

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 14th March 2016 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman)
A Dale, Mrs G Kingston, J Parker, Mrs J Shephard ,
S Potter and R Wilson

In Attendance: District Councillor John Shephard
Mrs J Bunting – Parish Clerk

Other Attendees: Five Members of the Public

16/1501 Apologies for Absence

Apologies were received from Cllr Richard Greener.

16/1502 Members Declaration of Interest (on Agenda Items Only)

There were no Declarations of Interest. Councillors Declarations of Interest are recorded in their statutory declarations which are held on the Daventry District Council website.

16/1503 To sign the Minutes of the last Full Council Meeting held on Monday 11th January 2016 and the Planning Meeting held on Monday 8th February 2016

The Minutes of the last Full Council Meeting held on Monday 11th January 2016 and the Planning Meeting held on Monday 8th February 2016 were approved and signed by the Chairman as a true and accurate record.

16/1504 Public Open Forum Session

It was agreed to take questions from the public under Highways.

16/1505 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

There were no matters arising.

16/1506 To Receive District Councillor's Report

There was nothing to report.

16/1507 To Receive County Councillor's Report

There was nothing to report save that NCC have finalised their budget for 2016/2017.

16/1508 Boughton Parish Council Elections 2016

The Clerk reported that she was now in receipt of nomination papers for the forthcoming Boughton Parish Council elections which would be held on Thursday 5th May 2016.

16/1509 To agree change of date to May 2016 Annual Parish Council Meeting

As the count for the parish council election would not be held until Monday 9th May 2016 councillors resolved to change the date of the Annual Parish Council meeting to Monday 16th May 2016. Following a request from Cllr Potter the Clerk was requested to send an invitation to the Parish Annual Meeting to the Chair of Governors of Boughton Primary School.

16/1510 To agree a date for the re-adoption of Parish Council Standing Orders

The Clerk reported that the current Standing Orders had last been reviewed in September 2014. Following a proposal by the Chairman councillors unanimously resolved that these would be reviewed following the May election.

16/1511 To re-adopt Freedom of Information Publication Scheme

Following a review by Cllr Wilson and the Clerk councillors unanimously resolved to re-adopt the Freedom of Information Publication Scheme. A copy had previously been circulated to councillors.

16/1512 Village Design Statement Update

- i. The Clerk reported that the document was now progressing well and photographs had been kindly donated by Mr Mark Wilkinson. The Clerk has an appointment at DDC on the 16th March 2016 to update the parish maps.
- ii. Cllr Wilson reported that a quote had now been received from MGT Design in the sum of £1,130 for front and back cover and page design. There would be no document printing costs as the Parish Council had agreed that the document would only be available on the village website. This quote was within the VDS budgeted reserve and was agreed by councillors. Following a proposal from Cllr Wilson which was seconded by Cllr Greatorex councillors agreed delegated powers to the Chairman and Cllr Wilson to agree any spend out of meeting on the VDS as long as it did not exceed the £3,000 reserve.
- iii. Cllr Mrs Shephard thanked the Clerk for her time and dedication in updating the VDS.
- iv. The Clerk was requested to seek guidance from DDC on the replacement to plastic doors on cottages in the conservation area.

16/1513 Planning

a) New Planning Applications

- i. DA/2016/0053 Kingsthorpe Bowls Club, Central Avenue, Boughton NN2 8DZ
For Report Only
Replace windows and doors with dwarf brick wall, windows and doors in the same elevation
No objection by the Parish Council.
- ii. DA/2016/0081 The Obelisk Centre Sports & Social Club, 400 Obelisk Drive, Boughton NN2 8DZ (For Report Only)
Work to trees subject to a Tree Preservation Order DA24
No objection by the Parish Council.

