

## BOUGHTON PARISH COUNCIL

### **Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 11<sup>th</sup> January 2016 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton**

**Present:** Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman)  
A Dale, R Greener, Mrs G Kingston, J Parker, Mrs J Shephard ,S Potter  
and R Wilson

**In Attendance:** District Councillor J Shephard  
Mrs J Bunting – Parish Clerk

**Other Attendees:** Mr S Barber – NCC Collision Analysis & Investigation Officer  
Mrs M Holliday – Pitsford Parish Council  
Four Members of the Public

#### **16/1480 Apologies for Absence**

Apologies were received from District Councillor Barry Frenchman.

#### **16/1481 Members Declaration of Interest (on Agenda Items Only)**

There were no Declarations of Interest. Councillors Declarations of Interest are recorded in their statutory declarations which are held on the Daventry District Council website.

#### **16/1482 To sign the Minutes of the last Full Council Meeting held on Monday 9<sup>th</sup> November 2015 and the Planning Meeting held on Monday 23<sup>rd</sup> November 2015**

The Minutes of the last Full Council Meeting held on Monday 9<sup>th</sup> November 2015 and the Planning Meeting held on Monday 23<sup>rd</sup> November 2015 were approved and signed by the Chairman as a true and accurate record.

#### **16/1483 Public Open Forum Session**

There were no questions from members of the public.

#### **16/1484 Mobile Activated Speed Signs – Mr S Barber Northamptonshire County Council**

Mr Barber reported that he had looked into mobile activated speed signs in the village as part of the proposed traffic calming. He explained that mobile signs are cheaper and more effective than fixed ones and have more of an impact on road users as they work as a shock tactic to slow drivers down. He had undertaken a walk-about of the village and had prepared a S50 Licence which would give permission from NCC Highways to the Parish Council to erect private apparatus on the Highway. The Licence and a map indicating roads to be included in the Licence would need final completion by the Parish Clerk. Mr Barber's recommendation for the location of mobile activated signs was as follows:-

- a) Butchers Lane – There are no suitable locations
- b) Church Street – There were no useable poles in Church Street save for a telegraph pole in the vicinity of the Church. This sign could only be one directional.
- c) Humfrey Lane – in the vicinity of the existing bus stop.

- d) Humfrey Lane – has existing lamp posts, however, care will have to be taken that any signage does not shine into residents properties.
- e) It was agreed by Councillors that Moulton Lane and Vyse Road are the two main priority locations.
- f) Vyse Road – has existing lamp posts but a mobile VAS could be erected underneath the existing “bend warning” sign.
- g) Moulton Lane – There is a pole in the vicinity of Boughton Primary School and Mr Barber was keen to double up a mobile VAS with the existing VAS on Moulton Lane.
- h) Mr Barber confirmed that he will undertake a five week project with speed devices to show “30 mph Slow Down” in the village to start early in February. One device will be located outside Boughton Primary School. A data recorder would be put up the week before. One week of this project would run during the half term school holiday. This will enable the Parish Council to “test” the devices before any purchase.
- i) The Parish Council unanimously agreed to proceed with this initiative.

**16/1485 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)**

- a) Book Exchange Shelving Update  
Ongoing.
- b) Public Footpath Spring Close  
The Clerk reported that the work to clear overgrown vegetation was now completed.
- c) Land adjacent to Boughton Primary School  
The Chairman reported that a new fence and gate had been erected by the owners at the top of the access lane adjacent to Boughton Primary School.
- d) Public Consultation Northern Orbital Route  
Cllr Mrs Shephard reported that there are four suggested routes and a public consultation should begin during the last week in January. Further information was available on the NCC website “Enabling Growth - Major Road Scheme Review”. Cllr Mrs Shephard confirmed that Phase 2 of Buckton Fields would not go ahead until the Northern Orbital Route was assured.

**16/1486 To Receive District Councillor’s Report**

There was nothing to report.

**16/1487 To Receive County Councillor’s Report**

Cllr Mrs Shephard reported that NCC would have to make £84.5m worth of efficiency savings in the 2016/2017 budget. The initial figure had been £77m but a reduced revenues grant settlement had led to further savings of £7.7m. A public consultation was currently being undertaken but the Empowering Councillors Grant may reduce to £3,500 and the Nourish School Meals service will go and two care homes. One fire vehicle will be abandoned and the Travellers Unit may go. A final decision will be made by full cabinet and details were on the NCC website.

