

BOUGHTON PARISH COUNCIL

Minutes of the Annual Meeting of Boughton Parish Council held on Monday 11th May 2015 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), A Dale, R Greener, Mrs G Kingston, J Parker, S Potter, Mrs J Shephard

In Attendance: Mrs J Bunting – Parish Clerk

Other Attendees: None

15/1361 Election of Chairman of the Council

The Chairman requested if there were any nominations for the office of Chairman for the forthcoming year 2015/2016. Cllr Parker proposed that Cllr Clarke continue for a further year as Chairman and Cllr Dale seconded the proposal. There were no other nominations. Cllr Clarke accepted and the proposal was carried unanimously. The Chairman signed a Declaration of Acceptance of Office.

15/1362 Election of Vice-Chairman of the Council

The Chairman reported that, in his absence, Cllr Greatorex had agreed to serve another year as Vice-Chairman. There were no other nominations. Cllr Greatorex was proposed by Cllr Mrs Kingston and seconded by Cllr Mrs Shephard and the proposal was carried unanimously.

15/1363 Apologies for Absence

Apologies were received from Cllrs: K Greatorex (Vice-Chairman), and R Wilson. These apologies were approved.

Apologies were received from District Councillors B Frenchman and J Shephard.

15/1364 Members Declaration of Interest (on Agenda Items Only)

Councillor	Agenda Item	Nature of Interest
Cllr J Clarke	Boughton Traffic Calming Proposals	Family members are adjacent neighbours to the proposed chicane in Moulton Lane.

15/1365 To sign the Minutes of the last Full Council Meeting held on Monday 13th April 2015

The Minutes of the last Full Council Meeting held on Monday 13th April 2015 were approved and signed by the Chairman as a true and accurate record.

15/1366 Public Open Forum Session

There were no questions from members of the public.

15/1367 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

- i. The Clerk reported that she and Cllr Wilson had met with members of Abington Cricket Club to discuss the possibility of grant funding by the Parish Council towards the cost of refurbishment of the cricket pavilion in Boughton Park. The Clerk advised that it would be difficult to give grant monies as the Club had no security of tenure and ownership of the pavilion was unknown. A grant would be out of the scope of LGA 1972 s137. General discussion took place and councillors were keen to support the Club and felt that it was important to keep a Cricket Club in the Village. The Chairman suggested that other ways of fund raising to support the Club should be investigated.
- ii. The Clerk reported that she is still waiting to hear from the Conservation Officer at DDC regarding the replacement of the fingerpost sign on The Green.

15/1368 To Receive District Councillor's Report

There was nothing to report.

15/1369 To Receive County Councillor's Report

Cllr Mrs Shephard reported that Andrea Leadsom, MP for South Northamptonshire had been appointed as Minister for Energy and Climate Change in the new cabinet. There had been no County Council elections this year.

15/1370 Transparency Code for Smaller Authorities

The Clerk reported that a Transparency Code for smaller councils came into force on the 1st April 2015. The Code sets out a new audit framework for smaller local public authorities.

The Chairman reported that use of the new website was very encouraging. In January 2015 there had been 2,689 unique visitors, February 2015 2,287 and March 2015 2,661. Councillors agreed that the website was very positive.

15/1371 Planning

a) New Planning Applications

- i. **DA/2015/0100 (revised scheme) Park View, Vyse Road, Boughton NN2 8SE**
First floor side extension over garage, two storey side extension and single storey rear extension
Objection by the Parish Council. Councillors felt that the revised plans did not take into account any of the objections voiced by the Parish Council in the previous application.
- ii. **DA/2015/0284 Autumn Lodge, Moulton Lane, Boughton NN2 8RF**
Improvements to garage and store and reconstruction of outbuilding
No objection by the Parish Council.
- iii. **DA/2015/0377 56 Dixon Road, Boughton NN2 8XE**
Construction of first floor side extension
No observations by the Parish Council.