- iii. DA/2015/0616 (Amended) Land at Boughton Green Farm, Moulton Lane, Boughton NN2 8RF
Demolition of existing commercial units. Construction of detached dwelling with new access and double garage for existing dwelling
Councillors maintained their objection to this proposal and made the following further observations:-
 - a) A new footpath would urbanise this location and detract from the rural aspect of this area of the village which leads into open countryside.
 - b) Councillors understand that the new entrance driveway is where the old entrance was and its location was deemed to be very dangerous by Highways.
 - c) Re-locating the 30 mph speed signs further out along Moulton Lane will result in drivers speeding up as they come into the village on this long stretch of straight road.
- iv. DA/2016/0065 Bunkers Hill Farm, Moulton Road, Pitsford (Boughton Parish)
Proposed Bird of Prey Breeding Centre, associated bird pens, hack pen, office space, perimeter fencing, access track and parking/turning area
No objection by the Parish Council.
- v. DA/2016/0138 Boughton Grange, Harborough Road North, Boughton (Retrospective)
New stable building and new boundary fence within paddock
No objection by the Parish Council.
- b) Notice of Planning Appeal DA/2015/1036 29 Moulton Lane, Boughton NN2 8RF
Part two storey, part single storey side extension
The Chairman reported that an appeal had been made against the decision of DDC to refuse the application for proposed development.
- c) **Review any matters related to planning applications in preparation or awaiting decisions:**
 - i. DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)
The Chairman reported that there had been further traffic problems with the current traffic management at the top of Brampton Lane. The Clerk had contacted NCC Highways to request that the lights were manned during peak times but had had little success. Cllr Mrs Shephard agreed to take the matter up with Highways. The Clerk was requested to check that the four way lights that were due to be installed at the end of March would be manned at peak times. It was agreed that the signage that had been put up by civil engineers ECL as an advance warning of the four way lights were too small and ineffective. Councillors noted that the developers and Highways considered that Brampton Lane was not an arterial road.
 - ii. The next meeting of the Buckton Fields Liaison Forum will be held on Friday 15th April 2016.
 - iii. Community List – Meeting with Bloor Homes
The Chairman reported that a meeting had been held on the 17th February 2016 with Bloor Homes to progress a Community List outside the S106 agreement. The meeting had been attended by the Leader of DDC. Bloor Homes were to discuss the requests with Martin Grant Homes but the

Chairman confirmed that the Parish Council were still awaiting a response. Cllr Mrs Shephard suggested a request for a sum of money to the Parish Council, however, the developers had indicated that they preferred to put their name to something.

iv. Boughton Quarry (General)

There was nothing to report.

Pitsford Quarry/Pond

There was nothing to report.

v. Proposed Residential Development by Gladman Developments Consideration of S106 contributions

a. The Chairman reported that the Parish Council had now objected to an application for up to 110 houses on land off Holly Lodge Drive. A copy of the objection letter was available on the website. At its meeting on the 16th February 2016 the Planning Committee at NBC had resolved to object to the application. An archaeological field evaluation had been requested by NCC before determination of the application. NCC had requested S106 funding should permission for the development be granted. The Chairman suggested arranging a meeting with the developers to discuss the requirements of the parish should the development proceed.

b. District Councillor Shephard stated that he believed that the application would be refused by DDC and advised against doing anything at the moment. The parish would get the parish share of CIL and there was still plenty of opportunity to put forward S106 bids. Following discussion councillors agreed not to hold a meeting at this time with the developers.

16/1514 Finance

- a) The Financial Statements for the months ending 31st January 2016 and 29th February 2016 had previously been agreed by Cllr Wilson and circulated to all Councillors. The Chairman proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was unanimously resolved by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1755/V882	Hall Hire BPC Meeting 14 th March 2016	£18.00	LGA 1972 s111
Mrs J Bunting	1756/V883	Clerk's February 2016 Salary (net of deductions).	£983.36	LGA 1972 s111
Mrs J Bunting	1757/V884	Parish Office Expenses February 2016 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111

Mrs J Bunting	1758/V885	Reimbursement to Clerk for purchase of stationery	£20.89	LGA 1972 s111
MGT Design Ltd	1759/V886	Monthly village website maintenance February 2016	£60.00	LGA 1972 s111
Northants CALC	1760/V887	Purchase of 2016 Good Councillors Guide	£28.50	LGA 1972 s111
M & K Gardening	1761/V888	Village Greenworks	£361.50	OSA 1906
E.ON	1762/V889	Street Lighting Maintenance for quarter ending March 2016	£189.08	Parish Councils Act 1957 s3
Mrs J Bunting	1763/V890	Reimbursement to Clerk for purchase of 2 nd class stamps	£12.96	LGA 1972 s111
TOTAL:			£1,717.62	

c) Income was reported as follows:-

Payee	Details of Payment	Amount
Northamptonshire County Council	Contribution towards parish mowing	£353.00
Nat West Bank	Bank Interest	£1.31
TOTAL:		£354.31

- d) Cllr Wilson reported that at the end of the financial year it was likely that there would be a surplus of £1,957. There had been no applications for grant funding this year from the allocated budget of £1,000. Cllr Wilson suggested that £1,000 could be allocated to the footway lighting reserve at the end of the financial year.
- e) To approve re-adoption of Internal Financial Control Policy
Following a review by Cllr Wilson and the Clerk councillors unanimously resolved to re-adopt the Internal Financial Control Policy. A copy had previously been circulated to councillors.
- f) To approve re-adoption of Risk Assessment Policy
Following a review by Cllr Wilson and the Clerk councillors unanimously resolved to re-adopt the Risk Assessment Policy. A copy had previously been circulated to councillors.

