

BOUGHTON PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 10th July 2017 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), A Dale, Mrs R McDonnell, S Potter, R Wilson and T Wright

In Attendance: District Councillor John Shephard
Mrs J Bunting – Parish Clerk

Other Attendees: Five members of the public

17/1737 Apologies for Absence received from Councillors not in attendance

- a) Apologies for absence were received from Cllrs: Mrs J Shephard (attendance at Holcot Parish Council meeting) and S Trott (work commitment).

It was resolved to accept the apologies received.

17/1738 To record Members Declarations of Interest (on Agenda Items Only)

There were no declarations of interest. Councillors declarations of interest are recorded in their statutory declarations which are held on the Daventry District Council website.

17/1739 To sign the Minutes of the Meeting held on Monday 12th June 2017

It was resolved to approve the Minutes of the last full council meeting held on Monday 12th June 2017 which were signed by the chairman as a true and accurate record.

17/1740 Matters arising from the previous Minutes

- a) Update on Memorial Seat for Harry Lovell

It was resolved to accept the quotation of £110 from M & K Gardening for installation of the bench. The clerk was requested to liaise with the family regarding the purchase of the seat.

- b) Installation of litter bin on Brampton Lane – email from NCC Highways

The chairman reported that NCC Highways had confirmed that the area in Brampton Lane was not an official lay-by and the installation of a litter bin could encourage vehicles to stop here which may create problems with anti-social behaviour. However, if the parish council wished to proceed with the installation of a litter bin NCC Highways had advised checking with DDC to ascertain if they would agree to empty the bin.

It was resolved that the clerk would liaise with DDC as advised and the matter would be discussed further at the next council meeting in September.

- c) Update on the purchase of replacement noticeboard in Church Street and award of NCC Empowerment Grant

Cllr Potter advised that an empowerment grant had been awarded in the sum of £750 towards the cost of a replacement noticeboard in Church Street. A copy of quotations and designs from two companies had been circulated. Cllr Potter confirmed that one

of the doors would have an all access lock to enable one side of the noticeboard to be used by village organisations.

It was resolved to accept the quotation from The Parish Notice Board Company for a Prestige Range A2 display wall mounted oak noticeboard at a cost of £1,100 plus VAT.

It was resolved to accept the installation cost of £195 plus VAT.

It was resolved that the balance of the cost would be met from general reserves.

- d) To consider general maintenance work around chestnut tree top of Butchers Lane

It was resolved that Cllr Wright and volunteers would remove the overgrown planting around the chestnut tree at the end of the flowering season and generally tidy the area.

- e) Update on local green space nominations Parish Annexe Part 2 Settlements & Countryside Local Plan

The clerk reported that the nominations for local green spaces to be included in the parish annexe had now been completed for submission to DDC. Cllr Mrs Shephard and the clerk were thanked for all their work.

It was resolved to nominate the green spaces listed by the clerk and that the land owners of land nominated would be written to informing them that the parish council intended to nominate their land to DDC. Land owners would have the opportunity to comment on the designation when DDC consulted on the draft Part 2 Local Plan later in the year.

- f) Update on the purchase of a dog bin at the entrance to Boughton Pocket Park

Cllr Greatorex reported that various options had been investigated for the siting of a dog bin at the entrance to the pocket park. However, an objection had been raised by a neighbour to the siting of the dog bin adjacent to their property and to the ownership of the land on which the bin was to be located.

It was resolved to defer the matter to the next council meeting in September.

17/1741 Public Open Forum Session

A parishioner raised concerns regarding the option for spur road "A" which formed part of the proposals for the NNOR consultation. She was extremely anxious as the proposal came immediately adjacent to her farm at the end of Moulton Lane. Some general discussion took place and the chairman confirmed that councillors would discuss the matter further under Highways later on the Agenda.

17/1742 To receive District Councillor's Report on matters arising since last meeting

There was nothing to report.

17/1743 To agree the adoption of a Press/Media Policy

It was resolved to adopt a Press/Media Policy which had been reviewed by Cllr Wright. Cllr Wright was thanked for her work. It was agreed that Cllr Wright would consider a disclaimer suggested by Cllr Wilson who raised some concern about the possible misrepresentation of councillors' comments by parishioners to the press.

