

BOUGHTON PARISH COUNCIL

Minutes of the Meeting held on Monday 9th June 2014 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), A Dale, R Greener, Mrs G Kingston, J Parker, S Potter, R Wilson

In Attendance: Mrs J Bunting – Parish Clerk

Other Attendees: None

14/1217 Apologies for Absence

Apologies were received from Cllrs: K Greatorex (Vice-Chairman), Mrs J Shephard and District Councillor J Shephard.

14/1218 Members Declaration of Interest (on Agenda Items Only)

None.

14/1219 To sign the Minutes of the last Full Council Meeting held on Monday 12th May 2014

The Minutes of the last Full Council Meeting held on Monday 12th May 2014 were approved and signed by the Chairman as a true and accurate record.

14/1220 Public Open Forum Session

There were no questions from members of the public.

14/1221 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

- i. The Chairman reported that following the Parish Council's response to the pre-application consultation on a proposed Solar Farm off the Welford Road nothing further had yet been heard from Green Switch Solutions.
- ii. The Chairman reported that following a site visit by the Planning Investigator at DDC there had been a recent reduction in activity at the Community Farm off Welford Road. Toilets and other equipment had been removed and the owners of the land were aware of the constraints within which they must operate. General discussion took place and the Clerk was requested to clarify what evidence there was that the land was being used as a Community Farm as there appeared to be no cultivation at all.

14/1222 To Receive District Councillor's Report

There was nothing to report, however, the Chairman confirmed that District Councillor Barry Frenchman had been re-elected.

14/1223 To Receive County Councillor's Report

There was nothing to report.

14/1224 Annual Business Plan 2014/2015

Councillors agreed to take this matter at the end of the Agenda.

14/1225 Village Design Statement Update

There was nothing to report. A further meeting date is to be arranged.

14/1226 Village Website

The Clerk reported that a holding page has now been put up on the old website and that work is progressing well with the new site. A splash page (which is an introduction page on a website) should be available shortly.

Cllr Greener joined the meeting at 7.20 p.m.

14/1227 Planning

a) New Planning Applications

None.

b) Planning Application Decisions Received

i. DA/2014/0241 The Rectory, 41 Humfrey Lane, Boughton

Work to a tree subject to a TPO DA 180

Consent granted by DDC 27th May 2014.

ii. DA/2014/0308 72A Harborough Road North, Boughton

Single storey side extension

Planning Permission granted by DDC 29th May 2014.

iii. Cllr Dale requested the applications for work to trees subject to TPO's from the Clerk.

c) Review any matters relating to Planning Policies

None

d) Review any matters related to planning applications in preparation or awaiting decisions:

i) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)

There was nothing to report.

ii) DA/2013/0994 (Amended) Land at Brampton Lane, Boughton (Buckton Fields (East))

Reserved Matters submission for 376 dwellings, open space, structural landscaping, highways and drainage infrastructure works (all matters except access) pursuant to outline application DA/2008/0500.

The Chairman reported that following the Parish Council's response to the most recent consultation comments had been received back from Pegasus. The only revisions that had been made were to specifically address the designs of the properties on Harborough Road North and Brampton Lane which had been reduced from a 2.5 storey house to a 2 storey. The Chairman stated that these latest revisions had delayed the application going before the Planning Committee at DDC on the 5th June 2014. The Chairman and Nik Moore would attend the Planning Committee at DDC and the Chairman stated that it was important to continue to stress that the fringes of the

development be treated sympathetically to create a rural edge to Boughton Parish and not an urban extension of Northampton. Cllr Greener requested the Clerk to obtain copies of the original topographical survey and the proposed drawings for the foul drainage for Buckton Fields East. He suggested Nik Moore may be able to give an opinion on the Pegasus claim that they have to change the topography of the site to accommodate drainage.

- iii) Boughton Quarry (General)
There was nothing to report.
- iv) Pitsford Quarry/Pond
There was nothing to report.