**16/1488 Boughton Parish Council Elections 2016**

The Clerk reported that Boughton Parish Council elections will be held on Thursday 5th May 2016. The election will be combined with the Police & Crime Commissioner Elections and

one third of Daventry District Councils seats. Daventry District Council who will be holding a briefing session for candidates and potential candidates on the 29th March 2016 at 5.00 p.m. The closing date for nominations is the 7th April 2016. Information on the elections will be advertised in the February village newsletter and the village website in due course.

## **16/1489 Planning**

### **a) New Planning Applications**

- i. N/2015/1273 Land adjacent to 292 Obelisk Rise, Northampton  
No objection by the Parish Council.
- ii. NMA/2015/0069 Land at Brampton Lane, Boughton (Buckton Fields)  
Non-material amendment to application DA/2015/0994  
No objection by the Parish Council.

### **b) Planning Application Decisions Received**

- i. DA/2015/0521 Land off Welford Road, Boughton Appeal Decision  
Residential development of up to 41 houses, estate road, open space and associated works  
The Chairman reported that an Appeal had been allowed. He expressed disappointment that the housing allocation for the site had been awarded to Northampton Borough Council rather than Daventry District Council. He advised that officers at DDC were looking at the decision. The Inspector had taken the view that the affordable housing should be provided to meet Northampton's needs. The appeal had been allowed, in part, because there was not a demonstrable 5 year supply of housing land for the Northampton Related Development Area. Northampton's shortfall was 223 dwellings. The Chairman had attended the Appeal Hearing at The Abbey in Daventry and he expressed frustration that all the points made had been overruled by the Inspector.
- ii. DA/2015/0797 Park View, Vyse Road, Boughton NN2 8SE  
Construction of detached garage  
Planning Permission refused by DDC 26<sup>th</sup> November 2015.
- iii. DA/2015/1036 29 Moulton Lane, Boughton NN2  
Part single storey, part two storey side extension  
Planning Permission refused by DDC 14<sup>th</sup> December 2015.

### **c) Review any matters relating to Planning Policies**

- i. Daventry District Council Housing Supplementary Planning Document Consultation  
Further details were on the DDC website. A copy had been circulated to all Councillors.

### **d) Review any matters related to planning applications in preparation or awaiting decisions:**

- i) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)  
The Chairman reported that the recent traffic chaos caused by the traffic management system installed for a gas connection upgrade to Buckton Fields had caused a huge amount of work for the Parish Council and the Clerk in particular. This was supported by Cllr Greatorex. From the various reports that the Parish Council had received Cllr Greatorex felt that councillors had

been misled. He reported that there was no one working on site on Saturday 9<sup>th</sup> January and one man was on site on Sunday 10<sup>th</sup> January. One of the conditions of the licence granted by NCC Highways was that the traffic lights would be manned at peak times and this had not happened.

Cllr Wilson stated that the Police had had no idea what was going on and they had confirmed that they had no authority once the traffic scheme had been approved by NCC Highways. Of great concern to Councillors was the report by the Police that there would have been no opportunity for emergency vehicles to access or exit the village on the Tuesday evening when the village was grid locked for several hours. Councillors agreed that it was a wholly unacceptable and chaotic situation made worse by the fact that there had been no communication whatsoever to the Parish Council. The Chairman stated that Cllr Millar had advised at the last Buckton Fields Liaison Forum Meeting that ad hoc meetings should be organised if urgent matters arose that could not wait until the next Forum Meeting. District Councillor John Shephard stated that he had convened a meeting with the Joint Project Manager and Cllr Mrs Shephard on Friday 8<sup>th</sup> January 2016. The Joint Project Manager had confirmed that the work was outside the site and a number of contractors were working independently. They were all working under regulations governed by NCC Highways. The Chairman stated that whatever the reasons the Parish Council should have been informed.

Cllr Greener suggested having a representative from NCC Highways on the Liaison Forum and Cllr Mrs Shephard agreed to contact NCC.

