

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting held on Monday 9th March 2020 at 6.30 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present		In Attendance	
Cllr S Potter (SP)	Chair	Mrs J Bunting	Clerk & RFO
Cllr T Wright (TW)	Vice-Chair		
Cllr A Dale (AD)		Cllr J Shephard	Ward Councillor
Cllr K Greatorex (KG)			
Cllr D James (DJ)			
Cllr R Mrs McDonnell (RMcD)			
Cllr Mrs C Mackaness (CM)			
Cllr Mrs J Shephard (JMS)			

20/2186 Apologies for Absence

Apologies for absence were received from Cllr R Wilson (personal). These apologies were accepted.

20/2187 To record Members Declarations of Interest (on Agenda items only)

The Chair declared an interest in agenda item 10j) as he was known to one of the contractors. Councillors declarations of interest are recorded in their statutory declarations which are published on the parish website.

20/2188 To sign the Minutes of the last full Council Meeting held on Monday 10th February 2020

Council unanimously APPROVED the minutes of the last full Council meeting held on Monday 10th February 2020 as a true and accurate record save for a small amendment to minute no: 20/2180g. requested by RW.

The minutes were signed by the Chair with no other administrative amendments.

20/2189 Public Open Forum Session

There were no questions from members of the public.

20/2190 District Councillor's Report on matters arising since last meeting

A report from District Councillor Shephard had previously been circulated to Councillors. A meeting of the Buckton Fields Liaison Forum had taken place on the 13th February 2020 and the minutes circulated. JS had attended the recent presentation at Pineham Barns Primary School. JMS had raised the provision of early years education at Buckton Fields Primary School with NCC and JS confirmed that the developers had paid between them £647,356 to NCC towards the cost of early years education. NCC were liaising with Preston Hedges Academy Trust regarding the delivery of early years provision at the new primary school.

General discussion took place regarding the absence of street lighting along the footpath from Buckton Fields to Whitehills adjacent to the Bowls Club.

The Chair voiced concern about an item by Cllr Shephard which had appeared in the March edition of Boughton Village Matters regarding the grounds maintenance for the old St John's church yard in which he had stated that "The Parish Council covered the cost of grounds maintenance in 2019

but has declined to do so for this year". It was noted by the Chair that this was inaccurate and not helpful, particularly, as the Parish Council were endeavouring to recruit new candidates for the parish elections in May. It was agreed to publish an addendum to this report in the next edition of BVM.

Action: Chair/Clerk

20/2191 County Councillor's Report on matters arising since last meeting

JMS reported that the application for the NWRR will go before the Development Control Committee at NCC in July. The total cost of the scheme was estimated to be £32,532 million. It is proposed that the road will be open to the public in the summer of 2022. Balfour Beatty have been awarded the contract. NCC have purchased two thermal road repair machines and a road mender machine which will result in 27,000 additional road defects being repaired annually. Phase 3 of the A43 extension from Overstone Grange to Holcot is progressing.

20/2192 Northamptonshire Police PCSO Update Report

The Chair reported that there were no reported crimes to note.

20/2193 May 2020 Parish Council Election update

The Chair reported that the Parish Council election will take place on the 7th May 2020. The Clerk reported that a briefing session for candidates will be held at Daventry District Council on Monday 23rd March at 5.30 p.m. The deadline for nomination papers was the 8th April 2020 at 4.00 p.m. The Clerk had made an appointment on 7th April at 10.00 a.m. to deliver candidates forms back.

Action: All/Clerk

20/2194 Planning

- a) **DA/2019/0666 Land at Brampton Lane, Boughton (Buckton Fields East) Phase 1 Update**
TW reported that this had been covered earlier on the agenda in the District Councillor's report and the minutes previously circulated.
- b) **Land at Brampton Lane, Boughton (Buckton Fields West) Phase 2 Update**
- c) TW reported that this had been covered earlier on the agenda in the District Councillor's report.
- d) **Phase 3 Sale of land by NCC**
The Chair reported that he and RW had met with the Estates Manager at NCC on the 2nd March 2020 and updated Council. Ideas for a possible community facility had been discussed.
Action: Chair/RW/DJ
- e) **Condition of school site for report**
JMS reported that this was work in progress. DJ felt that the surfacing of the roads and the potholes on phase 1 were a priority and any pressure the Parish Council could bear on the developers would be beneficial.
- f) **Buckton Fields Primary School update**
Plans continue to progress towards the school opening in 2021. The DFE appointed contractors have made contact with DDC and are endeavoring to set up a meeting. A briefing for prospective parents and residents at Buckton Files had been held at Pineham Barns School on the 25th February 2020.
- g) **Buckton Fields Residents Forum Meeting 13th February 2020**
The minutes had been previously circulated. DJ stated that an issue of concern was the lack of street lighting along the footpath from the development to Whitehills which was bordered by a large conifer hedge. Councillors thought that this was a safety issue and the Clerk was requested to contact the Major Projects Officer at DDC for advice.
Action: Clerk
- h) **Buckton Fields Liaison Forum 21st February 2020**
Covered earlier on the agenda in the District Councillor's report.