17/1744 Planning

- a) To consider agent's artist impression regarding the current application at Thornfield, Moulton Land, Boughton (DA/2017/0477)
Construction of detached double garage, single storey rear extension and alterations to front porch
It was resolved to object to the application for a detached garage as previously resolved at the council meeting in June. Councillors agreed that the proposals were contrary to guidelines in the recently adopted Boughton VDS and was over development of the site. A copy of the drawing had been circulated to councillors.
- b) To consider response to the following new planning applications: -
DA/2017/0617 & 0618 (Listed Building Consent) Obelisk Farmhouse, Church Street, Boughton NN2 8SG
Demolition of existing utility room and construction of single storey rear extension
It was resolved to support the application.
- c) Reserved matter application DA/217/0521 for land at Welford Road, Boughton NN6 6DF
Residential development for up to 41 dwellings, estate road, open space and associated works.
The chairman confirmed that notification of this application had not been received from DDC and would be deferred to a later meeting.
- d) DA/2017/0512 Land at Welford Road, Boughton NN6 6DF
Variation of Condition 7 of planning permission DA/2014/0521 (construction of 41 dwellings) in relation to a revised Flood Risk Assessment.
The chairman confirmed that notification of this application had not been received from DDC and would be deferred to a later meeting.
- e) DA/2017/0512 Land at Welford Road, Boughton NN6 6DF
To consider the diversion of public footpath CC6 on land at Welford Road under planning application DA/2014/0521 residential development for up to 41 dwellings, estate road, open space and associated works.
It was resolved no objection to the diversion as proposed. The chairman stated that there had been no objections raised by Northamptonshire Highways, following some earlier concerns that had now been resolved, and The Ramblers Association.
- f) Update on Buckton Fields (East) and Phase 2 Buckton Fields (West)
The chairman confirmed that the Major Planning Projects Officer at DDC had reported that the developers were working towards a resubmission of the planning application for Buckton Fields West and he anticipated that this will be received towards the end of August.
There was nothing further to report on Buckton Fields (East).
- g) To agree a date for the first meeting of Working Party to consider community facilities from the development of Phase 2 Buckton Fields (West)
It was resolved that the clerk would arrange a first meeting for week beginning 21st August 2017.
- h) General update on Boughton Quarry/Pitsford Quarry
There was nothing to report.

- i) To report appeal by Gladman Developments on land at Holly Lodge Drive, Boughton (DA/2016/1144) and to agree delegated powers to proceed with a response
The clerk reported that Gladman Developments had informed DDC of their intention to appeal the decision for refusal. Formal notification would be received in due course.
- j) Northampton Borough Council Application N/2017/0878 421 Welford Road, Northampton NN2 8PT
Convert stable block to activity room for disability care home clients
It was resolved no comment.

17/1745 Finance

- a) The Financial Statement/Bank Reconciliation for the month ending 30th June 2017 had previously been circulated and approved by Cllr Wilson.
It was resolved to approve the Financial Statement which was signed by the Chairman as a true and accurate record.
- b) **It was resolved** that the following cheques be approved for payment. A list had previously been circulated and approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	C1917	Hall Hire BPC Meeting Full Council 10 th July 2017	£18.00	LGA 1972 s133
Mrs J Bunting	C1918	Clerk's June 2017 Salary (net of deductions)	£1,068.29	LGA 1972 s 111
MGT Design Ltd	C1919	Monthly website maintenance June 2017 (£60.00) and RSS Feed to parish website (£180.00)	£240.00	LGA 1972 s111
Mrs J Bunting	C1920	Monthly Parish Office Expenses June 2017 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s111
The Pension House Co Ltd	C1921	Pension auto-enrolment services	£750.00 (Payable from Legal Reserve)	LGA 1972 s111
DACT	C1922	Annual Affiliation 2017/2018	£30.00	LGA 1972 s111
CKN Print Ltd	C1923	To print 500 leaflets for distribution to the parish regarding the NNOR consultation	£50.00	LGA 1972 s142
CPRE	C1924	Annual Membership 2017/2018	£36.00	LGA 1972 s111
E.ON	C1925	Street lighting maintenance contract for qtr. Ending 30 th June 2017	£189.08	Parish Councils Act 1957 s 3

Northants CALC	C1926	Off To A Flying Start Course x 2 (£78.00) and New Councillor Guide x 10 (£35.00)	£113.00	LGA 1972 s111
Daventry District Council	C1927	Advice regarding Boughton VDS	£174.01 (Payable from VDS Reserve)	LGA 1972 s111
J Bunting	C1928	Reimbursement to Clerk for purchase of litter pick equipment	£97.62	Litter Act 1983 ss. 5 & 6
J Bunting	C1929	Reimbursement to Clerk for purchase of stamps and stationery	£19.37	LGA 1972 s111
M & K Gardening	C1930	Village Green Works	£427.12	Open Spaces Act 1906
HMRC	C1931	Employer & Employee Tax & Ni contributions	£504.25	LGA 1972 s111
J Bunting	C1932	Reimbursement to Clerk for the purchase of printer cartridges	£44.98	LGA 1972 s111
Boughton Coffee Morning	C1933	Annual Donation 2017/2018	£100.00	LGA 1972 s137
Total			£3,905.05	

c) Cllr Wilson reported income for May 2017 as follows: -

Payee	Details of Payment	Amount
Nat West Bank	Bank Interest	£0.32

d) **It was resolved** that the following late cheques be approved for payment. These cheques did not appear on the financial statement as at the 30th June 2017.