- b) **Planning Application Decisions Received**
- i. **DA/2015/0188 3 Moulton Lane, Boughton**
Single storey rear extension (revised scheme)
 Planning permission granted by Daventry District Council 14th April 2015.
- c) **Planning Appeal Salisbury Landscapes, Boughton Road, Moulton**
Outline application for residential development of up to 70 houses including affordable housing, access and associated works, open space, amenity space, attenuation pond and infrastructure
 The Chairman reported that he had attended an appeal hearing at Daventry District Council on the 6th May 2015 to endorse the objections put forward by the Parish Council to this application. He felt that it had been worthwhile and had been thanked by the Planning Officer and Moulton Parish Council for his attendance. The Hearing had lasted three days and the report of the Inspector was due in approximately five weeks.
- i) Cllr Mrs Shephard agreed to forward to the Clerk a copy of an email that she had received from NCC Libraries regarding the renewal of the lease for Moulton Library.
- d) **Review any matters relating to Planning Policies**
 None
- e) **Review any matters related to planning applications in preparation or awaiting decisions:**
- i) **DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)**
 Councillors resolved to discuss the progress on the S106 Agreement under Highways.
 The Chairman reported that the Parish Council had received a copy of the Construction Method Statement. This document detailed what measures were to be taken to ensure that the building works complied with the requirements stipulated in condition 16 of the planning permission. The Clerk was requested to contact the Planning Officer at DDC to check that the document was in line with the conditions of the S106 agreement.
 The Chairman confirmed that the Planning Officer had now spoken to Bloor Homes who had indicated that they would be willing to take part in a Local Liaison Forum. Councillors agreed that the format of the group would be members of the Parish Council, County Councillor Judy Shephard, District Councillor John Shephard, the Planning Officer at DDC and representatives from the developers. District Councillor John Shephard had offered to Chair the Liaison Forum group and this was unanimously agreed by Councillors. Councillors agreed that a meeting should be organised as soon as possible and the Clerk would progress. Meetings would be held in Boughton Village Hall. The Clerk had obtained a template for setting up a Local Liaison Forum and was requested to forward a copy to the Chairman and Cllr Mrs Shephard.
- ii) **Boughton Quarry (General)**
 There was nothing to report save that Cllr Mrs Shephard stated that there had been some recent problems with motorbikes in the quarry. The Chairman confirmed that the gatehouse has never been clad and questioned if the gatehouse was still needed. The Clerk would pursue.

- iii) Pitsford Quarry/Pond
There was nothing to report.

15/1372 Finance

- a) The Financial Statement for the month ending 30th April 2015 had previously been circulated to all Councillors and had been agreed by Cllr Wilson. In Cllr Wilson's absence the Chairman proposed approval of the Financial Statement by the Council and this was unanimously agreed by Councillors. The Financial Statement was signed by the Chairman as a true and accurate record.
- b) Councillors agreed approval of the insurance renewal quotation recommendation from Came & Company with Hiscox Insurance in the sum of £555.62. This was a substantial saving from last year with Aviva. The insurance renewal was due on the 1st June 2015.
- c) It was resolved by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1662/V789	Hall Hire BPC Meeting 11 th May 2015	£18.00	LGA 1972 s133
Mrs J Bunting	1663/V790	Clerk's April 2015 Salary (net of deductions) including Travel expenses (3 months)	£1,088.20	LGA 1972 s111
M & K Gardening	1664/V791	Village Greenworks	£332.00	OSA 1906
Mrs J Bunting	1665/V792	Parish Office Expenses April 2015 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111
Mrs J Bunting	1666/V793	Reimbursement to Clerk for purchase of stationery items	£12.83	LGA 1972 s111
MGT Design	1667/V794	Monthly village website maintenance	£60.00	LGA 1972 s111
NCALC	1668/V795	Annual Subscription 2015/2016 & Internal Audit Fee	£594.38	LGA 1972 s111 & 143
Broker Network	1669/V796	Renewal of Insurance 2015/2016	£555.62	LGA 1972 s111
TOTAL:			£2,704.36	

- d) The Clerk reported income as follows:-

Payee	Details of Payment	Amount
DDC	First Instalment of Precept	£14,587.00
Nat West Bank	Bank Interest	£1.16

