

BOUGHTON PARISH COUNCIL

Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 14th September 2015 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman)
A Dale, Mrs G Kingston, R Greener, S Potter, R Wilson

In Attendance: District Councillor J Shephard
Mrs J Bunting – Parish Clerk

Other Attendees: Two Members of the Public

15/1427 Apologies for Absence

Apologies were received from Cllrs: J Parker and Mrs J Shephard. These apologies were approved.

Apologies were received from District Councillor B Frenchman.

15/1428 Members Declaration of Interest (on Agenda Items Only)

There were no declarations of interest. Councillors Declarations of Interest are recorded in their statutory declarations which are held on the Daventry District Council website.

15/1429 To sign the Minutes of the last Full Council Meeting held on Monday 13th July 2015 and the Minutes of the Extra-Ordinary Meeting (Planning) held on Monday 10th August 2015

The Minutes of the last Full Council Meeting held on Monday 13th July 2015 and the Extra-Ordinary Meeting (Planning) held on Monday 10th August 2015 were approved and signed by the Chairman as a true and accurate record.

15/1430 Public Open Forum Session

The Chairman updated the members of the public present on the proposed North West By Pass following reports in the local press and concern was expressed regarding air quality with the recent commencement of the Buckton Fields development.

15/1431 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

i. **Village Design Statement Update**

The Clerk reported that following her meeting with the Senior Planning Policy Officer at DDC a fourth draft of the VDS had been prepared. Once a final draft is ready the Strategy Group at DDC would have to approve a formal consultation. The final document will have to be approved by full Council at DDC. The photographs in the document will need updating and Councillors agreed to approach two photographers in the village. The Clerk was requested to arrange a further meeting of the VDS group.

- ii. Cricket Club Update
The Chairman reported that he had heard nothing further from Boughton Cricket Club regarding a meeting and agreed to chase.
- iii. Book Exchange Update
The Clerk confirmed that no progress had been made with the Book Club and the development of a Book Exchange in the telephone kiosk in Church Street.
- iv. Replacement Finger Post Sign – The Green Butchers Lane
- v. The Clerk reported that she and Cllr Mrs J Shephard had met with a representative of Sign of the Times and a copy of their quotation had been circulated to all Councillors. Two other quotations had been received from Fitzpatrick Woolmer and Secure a Field. Discussion took place and Councillors resolved to proceed with the quotation from Sign of the Times in the sum of £838.77 plus VAT. A grant in the sum of £665.00 had already been received and Councillors agreed to request a further additional £173.77 towards the cost of the project from the Empowering Councillors & Communities Scheme.
- vi. Land at Chestnut Tree Green – Meeting with Hewitsons Solicitors
Following a recent meeting with Hewitsons Solicitors Cllr Potter reported that some initial advice had been obtained regarding the use of parish council owned land for parking. General discussion took place and it was agreed to initially write to the resident to inform them that the Parish Council were embarking on a consultation process to look at the long term amenity use of the land. Councillors agreed that the matter would be kept under review.
- vii. Footpath Butchers Lane/Kissing Gate
It was agreed to put this matter on the Agenda for the October meeting to enable Cllr Mrs J Shephard to report.

15/1432 To Receive District Councillor’s Report

There was nothing to report.

15/1433 To Receive County Councillor’s Report

There was nothing to report.

15/1434 To re-adopt Local Code of Conduct for Members (July 2015)

Following a recommendation from the Monitoring Officer at DDC Councillors resolved to adopt a copy of a slightly amended Code of Conduct known as the 2015 Code. The Code had previously been circulated to all Councillors with the amendments.

15/1435 To Adopt Communications Policy

Councillors resolved to adopt a Communications Policy a copy of which had previously been circulated to Councillors.