To Whom Paid	Chq Number	Details of Payment	Amount	Power to Pay
M & K Gardening	C1934 (Cheque Cancelled)	Village green works	£153.00	OSA 1906
E.ON	C1935	Street lighting electricity charges 1 st April to 30 th June 2017	£428.99	Parish Councils Act 1957 s3
M & K Gardening	C1936	Village green works	£65.00	OSA 1906
Total			£493.99	

e) To consider community grant applications

Cllr Wilson reported that an application had been received from the Obelisk Spinney Pocket Park to assist with surface dressing on the footpaths. He confirmed that further information regarding quotations had been requested before the application could be considered.

- f) Pension auto-enrolment update. To agree monthly direct debit payments to Aviva
Cllr Wilson reported that a direct debit had now been set up to enable the council to make the monthly employer pensions charge to Aviva in the sum of £45.00. This was agreed by councillors.
- g) To consider Parish Clerk's Annual Review
Cllr Wilson confirmed that he would e-mail councillors with his proposals for consideration.
- h) **It was resolved** that as there was no council meeting in August the invoices could be approved by Cllr Wilson and the cheques signed by the chairman and one other bank signatory.
- i) District Councillor John Shephard joined the meeting at 8.25 p.m.

17/1746 Highways

- a) Update on Northampton West Relief Road and NNOR Consultation
To discuss proposed route options and spur routes to Moulton Park
The chairman reported that a public exhibition had taken place on the 5th July 2017 in Boughton. There were now two routes (7 & 8) proposed with two spur routes to Moulton Park.
 - i) **It was resolved** that Option 8 was the preferred route.
 - ii) Discussion took place regarding the two options for a spur route. Councillors agreed that spur A was unacceptable as the closure of Moulton Lane would dramatically restrict access to the school and to the village. It would also pass close by to the old church of St John the Baptist, a scheduled historic monument, Boughton Green and Church Furlong Farm.
 - iii) **It was resolved** that spur route B would be the preferred option, although councillors maintained that any spur route would have a negative impact on the landscape of Boughton Park, The Follies and The Spectacles. The clerk was requested to draft a response to NCC Highways for circulation and approval by the chairman.
- b) Update on signage and yellow lining at priority build out in Moulton Lane
The chairman confirmed that the give way signs have been ordered and NCC Highways would confirm an installation date in due course. The initial consultation for the double yellow lines had now been completed and the statutory consultation will commence. It was hoped that this could be processed by the end of July.
- c) To confirm ownership of vehicle activated sign (VAS) on Moulton Lane – email from NCC Highways
It was resolved that the running costs and maintenance of the VAS on Moulton Lane was covered by NCC Highways. The sign had originally been purchased by the parish council in 2005.
It was resolved that ownership of the VAS would be shown as having transferred to NCC on the parish council's asset register.
It was resolved to revisit the purchase of a mobile activated speed camera.
- d) Village Parking – Email from Eurofoods
The chairman reported that the managing director at Eurofoods had made some proposals to try and assist with some of the parking issues near their offices.

It was resolved that Cllr Greatorex would arrange a meeting to discuss the proposals further on behalf of the parish council.

17/1747 Environment

a) **To consider DDC Dog Fouling Campaign 2017**

The clerk confirmed that a parishioner had volunteered to be the parish representative for this year's campaign.

17/1748 Other Matters

a) **To receive monthly reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities**

i. **Village Hall**

The chairman confirmed that there was nothing to report.

ii. **Pocket Park**

Cllr Greatorex reported that vandals had removed a metal bin liner from one of the litter bins and had thrown it into the adjacent pond. The incident had been reported to the police.

iii. **Boughton Primary School**

Cllr Potter reported that the school were working hard to try and alleviate some of the parking issues. Some additional cones had been ordered for Moulton Lane to use during school events.

iv. **Richard Humfrey Charities**

Cllr Greatorex reported that it had been suggested that some funds be considered for the purchase of musical equipment for the school. This would be considered at the next meeting in November.

17/1749 To agree any new "Welcome to Boughton Letters"

It was resolved to send letters to new parishioners in Church Street and Dixon Road.

17/1750 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

- a) **It was resolved** that Cllr Potter would investigate further the funding of a defibrillator for the parish. A medically qualified parishioner had offered to lead the project. The matter would be discussed further at the September council meeting.
- b) **It was resolved** to organise a further village litter pick following the purchase of litter pick equipment.
- c) The clerk was requested to chase again the joint project manager for the developers at Buckton Fields regarding sponsorship of the island on the A508 at the end of Vyse Road.

17/1751 To Confirm Date of Next Meeting

The next full council meeting will be held on Monday 11th September 2017 in Boughton Village Hall, Butchers Lane, Boughton at 7.00 p.m.

There being no further business the meeting closed at 9. 10 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)
11th September 2017