

BOUGHTON PARISH COUNCIL

6 Horseshoe Close, Brixworth NN6 9EQ

Tel: (01604) 882527

Email: boughtonpc@btconnect.com Website: boughtonnorthants.co.uk

2nd May 2017

Dear Councillor

NOTICE OF ANNUAL PARISH COUNCIL MEETING

To Members of Boughton Parish Council. YOU ARE HEREBY SUMMONED to attend the Annual Meeting of the Council to be held at Boughton Village Hall, Butchers Lane, Boughton on Monday 8th 2017 at 7.00 p.m.

Members of the Public and Press are invited to address the Council at its Open Forum session which will be allocated a maximum of 15 minutes.

Jayne Bunting

Jayne Bunting

Clerk to the Council & RFO

Item No	AGENDA
1	To elect the Chairman of Boughton Parish Council
2	Signing of Declaration of Acceptance of Office by The Chairman
3	To accept apologies of absence received from Councillors not in attendance
4	To elect the Vice-Chairman of Boughton Parish Council
5	Record any Declarations of Interest (on Agenda items only) Councillors are reminded that if they have either a Disclosable Pecuniary interest or other interest in any of the agenda items then they should declare the interest and withdraw from the debate or meeting as appropriate.
6	To sign the Minutes of the last Council meeting held on Monday 10th April 2017
7	Matters Arising from previous Minutes
	a) Memorial Seat for Harry Lovell
	b) New Entrance to Boughton Green Farm update from Cllr John Shephard
8	Public Open Forum Session
9	Election of Representatives
	a) Finance
	b) Planning
	c) Highways
	d) Street Lighting
	e) Village Design Statement
	f) Tree Warden & Environment
	g) Parish Footpath Warden
10	To receive District Councillor's Report on matters arising since last meeting
11	To Receive County Councillor's Report on matters arising since last meeting
	To consider RSS Feed to Parish Website (Cllr T Wright)
12	Planning
	a) Update on Buckton Fields (East) and Buckton Fields (Overall)
	b) Date of next Buckton Fields Liaison Forum Meeting
	c) General update on Boughton Quarry/Pitsford Quarry
	d) Boughton Village Design Statement update (Cllr T Wright)

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13	Finance
	a) To approve Financial Statement/Bank Reconciliation as at 30 th April 2017
	b) To approve proposed cheque payments since last meeting to date and any additional invoices circulated at the meeting
	c) To consider allocation of Year-End Surplus 2016/2017
	d) To report Income Received for April 2017
	e) To consider Annual Internal Audit Report 2016/2017
	f) To consider Insurance Renewal from Came & Co 2017/2018
	g) Pension Auto-Enrolment - To consider product provider recommendations from The Pension House
14	Highways
	a) To consider Street Lighting Inspection Report from Aylesbury Mains (Cllr A Dale)
	b) To consider provision of "Boughton" village sign on Brampton Lane – request from resident
	c) Northampton West Relief Road & NNOR changes to consultation dates
15	Environment
	a) To consider general maintenance work to Chestnut Tree Green, Butchers Lane (Cllr T Wright)
	b) The Definitive Map and Rights of Way Improvement Plan – Letter from NCC Highways (Cllr R Mc'Donnell)
	c) Litter Pick 10 th May 2017 (Cllr S Potter)
16	Correspondence
	a) New Primary School Proposals Buckton Fields – Email from the Chair of Governors Boughton Primary School
	b) Parking by Eurofoods – Email from resident in Howard Lane
17	Other Matters
	To receive Reports on attendances since last Council meeting
	a) OMBBH Meeting 6 th April 2017
	b) Neighbourhood Watch Meeting 18 th April 2017
	c) To receive monthly Reports from the representatives of the Village Hall, Pocket Park, Boughton Primary School and Richard Humfrey Charities
18	To agree any new "Welcome to Boughton" Letters
19	Urgent Matters For Report Only (Notified to the Chairman before the Meeting)
20	Date of Next Meeting Monday 12th June 2017