

## BOUGHTON PARISH COUNCIL

### **Minutes of the Meeting held on Monday 11<sup>th</sup> November 2013 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton**

**Present:** Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), A Dale, R Greener, Mrs G Kingston, J Parker, S Potter, Mrs J Shephard, R Wilson

**In Attendance:** Mrs J Bunting – Parish Clerk  
One Member of the Public

**Other Attendees:** None

#### **13/1118 Apologies for Absence**

Apologies were received from District Cllr J Shephard.

#### **13/1119 Members Declaration of Interest (on Agenda Items Only)**

None

#### **13/1120 To sign the Minutes of the last Full Council Meeting held on Monday 14<sup>th</sup> October 2013**

The Minutes of the last Full Council Meeting held on Monday 14<sup>th</sup> October 2013 were approved and signed by the Chairman as a true and accurate record.

#### **13/1121 Public Open Forum Session**

Councillors agreed to take planning application DA/2013/0792 9 Howard Lane, Boughton under this item on the Agenda to allow a member of the public to speak. The application decision is minuted under Planning on the Agenda.

#### **13/1122 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)**

None to report.

#### **13/1123 To Receive District Councillor's Report**

There was nothing to report.

#### **13/1124 To Receive County Councillor's Report**

There was nothing to report.

#### **13/1125 Village Design Statement**

The Chairman reported that a further VDS meeting had been arranged for Thursday 14<sup>th</sup> November 2013. Cllr Mrs Shephard reported that a resident had agreed to provide some photographs.

### **13/1126 Village Website**

The Clerk reported that the recent meeting with Cllrs Greener and Potter to progress development of a new website had been re-arranged.

### **13/1127 Village Hall Title Deeds Update**

The Clerk reported that the Charity Commission had confirmed that they hold electronic copies of the Order dated 28<sup>th</sup> September 1979 and of the Scheme sealed on the 6<sup>th</sup> September 1968 but do not hold any further records. As far as the 1928 Conveyance is concerned the Settled Land Act registers are now with the National Archive who may be able to assist further. Clerk to progress.

### **13/1128 Agree Adoption of new Standing Orders**

It was resolved to adopt the new Model Standing Orders 2013 recently published by NALC which had been adapted to fit the Council's circumstances.

### **13/1129 Agree Meeting Dates 2014**

It was resolved to agree the meeting dates for 2014 which had previously been circulated to all Councillors.

### **13/1130 Planning**

#### a) New Planning Applications

##### i) DA/2013/0787 15 Howard Lane, Boughton

##### Construction of a detached single garage (revised scheme)

Objection by the Parish Council. The positioning of the building would be a prominent feature in the street scene and the building would be out of keeping with the surrounding properties contrary to saved policies GN2 and EN42 of the Daventry District Local Plan, the Boughton Village Design Statement and Paragraph 17 and 58 of the National Planning Policy Framework.

##### ii) DA/2013/0792 9 Howard Lane, Boughton

##### Alterations and extensions to bungalow to form two storey dwelling

No objections and the Parish Council support the application.

##### iii) DA/2013/0805 Merewater, Church Street, Boughton

##### Work to trees within a Conservation Area

No objection by the Parish Council.

##### iv) DA/2013/0856 The Whyte Melville Arms, Church Street, Boughton

##### v) Work to and removal of trees with a Conservation Area

Councillors agreed to delegate powers to Cllrs J Shephard, A Dale and J Parker to respond.

#### b) Planning Application Decisions Received

There were none to report.

#### c) Review any matters relating to Planning Policies

The Chairman reported that NBC and NCC will each take forward work started by West Northants Development Corporation (WNDC) on a number of projects when WNDC closes on 31<sup>st</sup> March 2014.

#### d) The Chairman reported that the WNJCS re-examination Hearings will reconvene in early Spring 2014. There will be another public consultation early in 2014.

- e) Review any matters related to planning applications in preparation or awaiting decisions:
- i) DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)  
The Clerk was requested to press Barry Waine Planning for a response from Mr Peter Goatley of Counsel.
  - ii) The Chairman reported that Ian Boyes from Northamptonshire Highways had now looked in more detail into the feasibility of the traffic calming features discussed at a recent meeting with Councillors. Once he has the costings he will arrange to meet with the Parish Council again to prioritise the features that could be installed from the available budget.
  - iii) Boughton Quarry (General)  
There was nothing to report.
  - iv) Pitsford Quarry/Pond  
Cllr Mrs J Shephard reported that the planning application will be reported to the Development Control Committee on the 17<sup>th</sup> December 2013 and not the meeting on 19<sup>th</sup> November as it had not been possible to finalise the committee report for the November meeting. Cllr Clarke agreed to speak at that meeting.

### **13/1131 Finance**

- a) The Financial Statement for the month ending 30<sup>th</sup> October 2013 had been circulated to all Councillors. This had previously been approved by Cllr Wilson. The Chairman proposed approval of the Financial Statement by the Council and this was unanimously agreed by Councillors. The Financial Statement was signed by the Chairman as a true and accurate record.
- b) It was agreed by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and approved by Cllr Wilson.

