health Golf Centre and the River Nene, including two new roundabouts and links bridging over the River Nene to Brampton Land and over the Northampton loop of the West Coast mainline to connect with the Dallington Grange development.

Resolved: To move this agenda item forward from Planning agenda item 10(k).

An initial report had been received from the Transport Consultants and circulated. The Transport Consultant highlighted the issues and impacts from the initial Transport Assessment and the Addendum. A telephone conference will be held with Counsel on 17th October 2019 and it was noted that the deadline for the Parish Council's response was the 26th October 2019. Mr Weeks was thanked for his attendance.

The significant work undertaken by WASPRA was noted and Mr Cross was thanked for his attendance.

19/2107 District Councillor's Report on matters arising since last meeting

JS reported that the Minutes from the Buckton Fields Liaison Forum meeting had been circulated and Buckton Fields Primary School was due to open in September 2021.

19/2108 PCSO Update Report

- a) The PCSO reported that there was nothing significant to note save for some traffic issues at Buckton Fields with speeding and parking on pavements. The Police could issue fines for obstruction. A male had been arrested for theft from a vehicle in Vyse Road in September and a stolen vehicle had been recovered from Spinney Close.
- b) Crime Prevention Event
Resolved: A Crime Prevention Event will be held before Christmas and NHW would be invited to take part.
- c) Response from PFCC regarding terms of Funding Agreement
RW confirmed that there will be no percentage salary increase for the PCSO for this financial year.

19/2109 Agree Re-adoption of Complaints Procedure, Equal Opportunities Policy, Disciplinary & Grievance Policy and Press & Media Policy

Resolved: To re-adopt as circulated. However, TW was concerned that the Equal Opportunities Policy did not reference Councillors. The Clerk will amend for the next meeting. **Action: Clerk**

19/2110 Agree adoption of Community Engagement and Communication Strategy

Resolved: To adopt as circulated.

19/2111 Consider and agree objectives for the Annual Plan 2019-2020

Resolved: Consideration of ANPR cameras, impact of traffic and to ensure that Buckton Fields Primary School progresses as planned.

The offer of daffodil bulbs from a parishioner was accepted and a budget of up to £200 was agreed for planting. JS agreed to organise.

19/2112 Planning

- a) Land at Brampton Lane, Boughton (Buckton Fields East) Phase 1 Update
There were no issues to report.
- b) Land at Brampton Lane, Boughton (Buckton Fields West) Phase 2 Update
TW reported that MGH had made some minor revisions to the external appearance of house types, partly due to customer feedback, which had been circulated.
Resolved: No objection.
- c) Review of the Parish Councils preferred use of the land for Phase 3 of Buckton Fields. Consider how this fits into the overall scheme and phasing
JS stated that NCC had now given instructions to sell all of phase 3 of the site, including the public open space, by the 30th March 2020. JS reported that he has a meeting on the 23rd October 2019 with officers at DDC to discuss and garner support for the idea of a community facility/café concept (similar to The Tuning Fork near Rugby) which could be slotted into phase 3. The Tuning Fork concept would include small meeting rooms and offices. Some concern was expressed by Councillors and it was noted that The Tuning Fork was a marketing initiative by a developer and built at the start of a development and

was a very different scenario. JS stated that the meeting with officers at DDC will give further information.

Resolved: The Chair would attend the meeting at DDC with JS and report to the November meeting.

Action: Chair/JS

- d) Buckton Fields Residents Group update
Minutes previously circulated.
- e) Buckton Fields Liaison Forum 25th September 2019 update
Reported above.
- f) Buckton Fields Primary School Update
The Chair reported that Preston Hedges Academy Trust were working towards an opening date of 2021.
- g) Consider response to new planning application: -
N/2019/0765 62 Harborough Road North, Northampton NN2 8LZ
Roof Enlargement/Alterations to facilitate Loft Conversion
Resolved: No objection.
DA/2019/0765 The Rectory, 41 Humfrey Lane, Boughton NN2 8RQ (For Report Only)
Work to tree subject of a TPO DA 180
TW reported that the Parish Council had submitted a no objection response and DDC had now approved the application.
DA/2019/0833 Finchfield, Moulton lane, Boughton NN2 8RG
Single storey extensions to side and rear
Resolved: No objection.
- h) Development on land off Welford Road – consider street name
Resolved: Valley Way.
- i) DA/2019/0673 9 Howard Lane, Boughton NN2 8RS
Demolition of existing side extension. Construction of new single storey extension
Resolved: Recent concerns raised by neighbours would be supported by the Parish Council and the Planning Officer informed.
- j) Settlements and Countryside Local Plan (Part 2) for Daventry District 2011-2029
Modifications Consultation
Resolved: No further comment.
- k) West Northamptonshire Strategic Plan – Issues Consultation
A report prepared by Cllrs CM and DJ had been circulated.
Resolved: The report would be submitted as the Parish Council’s response to the consultation. CM and DJ were thanked by the Chair for their contribution.