- i) Consider response to new planning applications: - **Action: Clerk**
DA/2020/0127 Quietways, Humfrey Lane, Boughton NN2 8RN
 Work to a tree subject of a Tree Preservation Order DA435
Resolved: No Objection.
DA/2020/0127 Quietways, Humfrey Lane, Boughton NN2 8RN
 Demolish part of existing property. Construct two storey extension with habitable attic space, new detached double garage and new gated entrance.
Resolved: Objection by the Parish Council as the application was contrary to the Building and Design guidelines in the Boughton Village Design Statement. JMS voiced concern that the new gated entrance will compromise the existing Ha-ha which was now in the conservation area. Councillors agreed that the existing entrance should be used.
- j) DA/2019NCC Application Number 19/00045/CCDFUL
Land off A5199 Northampton Road (North West Relief Road) (previously circulated)
The construction of new roads (Northampton North West Relief Road) on land South of the A5199 Northampton Road between the Brampton Health Golf Centre and the River Nene, including two new roundabouts and links bridging over the River Nene to Brampton Land and over the Northampton loop of the West Coast mainline to connect with the Dallington Grange development
 The Chair reported that an update had been received from NCC and that following consideration of the comments and representations received the applicant was undertaking further work on aspects of the application including on traffic modelling and associated noise and air quality assessments. Once this has been concluded the information will be placed on the NCC web site and there would be a further round of consultation to enable any comments to be submitted. The Parish Council will be notified as part of this consultation.
 Therefore, it was currently anticipated that the application was likely to be reported to the County Council Development Control Committee in June or July 2020. The final date of the committee meeting has not been set but the Parish Council will receive notification of the date before the meeting takes place.
 CM stressed that it was vital to keep abreast of matters and it was agreed to write to the Planning Officer to request sight of the revised re-modelling figures. CM stated that it was important to check that the model has been re-run to take account of the very major changes to the scheme brought forward in the September 2019 addendum.
Action: CM/Clerk
- k) Agree response to West Northamptonshire Strategic Land Availability Assessment
 Councillors agreed that this was a very complex consultation.
Resolved: TW and CM would come back to the Clerk if there were any comments at this stage. **Action: TW/CM**
- l) Confirmation of DDC Article 4 Directions for the conservation Area for Boughton
 TW reported that the Article 4 Directions for Boughton were confirmed at full Council at DDC on the 20th February 2020.

20/2195 Finance/Legal

- a) The Financial Statement/Bank Reconciliation for the month ending 29th February 2020 had previously been circulated.
Resolved: To approve the Financial Statement/Bank Reconciliation which was signed by the Chair as a true and accurate record.

b) **Resolved:** The following cheques be approved for payment.

To Whom Paid	Chq No	Details of Payment	Total Amount (including VAT)	VAT
Boughton Village Hall	C2226	Village Hall Hire BFLF 21 st February 2020 and Full Council 9 th March 2020	£54.00	
J Bunting	C2227	February 2020 Salary (net of deductions) including 8 hours overtime	£1,138.73	
MGT Design Ltd	C2228	Monthly Website Maintenance February 2020	£90.00	£15.00
J Bunting	C2229	Parish Office Expenses February 2020	£65.00	
TOTAL Cheque Payments			£1,347.73	£15.00

For Report: Direct Debit Payments to Aviva Pensions for month ending 29th February 2020

	Date	Total
Monthly Administration Fee	21 st February 2020	£45.00
ER & ER Pension Contribution	14 th February 2020	£45.85

c) The Clerk reported that Nat West Bank had now confirmed DJ and CM as bank signatories and had removed a previous councillor.

d) CIL Payments – response from Chief Executive at DDC

The Chair reported that a meeting with the Chief Executive and Officers at DDC had been arranged for Friday 27th March 2020. The Chair and RW would attend.