15/1436 Planning

a) New Planning Applications

- i. **DA/2015/0616 Land at Boughton Green Farm, Moulton Lane, Boughton**
Demolition of existing commercial units. Construction of detached dwelling with new access and double garage for existing dwelling.
Councillors resolved to object to the application on the grounds of scale, height and concerns regarding vehicular access.

b) Planning Application Decisions Received

- i. **DA/2015/0452 The Bothy, Boughton Park, Boughton NN2 8SQ**
Installation of Roof Lights (Retrospective)
Permission had been granted by DDC on the 13th August 2015 subject to the condition that within one month of the date of the approval the roof light in the bathroom be made permanently fixed and non-opening and be glazed with obscure glazing to Pilkington Level 5. Once so altered, the roof light shall not be changed to an opening type or the glazing changed other than with glazing of the same specification. The Clerk reported that she had contacted the Planning Enforcement Officer to request a site visit to ensure that the work had now been completed.

c) Review any matters relating to Planning Policies

None

d) Review any matters related to planning applications in preparation or awaiting decisions:

- i) **DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)**
NMA/2015/0051 Buckton Fields
Councillors resolved to object to the replacement of render on some properties within the site with white or black weatherboard as this would be out of keeping with properties in the surrounding area. Councillors felt that the developers contrast with properties in Boughton was not a fair comparison. If the rendering was to be substituted the Parish Council would like to see its replacement with a good quality brick.

District Councillor Shephard agreed to clarify the situation with S106 monies with the Chief Executive at DDC.

Buckton Fields Local Liaison Forum

Bloor Homes had confirmed that they would be pleased to attend an introductory meeting to discuss establishing a Local Liaison Forum for Buckton Fields. Councillors agreed that District Councillor Shephard would chair with the Parish Council being represented by Cllrs. Clarke, Greatorex, Greener and Wilson. Councillors were informed by the Chairman, Cllr Clarke, that the Leader of Daventry District Council, Cllr Chris Millar, had agreed to join the group.

- ii) Boughton Quarry (General)
The Chairman reported that no response had been received following the Parish Council's correspondence on the cladding of the gate house. Bennie's are currently intending to re-commence the inert waste recycling operations in the bottom of the site.
- iii) Pitsford Quarry/Pond
There was nothing to report.
- e) **A Review of the Planning System on National Policy for the Built Environment**
The Chairman reported that a newly established Select Committee on National Policy for the Built Environment was requesting written evidence and question 12 was particularly relevant to Town & Parish Councils. The Clerk was requested to ascertain if there was a general consensus of opinion on this issue from NCALC.
- f) **Planning Practice Guidance – High Court decision**
The Chairman reported that a recent judgment in the High Court, that reduced the affordable housing threshold to developments of ten or less units and introduced the vacant building credits, in parts of the National Planning Practice Guidance were not lawful and must not be treated as a material consideration when determining planning applications.

15/1437 Finance

- a) The Financial Statements for the month ending 31st July 2015 and 31st August 2015 had previously been circulated to all Councillors and had been approved by Cllr Wilson. Cllr Wilson proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was resolved by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1704/V831	Hall Hire BPC Meeting 14 th September 2015	£18.00	LGA 1972 s133
Mrs J Bunting	1705/V832	Clerk's August 2015 Salary (net of deductions)	£983.16	LGA 1972 s111
M & K Gardening	1706/V833	Village Greenworks	£458.50	OSA 1906
Mrs J Bunting	1707/V834	Parish Office Expenses August 2015 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
MGT Design Ltd	1708/V835	Monthly village website maintenance August 2015	£60.00	LGA 1972 s111

Mrs J Bunting	1709/V836	Reimbursement to Clerk for purchase of stamps and stationery	£18.40	LGA 1972 s111
Boughton Playing Field	1710/V837	Funding Donation 2015/2016	£500.00	LGA 1972 s 137
Boughton Village Hall	1711/V838	Funding Donation 2015/2016	£500.00	LGA 1972 s 137
Information Commissioner	1712/V839	Data Protection Registration Renewal	£35.00	LGA 1972 s111
TOTAL:			£2,616.39	

- c) Following a proposal from Cllr Wilson it was resolved by Councillors that the following late cheque be approved for payment. This cheque did not appear on the Financial Statement for the month ending 31st August 2015.

