

# BOUGHTON PARISH COUNCIL

Tel: (01604) 882527 e-mail: [Boughtonpc@btconnect.com](mailto:Boughtonpc@btconnect.com)

7<sup>th</sup> March 2017

Dear Councillor

## NOTICE OF MEETING OF PARISH COUNCIL

To Members of Boughton Parish Council. YOU ARE HEREBY SUMMONED to attend the next Meeting of the Council to be held in Boughton Village Hall, Butchers Lane, Boughton on Monday 13<sup>th</sup> March 2017 at 7.00 p.m.

Members of the Public and Press are invited to address the Council at its Open Forum session which will be allocated a maximum of 15 minutes.

## Jayne Bunting

Jayne Bunting  
Clerk to the Council

### AGENDA

1. To Receive and Accept Apologies for Absence
2. Record any Declarations of Interest (on Agenda Items Only)
3. To sign the Minutes of the last Full Council Meeting held on Monday 9<sup>th</sup> January 2017
4. Matters arising from Minutes of the last Meeting (not covered by items on this Agenda)
  - a) Removal of W.I Noticeboard in Church Street (Cllr S Potter)
  - b) Completion of maintenance work to Stone Bus Shelter in Humfrey Lane
  - c) Replacement of finger post sign – Church Street
5. Public Open Forum Session
6. To Receive District Councillor's Report (Cllr John Shephard)
7. To Receive County Councillor's Report (Cllr Judy Shephard)
8. Village Design Statement Update (Cllr Terri Wright)
9. To re-adopt Freedom of Information Publication Scheme
10. To Review Annual Business Plan
11. Planning
  - a. Agree response to the following planning applications:
    - i. DA/2017/ Tanners, Moulton Lane, Boughton NN2 8RF  
Single storey rear extension with balcony to bedroom to replace Juliette balcony, single storey front extension and light tunnel to serve study.
    - ii. DA/2017/0151 Orchard Cottage, Moulton Lane, Boughton NN2 8RG  
Lawful Development Certificate (Existing) to state that works commenced on planning permission DA/2013/0015 within three years of the decision being issued
    - iii. DA/2017/0121 The Thatch, 12 Church Street, Boughton NN2 8SF  
Listed Building Consent for replacement of front door
    - iv. Boughton Green Farm, Moulton Lane, Boughton NN2 8RF  
Construction of new vehicular access to Boughton Green Farm with new double garage and driveway
  - b. Planning Application Decisions  
DA/2016/1144 Gladman Developments Land off Holly Lodge Drive, Boughton  
Outline planning application for up to 75 residential dwellings (including up to 35% affordable housing), demolition of existing outbuildings, introduction of structural planting and landscaping, informal public open space and children's play area, surface water attenuation and associated ancillary works. All matters reserved with the exception of vehicular access point to be provided from Holly Lodge Drive.

Chairman: John Clarke

Vice – Chairman: Kevin Greatorex

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- c. DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)
- d. Boughton Quarry/Pitsford Quarry – update on installation of wheel wash and site entrance

### 12. Finance

- a. Approve Financial Statement/Bank Reconciliation as at 31<sup>st</sup> January 2017 and 28<sup>th</sup> February 2017
- b. Approve payments shown on Financial Statement and sign cheques
- c. To approve re-adoption of Internal Financial Control Policy
- d. To approve re-adoption of Risk Assessment Policy
- e. Appointment of new External Auditor for Northamptonshire
- f. Changes to Bank Signatory – Cllr R Wilson
- g. Pension Automatic Enrolment update

### 13. Highways

- a. Traffic Calming
  - i. Final Costings
  - ii. Review of Priority Build-Out on Moulton Lane and recommendations from NCC Highways Safety Audit Report
- b. Update on Northampton Northern Orbital Route Consultation
- c. Parking issues Jaccorin Close update (Cllr Steve Potter)
- d. To report on NCC Street Lights at the end of Vyse Road (Cllr Alan Dale)
- e. To consider inspection of street lighting (Cllr Alan Dale)
- f. Metal fingerpost sign corner of Howard Lane/Humfrey Lane

### 14. Correspondence

- a. Thank you Letter from Boughton Village Hall Management Committee

### 15. Environment

- a. Harry Lovell Seat (Cllr Judy Shephard)
- b. To agree repair to damaged carved village sign on The Green, Butchers Lane
- c. To consider litter picking services – email from DDC
- d. Great British Spring Clean 2017

### 16. Other Matters

- a. Progress/Receive reports on attendances since last Parish Council meeting
  - i. Meeting with Head Teacher Boughton Primary School
- b. Receive reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
- c. Agree any proposed new “Welcome to Boughton” Letters
- d. To consider nomination for the Queen’s Award for Voluntary Service

### 17. Urgent Matters for Report Only (Notified to Chairman before the Meeting)

### 18. Date of Next Full Council Meeting Monday 10<sup>th</sup> April 2017 at 6.30 p.m. followed by Annual Parish Meeting at 7.30 p.m.