

BOUGHTON PARISH COUNCIL

Tel: (01604) 882527 e-mail: Boughtonpc@btconnect.com

10th May 2016

Dear Councillor

NOTICE OF ANNUAL PARISH COUNCIL MEETING

To Members of Boughton Parish Council. YOU ARE HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at Boughton Village Hall, Butchers Lane, Boughton on Monday 16th May 2016 at 7.00 p.m. Members of the Public and Press are invited to address the Council at its Open Forum session which will be allocated a maximum of 15 minutes.

Jayne Bunting

Jayne Bunting
Clerk to the Council

AGENDA

1. Election of Chairman and signing of Declaration of Acceptance of Office
2. To receive the Declarations of Acceptance of Office from Parish Councillors
3. To receive and accept apologies for absence
4. Welcome and Introductions
5. Election of Vice-Chairman
6. Retirement of Parish Councillors
7. Record any Declarations of Interest (on Agenda Items Only)
8. To sign the Minutes of the last Full Council Meeting held on Monday 11th April 2016
9. Matters arising from Minutes of the last Meeting (not covered by items on this Agenda)
10. Public Open Forum Session
11. Parish Councillor Co-Option
 - a) Mr Kevin Greatorex
 - b) Mrs Rosie Mc'Donnell
12. Election of Representatives
 - a) Finance
 - b) Highways
 - c) Tree Warden & Environment
 - d) Parish Footpath Warden
 - e) Planning
 - f) Village Design Statement
13. To Receive District Councillor's Report
14. To Receive County Councillor's Report
15. Re-adoption of Standing Orders

16. Planning

- a. Agree response to the following planning application:
 - i. DA/2016/0341 Pinegarth, Humfrey Lane, Boughton NN2 8RQ
Roof Terrace on existing flat roof with new roof
- b. DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)
 - i. Buckton Fields Liaison Forum Meeting 15th April 2016
 - ii. Community List
- c. Boughton Quarry/Pitsford Quarry (General)

17. Finance

- a. Approve Financial Statements/Bank Reconciliations as at 30th April 2016
- b. Approve payments shown on Financial Statement and sign cheques
- c. To report Income first Instalment of Precept
- d. Annual Internal Audit Report 2015/2016
- e. Came & Co Insurance Renewal 2016/2017

Chairman: John Clarke

Vice - Chairman: Kevin Greatorex

BOUGHTON PARISH COUNCIL

Tel: (01604) 882527 e-mail: Boughtonpc@btconnect.com

- f. Banking arrangements - to agree the banking arrangements for the year and to agree any changes to the nominated bank signatories.
- g. To approve donation to Queen's 90th Birthday Village Celebration
- h. Councillor Empowerment Grant 2016-2017

18. Highways

- a. Traffic Calming Proposals
- b. Traffic issues in Howard Lane

19. Other Matters

- a. Progress/Receive reports on attendances since last Parish Council meeting
- b. Receive reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
- c. Agree any proposed new "Welcome to Boughton" Letters

20. Urgent Matters for Report Only (Notified to Chairman before the Meeting)

21. Date of Next Full Council Meeting Monday 13th June 2016