

## BOUGHTON PARISH COUNCIL

### Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 12<sup>th</sup> October 2015 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

**Present:** Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman)  
A Dale, R Greener, J Parker, R Wilson

**In Attendance:** District Councillor J Shephard  
Mrs J Bunting – Parish Clerk

**Other Attendees:** None

#### **15/1444 Apologies for Absence**

Apologies were received from Cllrs: Mrs G Kingston, S Potter and Mrs J Shephard. These apologies were approved.

Apologies were received from District Councillor B Frenchman.

#### **15/1445 Members Declaration of Interest (on Agenda Items Only)**

There were no Declarations of Interest. Councillors Declarations of Interest are recorded in their statutory declarations which are held on the Daventry District Council website.

#### **15/1446 To sign the Minutes of the last Full Council Meeting held on Monday 14<sup>th</sup> September 2015**

The Minutes of the last Full Council Meeting held on Monday 14<sup>th</sup> September 2015 were approved and signed by the Chairman as a true and accurate record.

#### **15/1447 Public Open Forum Session**

There were no questions from members of the public.

#### **15/1448 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)**

- i. Book Exchange Update  
The Clerk confirmed that no progress had been made with the Book Club and the development of a Book Exchange in the telephone kiosk in Church Street.
- ii. Replacement Finger Post Sign – The Green Butchers Lane  
A final drawing for the replacement fingerpost sign was available and Councillors resolved to proceed with the proposal.
- iii. Land at Chestnut Tree Green  
The Clerk reported that she had now spoken to the owner of the cottage adjacent to Chestnut Tree Green and had confirmed that the Parish Council were looking at the long term amenity use of the land, which was owned by the Parish Council, with an option of possibly locating a bench on the land adjacent to the tree. The Clerk had hand delivered a letter to the resident. Councillors agreed to keep the matter under review.

- iv. Footpath Butchers Lane/Kissing Gate  
In the absence of Cllr Mrs Shephard it was agreed to put this matter on the agenda for the meeting in November.
- v. Staggered Times – Boughton Primary School  
Cllr Greatorex reported that there had been a marked difference in the morning with traffic by staggering school times. The original proposal had been to stagger times at the beginning and end of the school day by 20 minutes but in reality this was just 10 minutes. The traffic in the afternoon was worse than in the morning. Cllr Greatorex agreed to speak informally to the Head Teacher. The Head Teacher had asked if the Parish Council could contact Country Lion, on behalf of the School, as there had been problems with inconsiderate driving with buses from Moulton School. Cllr Greatorex stated that the problem could have been exacerbated by the new staggered school times. Discussion took place and the general consensus from Councillors was that this was an issue between the two schools.  
Cllr Greatorex reported that there was an open evening at School on 14th October 2015 from 6pm until 7pm to give parents and parishioners the opportunity to view the newly completed classroom extensions.

#### **15/1449 To Receive District Councillor's Report**

There was nothing to report.

#### **15/1450 To Receive County Councillor's Report**

There was nothing to report.

#### **15/1451 Planning**

- a) **New Planning Applications**
  - i. **DA/2015/0843 Highclere, Moulton Lane, Boughton NN2 8RF**  
Construction of single storey pool building  
No objection by the Parish Council.
  - ii. **DA/2015/0374 Land to the south of Brampton Fisheries, Pitsford Road, Chapel Brampton**  
Construction of Barn  
Councillors agreed to support the views of Pitsford Parish Council.
  - iii. **DA/2015/0797 Park View, Vyse Road, Boughton, NN2 8SF**  
Construction of detached garage  
Objection by the Parish Council.
- b) **Planning Application Decisions Received**
  - i. **DA/2015/0451 Land off Moulton Lane, Boughton**  
Construction of 4 dwellings and garaging and 56 space car park and multi-use games area, creation of access road and associated landscaping.  
Planning Permission refused by Daventry District Council 30<sup>th</sup> September 2015.
  - ii. The Clerk was requested to contact the Land Agents regarding the strip of land adjacent to the School which had been cleared and trees taken down. The whole site was now visually unacceptable and it was a priority that the land was made good.

c) **Review any matters relating to Planning Policies**

None

d) **Review any matters related to planning applications in preparation or awaiting decisions:**

i) **DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)**

The Chairman reported that a response had been received from the Chief Executive of DDC regarding S106 funding from Buckton Fields Phase 1. Councillors agreed that the Chairman and Vice-Chairman would request a meeting with the Chief Executive and DDC's Business Manager/Community Manager as soon as possible.