15/1373 Highways

- a) Review/Progress any maintenance works, traffic calming matters
None to report.
- b) Footway Lighting Upgrade Church Street
Cllr Parker reported that the work was due to proceed week beginning the 25th May 2015. Cllr Parker and the Clerk were to meet with a representative from E.ON on the 18th May and the three residents in Church Street would be consulted and have the opportunity to view a light before the work commences. The Chairman thanked Cllr Parker for his continuing work with the project.
- c) Footway Lighting Maintenance Contract
Cllr Parker reported that he, Cllr Wilson and the Clerk had recently met to discuss the maintenance contract with E.ON for the footway lighting which was due for payment again in June 2015. The Clerk had investigated alternative contracts with Balfour Beatty and Aylesbury Mains. Following general discussion Councillors agreed to remain on the contract with E.ON as the provider for footway lighting maintenance.
- d) E.ON Changes to Deemed Contract Rates 1st May 2015
Cllr Parker reported that E.ON were changing deemed contract rates for the footway lighting electricity supply from the 1st May 2015. This had been the first rise for nine years but quantified to a fifty per cent increase in cost. A fixed term contract with E.ON had been investigated by the Clerk but this would be more expensive. The matter had been taken up by the Northamptonshire Association of Local Councils as this increase was a national issue. As a consequence, the matter has additionally been taken up by the National Association. Danny Moody from NCALC has spoken to a number of alternative electricity suppliers who seem keen to target the parish council market nationally. Discussions are ongoing and would not be concluded for about ten weeks. Councillors resolved to await the outcome of these talks but a further update would be provided by Danny Moody on or before the 15th May 2015.
- e) Western Power Distribution – Works to footpath top of Spring Close
The Chairman reported that Western Power would be excavating a joint hole in the footpath at the top of Spring Lane that cuts through to Moulton Lane to terminate the high voltage cable in conjunction with the overhead line works. The works would be completed between the 19th and 21st May 2015. Cllr Mrs Shephard requested a copy of the notification so that she could check the ownership of the footpath with Rights of Way as Western Power had reported that the path was not council owned. Cllr Mrs Shephard reported that she had received a complaint regarding the deep furrow in the middle of the footpath.
- f) Boughton Traffic Calming Proposals
General discussion took place regarding the proposal of a chicane in Moulton Lane. Cllr Potter proposed a raised table on both sides of the carriageway nearer to the school in preference to a chicane. It was important to limit the speed of traffic coming into the village and councillors agreed that a raised table could be a better alternative as there had been some opposition to a chicane from residents. A chicane would also severely inhibit parking spaces at the beginning and end of the school day in Moulton Lane. This could exacerbate parking problems and could be potentially dangerous. The Clerk was requested to write to Mr Harrop to thank him for the work he had undertaken with an independent traffic count. The Chairman

reported that there would now be a highways review meeting with members of the Highways Committee.

Cllr Potter left the meeting at 8.00 p.m.

g) Village Traffic Survey

The Chairman reported that a Highways Survey had recently been undertaken by NCC Highways and the results had been circulated to all Councillors. Councillors agreed that the report evidenced that speeding and volume of traffic was the main concern. A representative from Highways had been asked to attend a meeting with the Parish Council.

h) Highway Warden Scheme

It was agreed to put this matter on the June agenda for Cllr Potter to report.

i) Bus Stops

It was agreed to keep this matter on the Agenda.

15/1374 Environment

a) Review/Progress any maintenance work matters

There was nothing to report

15/1375 Correspondence Received (not already on the Agenda)

a) None

15/1376 Other Matters

a) Review and progress any new/outstanding consultations

The Clerk reported that a consultation draft "Community Engagement Strategy 2015-2020 had been received from DDC.

b) Progress/Receive reports on attendances since last BPC Meeting:-

i. The Chairman reported that he had attended a recent summit at Daventry District Council organised by the Police & Crime Commissioner on the role of the Parish Special Constable. The Police & Crime Commissioner had set the Force the target of increasing the Special Constabulary to 900 officers. Councillors were keen to support and promote this initiative and it was agreed to promote on the village website. The Chairman reported that he and the Clerk had a meeting arranged with Sergeant Matt Moore on Monday 18th May 2015.

c) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees

i) The Chairman reported that at the recent Village Hall AGM David Whalley had been re-elected as the Chair and Cllr John Clarke as the Vice-Chair. The Village Hall Management Committee had again thanked the Parish Council for their assistance in obtaining grant funding from DDC for the purchase of new chairs and the replacement of fascia boards on the outside of the building.

ii) Pocket Park – There was nothing to report. The Chairman stated that the Pocket Park was an absolutely splendid asset for the village.

iii) Boughton Primary School – There was nothing to report.

iv) Richard Humfrey Charities - There was nothing to report.

d) There were no new Welcome to Boughton letters.

15/1377 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

- a) The Chairman reported that he was in receipt of the Annual Internal Audit Report which had been carried out on the 6th May 2015. The Internal Auditor had reported that he was satisfied that the Council was well organised and that there were effective systems in place to manage, monitor and control the Council's business. The Internal Auditor had signed section 4 of the Annual Return and the Clerk confirmed that the Annual Return and accompanying documentation had now been submitted to the Council's external auditors, BDO.

15/1378 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 8th June 2015 in Boughton Village Hall at 7.00 p.m.

There being no other business the meeting closed at 8.25 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 8th day of June 2015