<b>To Whom Paid</b>	<b>Chq No</b>	<b>Details of Payment</b>	<b>Amount</b>	<b>Power to Pay</b>
Boughton Village Hall	1508/V635	Hall Hire BPC Meeting 11 <sup>th</sup> November 2013	£18.00	LGA 1972 s133
Mrs J Bunting	1509/V636	Clerk's October 2013 Salary	£697.76	LGA 1972 s112
Mrs J Bunting	1510/V637	Clerk's Monthly Office Expenses October 2013 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 112
M & K Gardening	1511/V638	Village Greenworks	£337.50	Open Spaces Act 1906
M & K Gardening	1512/V639	Additional Village Greenworks	£115.00	Open Spaces Act 1906
Mrs J Bunting	1513/V640	Reimbursement to Clerk for purchase of stamps	£6.00	LGA 1972 s111
Mr P Goatley	1514/V641	Counsel's Professional Fees Buckton Fields	£360.00 (From earmarked Legal Reserve)	LGA 1972 s111
<b>TOTAL:</b>			<b>£1,577.59</b>	

- c) Cllr Wilson reported income in the sum of £262.79 from HMRC as a VAT repayment.
- d) Following a proposal from Cllr Wilson, Councillors resolved that £17.84 remaining in the Computer Reserve be transferred into the General Reserve and that £1,000 budgeted this year would be earmarked in a Website Development Reserve.
- e) Following discussion councillors agreed in principal to hold a Village Day in 2014.
- f) Following a proposal from the Cllr Mrs Shephard and seconded by the Chairman Councillors resolved to budget £2,000 in 2014/15 for updating the Village Design Statement.
- g) As there was no meeting in December Councillors resolved that the December payments would be approved by Cllr Wilson and the cheques signed by the Chairman and one other bank signatory.
- h) Report on the financial position with regard to the New Venes Playground Project  
Cllr Greatorex agreed to make enquiries about £1,273.95 in the earmarked Pocket Park Reserve at the next Pocket Park meeting and report back to the Parish Council at the meeting in January.

### **13/1132 Highways**

- a) Review/Progress any maintenance works, traffic calming matters  
None to Report.
- b) The Chairman reported that an advanced Give Way sign had now been put up on Boughton Green towards Moulton Lane.
- c) Progress Year 3 (2013/14) of Footway Lighting upgrade project  
Cllr Parker reported that work by E.ON to the column/lantern changes in Howard Lane and Devonshire Close was progressing.
- d) The Clerk was requested to report a faulty street light outside 17/19 Howard Lane to Parish Lighting Services.
- e) Post & Chain Link Fencing – Village Green  
Discussion took place regarding an objection received from a resident to the installation of post and chain link fencing around The Village Green. Cllr Greatorex made a proposal to go ahead with the work as previously agreed. Cllr Greener proposed to amend this motion to install more substantial posts. The matter was put to the vote with a show of hands – 4 Votes For, 4 Votes Against and Cllr Mrs Shephard abstained. The Chairman with his casting vote, voted that the work go ahead as previously agreed.  
The Chairman reported that NALC were launching a Highway Warden Scheme. If the Council agree an appointment the contact details of the new Highway Warden would be forwarded to Northamptonshire Highways who will arrange induction training. The Clerk was requested to ascertain from NALC if individual personal liability would be an issue.
- f) Village Greenworks Quotations 2014/15  
The Chairman reported that three quotations had now been received. These would be discussed further at the next meeting in January 2014.

- g) Harborough Road and Brampton Lane proposed amendments to speed limits  
Cllr Mrs Shephard reported that she had just signed a Traffic Order for a 30mph speed limit along Brampton Lane.

### **13/1133 Environment**

- a) Review/Progress any maintenance work matters  
None to report.
- b) Councillors had previously resolved to purchase a Dog Bin for the top of Butchers Lane near to the electricity sub-station. Cllr Greener to pursue the possibility of sponsorship to cover the cost.
- c) Telephone Kiosk/Book Exchange  
The Clerk reported that the consultation period for listed building consent would end on 28th November 2013.
- d) Overgrown Tree and Hedge – Spring Close  
The Clerk reported that the hedge on the public footpath at the top of Spring Close had now been trimmed. NCC Highways had agreed to take out the tree that had self-seeded. The residents whose tree was obscuring the street light had been written to again and had not responded. The Parish Council's contractors would now trim the tree around the light at a cost of £30. Councillors agreed that the bill for the work would be sent to the residents for payment in due course.
- e) The Clerk reported that Western Power had agreed to inspect the conifer trees that had overgrown their power cables at the bottom of Spring Close. The Clerk to chase.

### **13/1134 Correspondence Received (not already on the Agenda)**

- a) None

### **13/1135 Other Matters**

- a) Review and progress any new/outstanding consultations  
Daventry District Community Strategy 2014/2018  
Councillors resolved that the Chairman and Clerk would respond.
- b) Progress/Receive reports on attendances since last BPC Meeting:-  
OMBBH Development Implementation Working Group 29<sup>th</sup> October 2013  
The Chairman reported that he had attended the recent meeting with Cllr Mrs Shephard and the Clerk at Moulton Village Hall. Representatives from NCC Highways had failed to allay fears about attendees highway concerns.
- c) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
- i) The Chairman reported that the decoration of the Village Hall was completed. The front boundary wall and steps will be repaired. A Quiz Evening held on the 9<sup>th</sup> November had gone well.
- ii) Cllr Greatorex reported that a Firework Party held on the 2nd November in the Pocket Park had been well attended and £1,500 had been raised. Better lighting on the gate had been suggested for next year.
- iii) There was no School report.
- iv) Cllr Greatorex reported that the next meeting of the Richard Humfrey Foundation would be held on the 12<sup>th</sup> November 2013 and that there were twelve applications from students for grants.

d) There were no new "Welcome to Boughton" letters.

**13/1136 Urgent Matters for Report Only (notified to the Chairman before the Meeting)**

a) None

**13/1137 Confirm Date of Next Meeting**

The next Meeting of Boughton Parish Council will be held on Monday 13<sup>th</sup> January 2014 in Boughton Village Hall at 7.00 p.m.

There being no other business the meeting closed at 9.20 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 13<sup>th</sup> day of January 2014