**Buckton Fields Local Liaison Forum**

District Councillor Shephard reported that an initial meeting of the Forum had been arranged for Friday 23<sup>rd</sup> October 2015 at 10.00 a.m. in Boughton Village Hall. Both developers were attending and papers for the meeting had been circulated to all attendees.

District Councillor Shephard stated that it would be useful for the Parish Council to begin thinking about the level of a bid for CIL/S106 monies from phase two of the Buckton Fields development. Councillors agreed that it would be useful to speak to Steve Ellis in that regard after the meeting on the 23<sup>rd</sup>.

ii) **Boughton Quarry (General)**

The Chairman confirmed that there had been no response from Phil Watson regarding the cladding of the gatehouse. The original request for information had been sent to him in May.

iii) **Pitsford Quarry/Pond**

There was nothing to report.

**15/1452 Finance**

a) The Financial Statement for the month ending 30<sup>th</sup> September 2015 had previously been circulated to all Councillors and had been approved by Cllr Wilson. Cllr Wilson proposed approval of the Financial Statement by the Council and this was unanimously agreed by Councillors. The Financial Statement was signed by the Chairman as a true and accurate record.

b) It was resolved by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1714/V841	Hall Hire BPC Meeting 12 <sup>th</sup> October 2015	£18.00	LGA 1972 s133
Mrs J Bunting	1715/V842	Clerk's September 2015 Salary (net of deductions). Includes mileage claim 1 <sup>st</sup> May 2015 to 30 <sup>th</sup> September 2015	£1,152.48	LGA 1972 s111

HMRC	1716/V843	Employer & Employee Tax & NI contributions from 6/7/2015 to 5/10/2015	£428.41	LGA 1972 s111
M & K Gardening	1717/V844	Village Greenworks	£292.50	OSA 1906
Mrs J Bunting	1718/V845	Parish Office Expenses September 2015 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
MGT Design Ltd	1719/V846	Monthly village website maintenance September 2015	£60.00	LGA 1972 s111
Mrs J Bunting	1720/V847	Reimbursement to Clerk for purchase of stamps and stationery	£12.05	LGA 1972 s111
Hewitsons Solicitors	1721/V848	Legal Fees in respect of Chestnut Tree Green	£435.00 (Funding from Legal Reserve)	LGA 1972 s 111
E.ON	1722/V849	Footway Lighting Maintenance	£189.08	Parish Councils Act 1957 s3
E.ON	1723/V850	Electricity Charges 1/7/2015 to 30/9/2015	£341.46	Parish Councils Act 1957 s 3
<b>TOTAL:</b>			<b>£2,972.31</b>	

- c) Following a proposal from Cllr Wilson it was resolved by Councillors that the following late cheque be approved for payment. This cheque did not appear on the Financial Statement for the month ending 30<sup>th</sup> September 2015.

To Whom Paid	Chq. No	Details of Payment	Amount	Power to Pay
Mrs J Bunting	1724/V851	Reimbursement to Clerk for purchase of printer cartridge and two memory sticks	£34.97	LGA 1972 s111
<b>TOTAL:</b>			<b>£34.97</b>	

- d) Income was reported as follows:-

Payee	Details of Payment	Amount
DDC	Half Year Precept Payment (second instalment)	£14,587.00
Nat West Bank	Bank Interest	£1.22
<b>TOTAL:</b>		<b>£14,588.22</b>

e) Half Year Accounts Review (1<sup>st</sup> April 2015 to 30<sup>th</sup> September 2015)

Cllr Wilson reported that he had undertaken a six-monthly internal audit review of the parish council accounts and confirmed that he was satisfied with the level of financial management of the accounts by the Clerk. Cllr Wilson confirmed that the second instalment of the precept from DDC had been received.

f) Budget 2016/2017

A list of larger items of proposed expenditure for the new financial year 2016/2017 had been circulated to all Councillors. Councillors resolved to budget £1,500 (from figures obtained by the Clerk from DDC) in the event of a contested parish council election in May 2016 and £1,000 towards the cost of a replacement lap top. Cllr Parker reported that a proposal to replace a light in Humfrey Lane with a more traditional Victorian design light would cost £1,499 plus VAT. It was agreed that other items would be discussed at the meeting in November.