16/1515 Highways

a) Boughton Traffic Calming Proposals Update

The notes from the Highways update meeting on the 8th February 2016 had been circulated to all councillors. Councillors agreed that the final proposals would be presented to the Annual Parish Meeting on the 11th April 2016.

b) Northampton Northern Orbital Route Consultation

General discussion took place with members of the public and representatives of WASPRA regarding the Northampton Orbital Route Consultation. The Chairman confirmed that Northamptonshire Highways had launched their consultation on the 19th February 2016. It will run until 8th April. The Northampton Northern Orbital Route is a proposal for a new road which will relieve traffic from the north of Northampton and surrounding villages. There were four illustrative routes being considered and DDC as a consultee were considering a fifth option. This proposal will go before their Strategy Group on the 14th April 2016. Several councillors had attended a recent stakeholders meeting at County Hall and a public exhibition at Moulton College. General consensus from councillors was that the consultation had been very poor. District Councillor Shephard stated that this was a preliminary consultation designed to answer specific questions on a website. These responses will be collated for the NCC Cabinet meeting in June 2016. A further consultation will take place in September 2016 and NCC will agree the preferred route in December 2016. The Chairman confirmed that the plans would be presented at the Annual Parish Meeting. It was a general concern that a spur road to Moulton Park applied to all four routes.

16/1516 Other Matters

a) Review and progress any new/outstanding consultations

i. Settlements & Countryside Local Plan Part 2 for Daventry District

All councillors had been consulted on the Settlements and Countryside Local Plan and it was agreed to submit the response prepared by the Clerk

ii. Future Bin Collections in Daventry District

The Chairman reported that DDC are consulting on the future of waste and recycling collections. The proposal is for a weekly food waste collection, two weekly recycling collection and a three weekly general collection.

b) Progress/Receive reports on attendances since last BPC Meeting:-

The Chairman, Cllrs Mrs Judy Shephard, S Potter and the Clerk had attended a Stakeholders meeting at County Hall in February for the consultation on the Northampton Northern Orbital route.

c) Receive Reports from representatives of Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charity Committees

Village Hall – The Chairman reported that a recent Quiz Evening had raised £462. A Vintage Tea Party will be held on the 8th May 2016 and a Jumble Sale in September. Hall bookings were up from last year.

Boughton Pocket Park – Cllr Greatorex reported that there had been some restorative work to the Maze. There was an ongoing problem with dog fouling.

Boughton Primary School – Cllr Potter reported that the School is doing well and the Deputy Head Teacher is currently acting in the absence of the Head Teacher. Three Governors have taken on operational roles.

Richard Humfrey Charities – Cllr Greatorex reported that a meeting of the two charities will take place on the 15th March 2016.

d) There were no new Welcome to Boughton letters.

16/1517 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

- a) The Clerk reported that there had been a request for the Highways Community Enhancement Gangs for the next financial year. At the request of Cllr Dale it was agreed that the Clerk would contact the representatives of the Spinney Pocket Park.
- b) Following a proposal from Cllr Potter to investigate the purchase of a defibrillator for the telephone kiosk in Church Street it was agreed that this would be put on the Agenda for the April meeting.
- c) District Councillor Shephard reported that the funeral of Mr Barry Nuttall, a previous Chair of Boughton Parish Council, would take place in Rochdale on the 23rd March 2016. A Memorial Service will be held on the 15th April 2016 in St John the Baptist Church in Boughton.
- d) Following a suggestion from District Councillor Shephard to host an English Breakfast in the Village Hall at 8.00 a.m. to celebrate the Queen’s 90th Birthday on the 21st April 2016, a sub-committee of Cllrs John Shephard, Judy Shephard and Kevin Greatorex was agreed to progress the idea. District Councillor John Shephard requested that the Parish Council could financially support the event up to £500. The Clerk agreed to take advice from the Northamptonshire Association of Local Councils to confirm if the Parish Council had the power to spend money on the event.

16/1518 Confirm Date of Next Meeting

The next meeting of Boughton Parish Council will be held on Monday 11th April 2016 in Boughton Village Hall at 6.30 p.m. to approve Year End Accounts and Annual Parish Meeting at 7.30 p.m.

There being no other business the Chairman closed the meeting at 9.00 p.m.

Signed as a true record of the above meeting

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Cllr J Clarke (Chairman)
Dated this 11th April 2016