- ii. Councillors agreed to leave “no construction traffic” signage on the Agenda.
- iii. The next meeting of the Buckton Fields Liaison Forum will be held on Friday 29<sup>th</sup> January 2016.
- iv. Boughton Quarry (General)  
There was nothing to report.  
Pitsford Quarry/Pond  
There was nothing to report.
- v. Proposed Residential Development by Gladman Developments  
The Chairman reported that an outline application for a proposed residential development by Gladman Developments Ltd for land off Holly Lodge Drive, Boughton had now been received by DDC. Councillors agreed that this would be discussed at a planning meeting to be arranged for Monday 8<sup>th</sup> February 2016.

### **16/1490 Finance**

- a) The Financial Statements for the months ending 30<sup>th</sup> November and 31<sup>st</sup> December 2015 had previously been agreed by Cllr Wilson and circulated to all Councillors. The Chairman proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was resolved by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1741/V868	Hall Hire BPC Meeting 11 <sup>th</sup> January 2016	£18.00	LGA 1972 s111
Mrs J Bunting	1742/V869	Clerk's December 2015 Salary (net of deductions).	£983.36	LGA 1972 s111
Mrs J Bunting	1743/V870	Parish Office Expenses December 2015 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
MGT Design Ltd	1744/V871	Monthly village website maintenance December 2015	£60.00	LGA 1972 s111
HMRC	1745/V872	Employer & Employee Tax & NI contributions (3 months)	£414.86	LGA 1972 s111
E.ON	1746/V873	Street Lighting Maintenance for quarter ending December 2015	£189.08	Parish Councils Act 1957 s3
E.ON	1747/V874	Electricity Footway Lighting 1 <sup>st</sup> October to 31 <sup>st</sup> December 2015	£341.46	Parish Councils Act 1957 s3
Mrs J Bunting	1748/V875	Reimbursement to Clerk for purchase of printer cartridge and copier paper	£28.98	LGA 1972 s111
<b>TOTAL:</b>			<b>£2,079.37</b>	

c) Income was reported as follows:-

Payee	Details of Payment	Amount
HMRC	VAT Repayment	£177.75
Nat West Bank	Bank Interest	£1.46
<b>TOTAL:</b>		<b>£179.21</b>

d) As there was no full council meeting in February it was agreed that the February invoices would be agreed by Cllr Wilson and signed by the Chairman and one other bank signatory.

e) Clerk's Salary 2016/2017

The Chairman reported that provision had been made in the budget for an increase in the Clerk's salary for 2016/2017. However, any increase in the Clerk's salary will be discussed at full Council in June following the Clerk's performance appraisal.

f) Footway Lighting Budget Provision 2016/2017

Cllr Wilson reported that at the full council meeting in November councillors had agreed to budget £2,000 to increase the footway lighting reserve for 2016/2017. Cllr Wilson proposed that this figure be reduced to £1,000 to bring the percentage increase in the precept to less than 5%. A budget adjustment of £1,000 from £2,000 for 2016/2017 was unanimously agreed by councillors.

g) To Approve Budget for 2016/2017

Cllr Wilson introduced a copy of the revised draft budget proposal for 2016/2017 which had been circulated to all Councillors. The budget had now taken into account all matters approved at the Parish Council meeting in November. This had reduced the overall percentage increase to 4.9% on the proposed precept. Cllr Wilson stated that the key emphasis was that the Parish Council was now going to have a budget for 2016/2017 made up entirely of operational expenditure. There were only two items of discretionary spend £1,000 to the reserve for footway lighting and £3,250 from reserves for traffic calming. Everything else was committed expenditure but now reflected what councillors had discussed and agreed at the November meeting. The current proposal for the draft budget 2016/2017 was for expenditure of £38,655 with income from reserves of £7,174. The Parish Council was committed to expenditure for the Village Design Statement from a reserve of £3,000.

Following general discussion and a proposal from Cllr Wilson the Council unanimously resolved to remove from the budget expenditure from reserves of £3,520 for traffic calming. It was agreed that money for traffic calming from the S106 agreement for Buckton Fields would be adequate for the 2016/2017 financial year and there would be no requirement to spend money from the traffic calming reserve.

This adjustment resulted in proposed expenditure of £35,135 for 2016/2017 with income now from reserves of £3,654. The total of proposed budgeted income for the year was £4,527.