Action: Chair/RW

e) Agree Payment of Clerk's Salary by Standing Order

Resolved: Following a proposal by TW which was seconded by CM it was unanimously agreed to set up a Standing Order with Nat West Bank for the payment of the Clerk's salary from the new financial year.

Action: Chair/Clerk

f) Application for a grant by Boughton Pocket Park update

In the absence of RW it was agreed to bring this forward to the April council meeting.

g) Report Closure of Boughton Neighbourhood Watch and allocation of remaining funds to the Parish Council

The Chair reported that Boughton NHW had closed and it had been agreed that the balance of any funds would be donated to the Parish Council.

Resolved: To accept the donation and it was agreed that this would be transferred into the Parish Council's general reserves with a suggestion that this money could be used if Neighbourhood Watch started up again in the future. It was agreed to send a letter of thanks to the NHW co-ordinator. An appeal for volunteers would be requested in Boughton Village Matters.

Action: Clerk

- h) Review and agree re-adoption of Risk Assessment

Previously circulated.

Resolved: To re-adopt.

- i) Monthly income received was reported as follows: -

Payee	Details of Payment	Amount
Nat West Bank	Gross Interest February 2020	£12.26

Exclusion of Public and Press

Resolved: That pursuant to the Public Bodies (Admission to Meeting) Act 1960 the public and press be excluded from the meeting for the following item of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

District Councillor Shephard left the meeting at 7.40 p.m.

- j) Consider green works quotations and agree to appoint a contractor for the mowing season 2020/2021

As the Chair had declared an interest it was agreed that JMS would chair the meeting for this agenda item.

JMS reported that four quotations had now been received and a summary of quotations had been circulated.

Resolved: Following general discussion a contractor was approved for an initial one-year contract subject to satisfactory insurance details and mission statement. The contract would be reviewed after one year. The Clerk was thanked for her hard work.

Action: Clerk

Resolved: To re-open the meeting to the public and press pursuant to the Public Bodies (Admission to Meeting) Act 1960.

- k) **Resolved:** To provide a copy of the latest electricity bill to The Utility Supplier Ltd to source competitive pricing for the street lighting to include a green supplier. **Action: Clerk**
- l) **Resolved:** DJ was asked to organise a litter pick to take place over a weekend.

Action: DJ

20/2196 Highways

- a) Installation of speed indicator device Brampton Lane

CM reported that NCC were waiting to install the new post. The Clerk had chased this on several occasions. The application for a S50 Street Works Licence submitted to NCC Highways on the 11th November 2019 had still not been processed. JMS agreed to chase on behalf of the Parish Council.

Action: CM/JMS/Clerk

20/2197 Environment

The Clerk reported that a resident had generously donated some dog bag dispensers and a supply of dog bags for the dog bins at Buckton Fields. The Clerk had sent a letter of thanks from the Parish Council. CM and the Clerk were thanked.

20/2198 Other Matters

- a) Meeting attendances since the last full council meeting: -

As reported above.

- b) Public Footpath CC13 email from a resident and response from NCC Rights of Way

The Chair reported that the Rights of Way Officer had provided a comprehensive response following a complaint from a resident regarding Church Furlong Right of Way. Contact had been made with the relevant landowner and a site visit has been made. It was found that

the surface of the path is in a useable condition for walkers bearing in mind that it is a rural footpath across an arable field. The landowner has confirmed that they will as soon as practicable place some white marker canes to indicate an access line across the field and a site visit has been scheduled to see if the path has been marked. The Rights of Way Officer for the area will monitor the path.

- c) **Resolved:** To hold the Annual Parish Meeting at Boughton Primary School on Tuesday 28th April 2020 at 6.30 p.m. **Action: All/Clerk**

20/2199 Monthly Reports from the representatives of the Village Hall, Pocket Park and

a) Village Hall

TW reported that users of the village hall were parking on the edge of the grass adjacent to the chestnut tree and as consequence the grass edge was being eroded. The Clerk was requested to write to the Village Hall.

b) Boughton Pocket Park

There was nothing to report.

c) Boughton Primary School

There was nothing to report.

20/2200 Urgent Matters for Report Only (Notified to the Chair before the Meeting)

None.

20/2201 Date of Next Meeting

The next meeting of the Parish Council will be held on Monday 6th April 2020 at 6.30 p.m.

The meeting closed at 8.05 p.m.

CLlr S Potter
Chair

Date: 6th April 2020