To Whom Paid	Chq. No	Details of Payment	Amount	Power to Pay
M & K Gardening	1713/V840	Village Hall Greenworks	£26.00	OSA 1906
TOTAL:			£26.00	

- d) Income was reported as follows:-

Payee	Details of Payment	Amount
HMRC	VAT Refund	£1,079.24
Nat West Bank	Bank Interest	£1.09
TOTAL:		£1,080.33

- e) Budget 2016/2017

Cllr Wilson asked Councillors to give consideration to any particular projects that they would like included in the budget for the next financial year which would be considered at the next full council meeting in October.

15/1438 Highways

- a) Review/Progress any maintenance works, traffic calming matters

None to report.

- b) Boughton Traffic Calming Proposals

The Clerk was requested to arrange a meeting of the Highways Committee.

- c) Highway Warden Scheme

There was nothing to report.

- d) Changes to Bus Timetable Service No. 62

The Clerk reported that the Wednesday and Saturday bus service had been changed to a Tuesday and Friday. Details were available on the website and the September village newsletter.

e) Maintenance Inspection Bus Stops

The Clerk reported that the County Council had now undertaken a maintenance inspection of all the bus stops in the village which were to be replaced by trueform poles.

f) Community Speed Watch Update

A report had been received from Mark Taylor and during the three weeks of Community Speed Watch the police had sent out 291 letters to motorists who had been caught travelling at 35 mph or more through the village. The highest speed recorded had been 53 mph. Cllr Wilson reported that these findings were in line with the recent traffic survey undertaken by the Parish Council. The Clerk was requested to send a letter of thanks to Mr Taylor for all his hard work.

15/1439 Environment

There was nothing to report.

15/1440 Correspondence Received (not already on the Agenda)

None

15/1441 Other Matters

a) Review and progress any new/outstanding consultations

None

b) Progress/Receive reports on attendances since last BPC Meeting:-

i. The Chairman reported that he and Cllr Mrs Shephard had attended a recent parish walk about with the Police & Crime Commissioner. Several residents had come out to talk to him and topics of concern that were raised were traffic volume, speeding and a lack of visible policing.

ii. The Chairman reported that he had attended a recent parish walk about with Sergeant Matt O'Connell the Safer Roads Team Leader on Saturday 25th July 2015. The meeting had been very helpful and Sergeant O'Connell had suggested that gateways at the entrance to the village would be invaluable. Mobile activated speed signs would be more useful than static ones. The Clerk was requested to invite him to the next Highways Committee meeting.

iii. The Clerk reported that she had attended the Society of Local Council Clerks Regional Conference in Kettering on the 19th August 2015. This had been an opportunity to network with other parish councils and there had been some useful seminars. Some utility brokers had attended and had offered the Parish Council a free of charge analysis of the current electricity costs. After brief discussion councillors resolved to approach USwitch.

iv. The Chairman reported that the minutes from the OMBBH meeting held at Moulton Football Club on 9th September 2015 would be circulated to Councillors in due course. He had attended with Cllr Mrs Shephard and the Clerk.

v. Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees

i) Village Hall – A successful Jumble Sale had been held on the 5th September 2015 and a Quiz evening was planned.

- ii) Pocket Park – Cllr Greatorex reported that some of the posts had been broken in the maze and some discussion took place regarding the installation of CCTV cameras.
- iii) Boughton Primary School – Cllr Greatorex reported that the work to the new classrooms had been completed. Cllr Greatorex would discuss the staggered times at the end of the school day with the Head Teacher as in practice there was only ten minutes between pick up times and it was felt that this was not sufficient.
- iv) Richard Humfrey Charities – There was nothing to report.
- c) There were no new Welcome to Boughton letters.

15/1442 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

- a) The Clerk was requested to write to residents in Vyse Road to request that their contractors’ vehicles refrain from parking on the grass verge outside their property. The verge was being churned up and it was making it difficult for the village greenworks contractors to mow.
- b) The Clerk was requested to send a letter to a resident in Moulton Lane whose vegetation from their garden was encroaching onto the pavement.

15/1443 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 12th October 2015 in Boughton Village Hall at 7.00 p.m.

There being no other business the meeting closed at 9.10 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 12th day of October 2015