### **15/1453 Highways**

a) Boughton Traffic Calming Proposals Update

The Chairman reported that an on-site meeting had been arranged with the Collision Analysis & Investigation Officer at NCC on the 13<sup>th</sup> October 2015. This would give councillors the opportunity to further discuss mobile activated speed signs. The notes from that meeting would be circulated. The Chairman stated that gates at the entrances to the village on Moulton Lane and Vyse Road either in wood or stone would be a good option and Cllr Greatorix agreed that a stone wall gateway would be very attractive. Gateways had been recommended by the Police as they gave the impression of narrowing the road to traffic. Following discussion councillors resolved to request costings for mobile activated speed signs, a raised platform by the school, road signage and gateways.

b) Footway Lighting Review of Electricity Charges

Cllr Parker reported that a recent review of the electricity charges for the footway lighting had recently been undertaken which had confirmed that the parish council's electricity provider, E.ON, was still the preferred and cheapest supplier. Cllr Parker stated that the most recent bill from E.ON was £341.46 and even with the recent increase in charges by E.ON this was a substantial saving on the same period last year.

c) Highway Warden Scheme

In the absence of Cllr Potter it was agreed to put this matter on the Agenda for the November meeting.

### **15/1454 Environment**

There was nothing to report.

### **15/1455 Correspondence Received (not already on the Agenda)**

a) A thank you letter had been received from Mr David Whalley the Chairman of the Boughton Village Hall Management Committee in respect of the £500 donation from the Parish Council.

b) A thank you letter had been received from the Pocket Park Committee in respect of the £500 donation from the Parish Council.

**15/1456 Other Matters**

a) Review and progress any new/outstanding consultations

None

b) Progress/Receive reports on attendances since last BPC Meeting:-

- i. The Chairman reported that he had attended an Appeal Hearing for up to 41 houses off Welford Road at The Abbey in Daventry on the 23<sup>rd</sup> September 2015 and had endorsed the objections of the Parish Council. The appellants had cited policies S1 and S1(a) of the West Northamptonshire Joint Core strategy (WNJCS) as part of their argument in support and that new housing on sites adjacent to the Borough were going help the housing need of Northampton rather than that of Daventry District.
- ii. Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
  - i) Village Hall – The Chairman reported that the recent Jumble Sale had made £463. A Quiz Night would be held on the 21<sup>st</sup> November 2015 and a Table Top Sale on the 1<sup>st</sup> December 2015.
  - ii) Boughton Pocket Park – Cllr Greatorex reported that the next event would be the Bonfire and Fireworks Display on the 1<sup>st</sup> November 2015. Cllr Greatorex has tickets and details were on the village website.
  - iii) Boughton Primary School – Reported earlier on the Agenda.
  - iv) Richard Humfrey Charities – Cllr Greatorex reported that the next meeting would be held on 10<sup>th</sup> November 2015.
- c) There were three new Welcome to Boughton letters.
- d) The Clerk was requested to report overhanging vegetation on the footpath that runs from the top of Spring Close to Moulton Lane. The Clerk reported that NCC Rights of Way Officer had already been in touch with the Parish Council. It was believed that the land was owned by the Jackson Trust.
- e) The Clerk was requested to contact NCC Highways about the road closure of the Welford Road and Sandy Lane from the 26<sup>th</sup> October 2015.
- f) The Clerk was requested to report again to NCC Highways the overgrown vegetation on the Harborough Road North which was overgrowing the pavement.

**15/1457 Urgent Matters for Report Only (notified to the Chairman before the Meeting)**

None to report.

**15/1458 Confirm Date of Next Meeting**

The next Full Council Meeting of Boughton Parish Council will be held on Monday 9th November 2015 in Boughton Village Hall at 7.00 p.m.

There being no other business the meeting closed at 8.40 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 9<sup>th</sup> day of November 2015