Cllr Wilson proposed approval of the draft budget of £35,135 for 2016/2017 and this was unanimously approved by the Council.

h) To approve the Parish Precept for 2016/2017

i) Cllr Wilson proposed that the precept for 2016/2017 be set at £30,608 which was an increase of £1,434 on the current financial year which represented a 4.9% increase. The council resolved unanimously to set the precept at £30,608 for 2016/2017.

j) To re-adopt Financial Regulations

Following a proposal by Cllr Wilson councillors unanimously resolved to re-adopt the council's Financial Regulations a copy of which had previously been circulated to all councillors.

k) Consideration of Grant Applications

Cllr Wilson reported that no grant applications had been received.

l) Changes to External Audit

Councillors unanimously resolved that the council will remain opted-in to the Sector Led Body arrangements for the procurement of external audit.

## **16/1491 Highways**

### **a) Boughton Traffic Calming Proposals Update**

#### **i. Stonewall Gateways**

The Chairman reported that following a meeting with representatives from NCC Highways on the 18<sup>th</sup> November 2015 it had been advised that stone wall gateways at the entrances to the village on Vyse Road and Moulton Lane would not only be expensive but would also raise many other potential issues. Post and rail gateways had been suggested at a cost of approximately £1,000 each. The Chairman suggested installation of these initially and stone wall gateways could be looked at again in the future if that was what the Parish Council wanted to do. Cllr Wilson stated that the S106 monies for traffic calming could be spent over time and there was no requirement to spend all the money at once.

#### **ii. Raised Table - Moulton Lane**

The Chairman confirmed that the Safety Engineering Manager at NCC Highways had now recommended that a speed table could not be installed in isolation in Moulton Lane as it was likely to be struck by vehicles travelling in excess of 25/30 mph especially out of school start and finish times. Following advice from Highways the Parish Council is to consider a priority working outside the School to reduce speeds and to provide a safe crossing point for pedestrians outside the school. This proposal will be tested by Highways on receipt of the S106 monies.

#### **iii. Proposed Parking Restrictions in Moulton Lane/Humfrey Lane**

Two proposals had been submitted by NCC Highways for consideration. Any recommendation and observations would be brought forward to the full council meeting in March.

#### **iv. The Chairman confirmed that further revised plans for traffic calming had been received and the Clerk was requested to organise a highways update meeting.**

#### **v. Cllr Wilson reported that one of the two developers had not yet paid their share of the S106 monies to NCC for traffic calming. It will be being followed up by NCC's Debt Management Team in line with their processes.**

## **16/1492 Environment**

### **a) Closure of Pocket Parks Scheme in Northamptonshire**

As part of the budget setting process NCC were proposing to close the Pocket Park Scheme in Northamptonshire and remove the post of Pocket Park Officer.

## **16/1493 Correspondence Received (not already on the Agenda)**

### **a) Police & Crime Commissioner Delivery Report**

A copy had been circulated to all councillors.

## **16/1494 Other Matters**

### **a) Review and progress any new/outstanding consultations**

None

- b) Progress/Receive reports on attendances since last BPC Meeting:-  
The Chairman and Cllr Mrs Shephard had attended the OMBBH Meeting on 10<sup>th</sup> December 2015. A similar forum was being set up for the villages of Harlestone, Duston and Harpole. There had been a substantial update on Highways and the Northampton SUE's.
- c) Receive Reports from representatives of Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charity Committees  
Village Hall – The Chairman reported that the next Village Hall Management Committee meeting would be held on Monday 18<sup>th</sup> January 2016.  
Boughton Pocket Park – There was nothing to report.  
Boughton Primary School – There was nothing to report.  
Richard Humfrey Charities – There was nothing to report.
- d) There were no new Welcome to Boughton letters.
- e) The Chairman reported that PCSO Natalie Halling had resigned from her post in December and there had been no communication from Northamptonshire Police regarding a replacement. The Chairman advised that a senior police officer from Northamptonshire Police was looking at an initiative whereby the cost of funding a PCSO could be shared between neighbouring parishes. Concern was expressed that there would be very little police presence in Boughton.

**16/1495 Urgent Matters for Report Only (notified to the Chairman before the Meeting)**

None

**16/1496 Confirm Date of Next Meeting**

The next Full Council Meeting of Boughton Parish Council will be held on Monday 14<sup>th</sup> March 2016 in Boughton Village Hall at 7.00 p.m.

There being no other business the Chairman closed the meeting at 9.00 p.m.

Signed as a true record of the above meeting

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Cllr J Clarke (Chairman)

Dated this 14<sup>th</sup> day of March 2016