14/1228 Finance

- a) The Financial Statement for the month ending 31st May 2014 had previously been circulated to all Councillors and had been agreed by Cllr Wilson. Cllr Wilson proposed approval of the Financial Statement by the Council and this was unanimously agreed by Councillors. The Financial Statement was signed by the Chairman as a true and accurate record.
- b) It was agreed by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1567/V694	Hall Hire BPC Meeting 9 th June 2014	£18.00	LGA 1972 s133
Mrs J Bunting	1568/V695	Clerk's May 2014 Salary (net of deductions). Includes 15 hours overtime	£846.28	LGA 1972 s111
Mrs J Bunting	1569/V696	Clerk's Monthly Office Expenses May 2014 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
M & K Gardening	1570/V697	Village Greenworks	£137.00	Open Spaces Act 1906
Cllr J Clarke	1571/V698	Chairman's Annual Allowance	£500.00	LGA 1972 ss15(5) and 35(5)
M & K Gardening	1572/V699	Village Greenworks	£155.00	Open Spaces Act 1906
TOTAL:			£1,699.61	

- c) Annual Audit Report for the year ending 31st March 2014
Cllr Wilson reported that the Parish Council had received a clear report from the Internal Auditor and he had completed and signed off the Annual Return. Audit issues raised at last year's audit had been addressed and the Council's business was well organised and managed. However, there were three issues which had been

identified as requiring attention. These were the recording and reporting of confidential minutes, the Risk Assessment document required updating and the Parish Council should consider adopting the new NALC model Financial Regulations as soon as possible.

d) Clerk's Annual Review

Councillors resolved to increase the Clerk's salary from 1st June 2014 to SCP27. In recognition of the Clerk's additional work load which included Buckton Fields Councillors agreed to pay the Clerk a bonus of £400.

14/1229 Highways

a) Review/Progress any maintenance works, traffic calming matters

- i. Cllr Potter reported that the signage and white lining outside the school had now been renewed.
- ii. The Chairman reported that white bar access markings had now been completed in Humfrey Lane.
- iii. Cllr Parker reported that despite numerous attempts to contact the Conservation Officer for advice regarding the final phase of the footway lighting upgrade in Church Street nothing had been heard. The Clerk was requested to write to the Planning Manager at DDC as the request had been made in March.
- iv. The Chairman reported that the costings for traffic calming proposals had been received from NCC. Councillors agreed that the sub-committee would progress and a further meeting to be arranged. Cllr Clarke suggested that this should be followed by a public meeting. Councillors agreed that the priority problems were the volume of traffic and speeding in the village.
- v. Councillors agreed to leave in abeyance the white posts on the verge in Moulton Lane. The situation would be monitored.
- vi. The Community Enhancement Gang would be visiting the village on the 18th June to clear the ivy around the bus shelter on Humfrey Lane, re-varnish various benches and clear around the bench seat on Vyse Road.

14/1230 Environment

a) Review/Progress any maintenance work matters

- i. The Chairman reported that M & K had now completed additional work to remove overhanging vegetation on the footpath at the top of Spring Close, the overgrown ransom strip between Boughton Academy School and Orchard Cottage and the clearance of a small area of land on Vyse Road, opposite Howard Lane.
- ii. The Chairman reported that M & K had completed a one-off tidy to the Village Hall and thanks had been received from the Village Hall Secretary and Chairman.

b) Telephone Kiosk/Book Exchange Update

There was no further update. Cllr Potter and the Clerk to progress.

c) Community Farm Welford Road

Reported above.

14/1231 Correspondence Received (not already on the Agenda)

- a) None

14/1232 Other Matters

- a) Review and progress any new/outstanding consultations
The Clerk and Chairman would respond to the Northamptonshire Minerals and Waste Local Plan Proposed Modifications Consultation.
- b) Progress/Receive reports on attendances since last BPC Meeting:-
 - i. Cllr Shephard's attendance at the OMBBH meeting on the 29th May 2014 would be brought forward to the meeting in July.
- c) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
 - i) The Chairman reported that there would be a Quiz Evening at the Village Hall on the 8th November 2014.
 - ii) Pocket Park – There was nothing to report.
 - iii) Boughton Academy School – Cllr Potter reported that Boughton Academy School was appealing a recent decision which had refused an application by the School for an Academies Grant. The School may look at private funding.
 - iv) Richard Humfrey Charity - There was nothing to report.
- d) The Clerk was requested to send a "Welcome to Boughton" letter to new residents in Church Street.
- e) The Clerk was requested to contact the Tree Officer at DDC regarding the Chestnut Tree in Church Street following initial advice from E M Pell.
- f) Cllr Potter updated Councillors on the arrangements for the forthcoming Village Day on Saturday 5th July 2014. The Chairman thanked Cllr Potter for all his hard work.

14/1233 Annual Business Plan

Councillors resolved to agree the updated Annual Business Plan which had previously been circulated to all Councillors.

14/1234 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

- a) None.

14/1235 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 14th July 2014 in Boughton Village Hall at 7.00 p.m. Cllr Mrs Kingston gave her apologies for that meeting.

There being no other business the meeting closed at 8.40 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 14th day of July 2014