

BOUGHTON PARISH COUNCIL

Minutes of the Meeting held on Monday 9th September 2013 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), R Greener, Mrs G Kingston, J Parker, S Potter, Mrs J Shephard,

In Attendance: District Councillor John Shephard
District Councillor Barry Frenchman
Mr B Waine – Planning Consultant
Mrs J Bunting – Parish Clerk

Other Attendees: None

13/1081 Apologies for Absence

Apologies were received from Cllrs: A Dale and R Wilson.

13/1082 Members Declaration of Interest (on Agenda Items Only)

Cllr S Potter declared a disclosable pecuniary interest in planning permission DA/2013/0548 Chapel Cottage, 1 Moulton Lane, Boughton as the applicant.

13/1083 To sign the Minutes of the last Full Council Meeting held on Monday 8th July 2013 and the Extra-Ordinary Meeting held on Monday 12th August 2013

The Minutes of the last Full Council Meeting held on Monday 8th July 2013 and the Extra-Ordinary Meeting held on Monday 12th August 2013 were approved and signed by the Chairman as a true and accurate record.

13/1084 DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)

- a) Due to the attendance of Mr Barry Waine the Chairman proposed that this matter be taken first on the Agenda. This was unanimously agreed by Councillors.
- b) The Chairman proposed that pursuant to section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960 that it be resolved that in view of the confidential nature of the business about to be transacted, the public and press (excluding District Councillors) be temporarily excluded due to matters associated with commercial sensitivity. The proposal was unanimously agreed by Councillors and the motion was carried.
- c) Confidential meeting with Councillors.
- d) The meeting was re-opened to the public and press at 7.55 p.m. There were no attendees.

13/1085 Public Open Forum Session

There were no questions from members of the public.

13/1086 Matters arising from the Minutes of the Last Full Council Meeting

- a) The Clerk reported that a recent search of HM Land Registry Maps had revealed that the Village Hall and land was unregistered. The Clerk would continue to pursue existence of ownership documents. District Councillor John Shephard advised that the Parish Council could make an application for Possessory Title which is granted where an applicant has no documentary evidence that he owns the land. The Parish Council would need to produce a statutory declaration, sworn in the presence of a solicitor, setting out certain facts.
- b) The Chairman reported that an initial meeting had taken place to progress the update of the Village Design Statement. Notes from that meeting had been circulated to all Councillors. The Clerk is to meet with Richard Wood from Planning Policy at DDC on Wednesday 11th September 2013 and the matter would be brought forward to the October meeting.

13/1087 To Receive District Councillor's Report

There was nothing to report.

13/1088 To Receive County Councillor's Report

There was nothing to report.

13/1089 Village Website

Cllrs Greener, Potter and the Clerk had arranged an initial meeting to progress updating the village website. District Councillor Frenchman suggested speaking with the Clerk to Spratton Parish Council who were currently updating their website.

13/1090 To consider and re-adopt the Code of Conduct for Members

The Members Code of Conduct adopted on 10th September 2012 had previously been circulated to all Councillors. The Chairman proposed that the Code be re-adopted and this was unanimously agreed. The Code of Conduct was signed by the Chairman.

13/1091 Planning

- a) New Planning Applications
There were no new planning applications.
- b) Planning Application Decisions Received
 - i) DA/2013/0548 Chapel Cottage, 1 Moulton Lane, Boughton NN2 8RG
Application approved by DDC 4th September 2013 subject to conditions.
- c) Review any matters relating to Planning Policies
There were none to report.
- d) Review any matters related to planning applications in preparation or awaiting decisions:
 - i) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)
Reported earlier in the Agenda.
 - ii) Boughton Quarry (General)
The Chairman reported that the Boughton Local Liaison Meeting arranged for 16th September has been cancelled. The meeting would now take place on Thursday 26th September 2013 at 5pm at Boughton Village Hall.

iii) Pitsford Quarry

The Chairman reported that an amended document in respect of Ecology and Habitat had now been received in respect of the application for the revised restoration of the former mineral workings from a fishing lake to agriculture. Councillors agreed to support the Parish of Pitsford with any further comments.

e) Proposed Development at Overstone Leys

Cllr Judy Shephard reported that she had attended a recent “drop-in” surgery at Moulton Library regarding the initial stages of consideration for a large proposed development at Overstone Leys. All of the junctions through Moulton to the A508 at Boughton will be investigated and in due course a planning application made on the proposal. The Clerk had requested that the Parish Council be included in any forthcoming consultations. Cllr Shephard would attend any meetings.

f) WNJCS Scoping Report Consultation

The Chairman reported that as a result of the recent final revocation of the East Midlands Regional Strategy and in the light of the evidence considered and discussed at the Examination Hearings in April and May 2013, the West Northamptonshire Joint Planning Unit was now undertaking a fresh assessment of the objectively assessed needs for new housing in the area over the plan period and beyond, as requested by the Inspector. Discussion took place and Councillors agreed to support the views of Moulton Parish but in addition Councillors expressed the importance of protecting and preserving land between Moulton and Boughton in particular the historic sites at Boughton Green (the old site of Boughton Fayre), the old St John’s Church, Spectacle Lane and the ancient religious site of Holy Well.

g) General discussion took place regarding a response from the Planning Department at DDC following concerns raised by residents on various planning issues adjacent to their property. Councillors felt that the response was wholly unsatisfactory.