19/2113 Finance/Legal

- a) The Financial Statement/Bank Reconciliation for the month ending 30th September 2019 had previously been circulated and approved by Cllr Wilson.
Resolved: To approve the Financial Statement/Bank Reconciliation which was signed by the Chair as a true and accurate record.
- b) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Total Amount (including VAT)	VAT
Boughton Village Hall	C2177	Village Hall Hire 14 th October 2019	£18.00	
J Bunting	C2178	September 2019 Salary including	£1,165.82	

		mileage expenses (net of deductions)		
MGT Design Ltd	C2179	Monthly Website Maintenance August 2019	£90.00	£15.00
J Bunting	C2180	Parish Office Expenses September 2019	£65.00	
HMRC	C2181	EE & ER Tax & NI Contributions	£475.55	
J Bunting	C2182	Reimbursement to Clerk for purchase of Toner Cartridge and Stamps	£70.26	£9.27
NCALC	C2183	Planning Training Course Cllrs James & Mackness	£72.00	
E.ON	C2184	Street Lighting Maintenance for qtr. Ending September 2019	184.68	£30.78
Obelisk Spinney Pocket Park	C2185	Grant for work to trees in the Pocket Park	£450.00	
M & K Gardening	C2186	Village Greenworks	£372.08	
E.ON	C2187	Street Lighting Electricity Charges	£608.56	£28.98
TOTAL Cheque Payments			£3,571.95	

- c) For information the following direct debit payments to Aviva Pensions was reported for the months ending 30th September 2019.

	Date	Total
Monthly Administration Fee	23/09/2019	£45.00
ER & ER Pension Contribution	03/09/2019	£52.14

- d) Consider payment of grant to Boughton Village Hall (£500)
Resolved: The clerk was requested to write to the Village Hall Committee for some additional information. Before the grant application was considered further Councillors felt it would be helpful if the Village Hall Committee could specify what projects were being considered for which the grant money would be used. **Action: Clerk**
- e) Agree payment of grant to Northampton & Lamport Railway
Resolved: The Chair would fund from his Chair's Allowance for 2019/2020 which could be used at his discretion.

- f) Consider Budget proposals/projects for the financial year 2020/2021. Report on first draft of budget
 RW reported that the Clerk had prepared a second draft following an initial meeting and a further meeting would be arranged for November. A budget of £10,000 for legal and professional fees has been included. The Council Tax base for 2020/2021 would be notified by DDC at the beginning of December. **Action: RW/CM/DJ/Clerk**
- g) CIL Working Party Update
 RW reported that the working party had now met and following consideration had agreed three specific initiatives. Costings had been obtained for ANPR cameras on Vyse Road, Moulton Lane and both ends of Home Farm Drive. CCTV cameras for the Pocket Park and electric charging points for electric cars were also being considered. RW stated that there are grants currently available to pay for 75% of the funding for charging points. There would be a presentation at the November Council meeting. A consultation with parishioners would follow. Other initiatives included improvements to the Village Hall and community facilities at Buckton Fields. However, these facilities would not be identical but complimentary and work in partnership to one another. **Action: RW/TW/JMS**
- h) **Resolved:** At 9.25 p.m. it was agreed to suspend Standing Orders paragraph 3(x) as the meeting had exceeded 2 hours.
- i) CIL Payments Update
 RW reported that a CIL payment of approximately £35,000 was due in October and a further payment was due in April 2020.
- j) Consider opening an additional Nat West Bank account for receipt of CIL monies
Resolved: To open a further NatWest Business Reserve Account for the receipt of CIL money only. **Action: Clerk**
- k) Agree removal and addition of Nat West Bank Signatories
Resolved: DJ and CM would be added as Bank Signatories. The name of a former Councillor would be removed. **Action: Clerk**
- l) Monthly income received was reported as follows: -