13/1092 Finance

a) The Financial Statements for the months ending 31st July and 30th August 2013 had been circulated to all Councillors. These had previously been approved by Cllr Wilson. The Chairman proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman.

b) It was agreed by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1487/V614	Hall Hire BPC Meeting 9 th September 2013	£18.00	LGA 1972 s133
Mrs J Bunting	1488/V615	Clerk’s August 2013 Salary	£697.76	LGA 1972 s112
Mrs J Bunting	1489/V616	Clerk’s Monthly Office Expenses August 2013 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 112

M & K Gardening	1490/V617	Village Greenworks	£293.50	Open Spaces Act 1906
M & K Gardening	1491/V618	Additional Village Greenworks	£245.00	Open Spaces Act 1906
Boughton Playing Field	1492/V619	Funding Donation 2013/14	£500.00	LGA 1972 s 137
Boughton Village Hall	1493/V620	Funding Donation 2013/14	£500.00	LGA 1972 s 137
Barry Waine Planning	1494/V621	Planning Consultancy Buckton Fields	£600.00 (Paid from earmarked Legal Reserves)	LGA 1972 s111
LexisNexis	1495/V622	Purchase of Arnold Baker "Local Council Administration"	£65.45	LGA 1972 s111
Mrs J Bunting	1496/V623	Reimbursement to Clerk for payment to UKLRS on the Village Hall	£18.00	LGA 1972 s111
Mrs J Bunting	1497/V624	Reimbursement to Clerk for purchase of Stamps	£9.60	LGA 1972 s111
TOTAL:			£2,2990.64	

- c) The Clerk reported that an application for funding under the Empowerment Councillors and Communities Scheme for £609.00 had been approved. The money would be used to fund the post and chain link fencing to the Village Green.
- d) The Clerk reported that a VAT refund in the sum of £357.20 had been received.
- e) The Clerk asked Councillors to consider any proposals for the 2014/2015 budget which would be on the Agenda for the October meeting.
- f) Report on the financial position with regard to the New Venes Playground Project
There was nothing to report.

13/1093 Highways

- a) Review/Progress any maintenance works, traffic calming matters
- b) The Chairman reported that following the Parish Council's request an order had been placed by Northamptonshire County Council Highways for an advanced "Give Way" sign at the end of the road coming into Boughton up to Moulton Lane from Boughton Green Road.
- c) Progress Year 3 (2013/14) of Footway Lighting upgrade project
Cllr Parker reported that all the lantern changes had been done and the column/lantern changes in Howard Lane and Devonshire Close would be completed within the next few weeks. E.ON are to price replacement traditional lights in Church Street. However, as some of these buildings may be listed and are in the Conservation Area advice must be sought from the Conservation Officer at DDC.
- d) Post & Chain Link Fencing – Village Green
The Clerk reported that this work will be commenced at the beginning of October. The Conservation Officer at DDC had been informed. Before the work commences several Councillors would meet with the contractor on site.

- e) The Clerk was requested to report to NCC Highways the shrubs on the roundabout on the A508 at the end of Vyse Road as their height was obstructing visibility for road users.
- f) The Clerk was requested to report an overgrown tree outside the Swedish Cottages to NCC Highways.

13/1094 Environment

- a) Review/Progress any maintenance work matters
None to report.
- b) The Clerk had costed a replacement Dog Bin for Butchers Lane and it was agreed to put this on the Agenda for the October meeting.
- c) Telephone Kiosk/Book Exchange
Cllr Potter reported that as the Telephone Kiosk is Listed the Clerk had sought advice from the Conservation Officer at DDC and Listed Building Consent would be required. There was no fee and the Clerk was requested to progress.
- d) Overgrown Tree and Hedge – Spring Close
It was reported that residents in Spring Close had not yet responded to trimming a tree in their garden which was obscuring a street light and NCC Highways had written to a resident regarding an overgrown hedge. The resident had a month to respond.

13/1095 Correspondence Received (not already on the Agenda)

- a) A letter from NCC reported that there had been some minor changes to the Mobile Library Service and had taken effect from 1st August 2013. Time had been added at busier stops and some new stops had been added. Stops with sole users had been removed.
- b) The Clerk read out a thank you letter from Boughton Morning Coffee Club. The £150 donated by the Parish Council would be used as a contribution towards their rental of the Church Room.
- c) NCALC update was available.

13/1096 Other Matters

- a) Review and progress any new/outstanding consultations
Councillors agreed that the Chairman and Clerk would respond to a consultation on the Minerals and Waste Local Plan Final Draft.
- b) Progress/Receive reports on attendances since last BPC Meeting:-
 - i) Overstone, Moulton, Boughton, Brampton and Harlestone (OMBBH) Development Implementation Working Group – Traffic Issues
Following a recent meeting of the OMBBH Working Group a Parish Map had been provided to mark the locations of particular traffic concerns. The Chairman and Clerk had previously responded and the information would be considered by a future working group.
- c) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
 - i) Cllr Clarke reported that a recent Jumble Sale at the Village Hall had gone well.

- ii) Cllr Greateorex reported that the planned Dog Show in the Pocket Park had been cancelled. A Firework Party was planned in November.
- iii) There was no report on the Primary School.
- iv) Cllr Greateorex reported that the next meeting of the Richard Humfrey Foundation would take place in October. Notices advertising grant applications were on the parish noticeboards.
- d) The Clerk was requested to send a "Welcome to Boughton" letter to a new resident in Jacorin Close.
- e) The Chairman reported that the NCALC AGM would take place on Saturday 19th October 2013.
- f) CPRE Road Show on Planning will be held on 6th November 2013 in Great Houghton. The Chairman and Clerk would attend.

13/1097 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

None to report.

13/1098 Confirm Date of Next Meeting

The next Meeting of Boughton Parish Council will be held on Monday 14th October 2013 in Boughton Village Hall at 7.00 p.m.

There being no other business the meeting closed at 8.40 pm

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 14th day of October 2013