Payee	Details of Payment	Amount
Daventry District Council	Second Instalment of Precept 2019/2020	£25,646.50
Nat West Bank	Gross Interest September 2019	£7.80

19/2114 Highways

- a) CM reported that two further quotations had been obtained for a mobile speed indicator device in Brampton Lane which had previously been circulated.
Resolved: If Swarco could extend their guarantee to 5 years it was agreed to proceed with their quotation. If not, it was agreed to proceed with the quote from Stock Signs which had a 5-year guarantee. It was further agreed that a cheque in the sum of £300 could be signed out of meeting, if required, by the Chair and Vice-Chair required for the S50 Street Licence to NCC Highways. **Action: CM/Clerk**
- b) A parishioner had written requesting a pedestrian crossing in Vyse Road.
Resolved: To wait until the mitigation measures had been considered for the NWRR. It was suggested that a pinch point in Vyse Road could be an option.

19/2115 Environment

- a) RMcD reported that Wilby Trees had inspected the Chestnut Tree at the top of Butchers Lane from ground level and had advised that no works were currently necessary. However,

the tree would need a crown clean and crown thin in 2021 along with pruning to clear the street furniture.

b) Good Neighbour Scheme Update

RMCD reported that a meeting with NACRE on the 19th September 2019 had not been well attended and partnering with the scheme at Moulton had been considered. TW suggested holding a Coffee Morning to promote the project.

Resolved: To bring forward to the November Council meeting.

Action: RMCD/TW

19/2116 Other Matters

a) Meeting attendances since last full council meeting: -

DJ reported that he had attended the NCALC AGM at Moulton Community Centre on 5th October 2019. There had been 160 attendees representing 89 Councils. One of the speakers was Sarah Mason from Cornwall talking on Unitary Reorganisation from a Parish and Town Council perspective. Her talk highlighted how to build good relationships between unitary councils and parish and town councils. NCALC were proposing a Community Partnership office as a link between unitary, town and parish councils.

19/2117 Monthly Reports from the representatives of the Village Hall, Pocket Park and

a) Village Hall

There was nothing to report.

b) Boughton Pocket Park

KG reported that the Annual Bonfire event will take place on Saturday 2nd November 2019.

c) Boughton Primary School

There was nothing to report.

d) DJ agreed to check that the Neighbourhood Watch signage at Buckton Fields, funded by the Parish Council, had been installed.

Action: DJ

19/2118 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

a) The Chair agreed to speak to a parishioner whose hedge is overgrowing the public footpath between Spring Close and Moulton Lane.

Action: Chair

19/2119 Date of Next Meeting

The next meeting of the Parish Council will be held on Monday 11th November 2019 at 7.00 p.m.

The meeting closed at 9.55 p.m.

Cllr S Potter

Chair

Date:

11th November 2019

Annex 1 - Summary of Actions

Action	Who	Min No.
NWRR Planning Consultation Response	SP/CM/All	19/2106
Progress a Crime Prevention Event	TW/Clerk	19/2108b
Update Equal Opportunities Policy to include Councillors	Clerk	19/2109
Attend Meeting with Officers at DDC to progress "Tuning Fork" concept	Chair/JS	19/2112c
To complete planning application responses to DDC	Clerk	19/2112g
Obtain further information from Village Hall Committee to progress grant application	Clerk	19/2113d
Payment of Monthly Invoices	Clerk	19/2113b
Progress Budget 2020/2021	RW/DJ/CM Clerk	19/2113f
Progress CIL Working Party	RW/TW/ JMS	19/2113g
Open an additional Nat West Business Reserve Account	Clerk	19/2113j
Remove and add bank signatories	Clerk	19/2113k
Progress purchase of mobile SID in Brampton Lane	CM/Clerk	19/2114a
Complete application for Section50 Street Licence to NCC	Clerk	19/2114a
Progress Good Neighbour Scheme	RMcd/TW	19/2115b
Check installation of NHW signage at Buckton Fields	DJ	19/2117d