

## BOUGHTON PARISH COUNCIL

### **Minutes of the Full Council Meeting of Boughton Parish Council held on Monday 10<sup>th</sup> October 2016 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton**

**Present:** Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), A Dale, Mrs R McDonnell, Mrs J Shephard, S Potter

**In Attendance:** Mrs J Bunting – Parish Clerk

**Other Attendees:** One member of the Public

#### **16/1613 To Receive and Accept Apologies for Absence**

Apologies for absence were received from Cllrs: R Wilson and T Wright (holiday) S Trott (work commitment) These apologies were approved.

#### **16/1614 To Record Members Declarations of Interest (on Agenda Items Only)**

Councillors Declarations of Interest are recorded in their statutory declarations which are held on the Daventry District Council website. There were no declarations of interest.

#### **16/1615 To sign the Minutes of the last Full Council Meeting held on Monday 12<sup>th</sup> September 2016**

The Minutes of the last Full Council Meeting held on Monday 12<sup>th</sup> September 2016 were approved and signed by the Chairman as a true and accurate record.

#### **16/1616 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)**

a) Noticeboard in Church Street

Cllr Potter agreed that he would arrange for the noticeboard to now be removed following permission from the W.I.

#### **16/1617 Public Open Forum Session**

General discussion took place regarding concerns raised by a resident with traffic volume/parking in the village and traffic calming. The Chairman stated that the Parish Council are very conscious of all these problems and were working hard to alleviate the difficulties.

#### **16/1618 To Receive District Councillor's Report**

There was nothing to report.

#### **16/1619 To Receive County Councillor's Report**

There was nothing to report.

### **16/1620 Village Design Statement Update**

The Clerk reported that the final draft was nearing completion and that the first maps had now been produced. MGT Design had been instructed to proceed with the design of the front cover. In terms of the next steps the final draft will have to be submitted to DDC and the planning officer would require details of any land owners who may wish to be notified about the consultation. The Parish Council will then need authorisation from DDC's Strategy Group to consult on the VDS as a supplementary planning document. After Strategy Group DDC will consult on the VDS for six weeks. Any comments will have to be reported back to Strategy Group and Full Council which will be in February 2017. After Full Council DDC will issue the final adopted VDS together with their consultation statement and adoption statement.

### **16/1621 Planning**

- a) **Agree response to the following Planning Application:-**
  - i. **DA/2016/0848 Ashley House, Humfrey Lane, Boughton NN2 8RQ**  
**Work to trees within a Conservation Area (For Report Only)**  
Councillors had resolved to take the advice of the Landscape Officer at DDC and there were no observations.
- b) **Planning Application Decisions Received**  
None to report.
- c) **DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)**
  - i. The Chairman reported that the Parish Council were now in receipt of the goodwill donation from the developers in the sum of £5,000. The Clerk had acknowledged safe receipt. The Chairman requested that Councillors give some thought to how this money could be spent in time for the next meeting in November but general consensus was that it could be distributed between the Village Hall, Church Rooms and the Pocket Parks.
  - ii. **Affordable Homes Provision**  
The Chairman reported that Martin Grant Homes are revising their Phase 2 and 3 programmes and will advise shortly over their affordable housing programme. Bloor Homes have twenty-one affordable units under construction and it is expected that these will be occupied by quarter 4 in 2016.
  - iii. The next meeting of Buckton Fields Liaison Forum will be held on Friday 14<sup>th</sup> October 2016 at 10.00 a.m. in Boughton Village Hall. The Chairman reported that the Community Infrastructure Levy (CIL) will apply for the second phase and that the provision of a School and Community Centre will be raised at the Forum meeting.
  - iv. The Chairman reported that he and the Clerk had provisionally met with the Major Planning Projects Officer at DDC to discuss the possibility of contributions for the parish from the developers of Phase 2 of Buckton Fields. These items had been specified in a "Wish List" put forward by the Parish Council originally and included projects for the Village Hall, Church Rooms and Pocket Parks. The Clerk was requested to write to the Major Projects Planning Officer to confirm that the Parish Council would be agreeable for him to progress matters as necessary.

d) Boughton Quarry (General)

The Chairman reported that a meeting had been arranged for Wednesday 12<sup>th</sup> October at 6.00 p.m. in Boughton Village Hall.

e) Pitsford Quarry/Pond

There was nothing to report.

f) Avant Homes Limited. Morrise Fields off Boughton Road, Moulton. Application for temporary directional signs for a new housing development.

The Chairman reported that an application had been made to the Parish Council for a temporary directional sign to be erected in the village on a street light owned by the Parish Council. This street light was located in the heart of the conservation area of the village in Church Street adjacent to the Telephone Kiosk which is listed.

However, following a report from the Clerk, Councillors were concerned that NCC Regulations had already given permission for a plethora of signs to this development which included a sign directing traffic off the A508 directly into the village.

Councillors were astounded that following all the work that had been done with NCC Highways to alleviate the traffic volume through the village this would now be undermined if additional traffic to this new development was allowed through Boughton. The Chairman stated that the Parish Council had worked tirelessly, not only remove unnecessary signage from the village, but had made every endeavour to exclude additional traffic.

The Clerk stated that NCC had confirmed that as the developers had now gone through the planning process with NCC that there was nothing further they could do and the directional signage on NCC street furniture would remain. Cllr Mrs Shephard agreed to take this matter up with NCC on behalf of the Parish Council.

The Clerk was requested to inform A & G Signs that their request for temporary directional signage had been refused by the Parish Council.

### 16/1622 Finance

a) The Financial Statement for the month ending 30<sup>th</sup> September 2016 had previously been circulated to all Councillors and had been agreed by Cllr Wilson. The Chairman proposed approval of the Financial Statement and this was seconded by the Vice-Chairman and unanimously agreed by Councillors. The Financial Statement was signed by the Chairman as a true and accurate record.

b) It was resolved by Councillors that the following cheques be approved for payment. A list had previously been circulated to all Councillors and agreed by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1830/V957	Hall Hire BPC Meeting 10 <sup>th</sup> October 2016	£18.00	LGA 1972 s111
Mrs J Bunting	1331/V958	Clerk's September 2016 Salary (net of deductions)	£1,051.31	LGA 1972 s111
Mrs J Bunting	1832/V959	Parish Office Expenses September 2016 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111

MGT Design Ltd	1833/V960	September 2016 Monthly website maintenance	£60.00	LGA 1972 s111
Mrs J Bunting	1834/V961	Reimbursement to Clerk for purchase of wooden plaque backing for Queen's Framed Portrait	£8.28	LGA 1972 s137
E.ON Energy	1835/V962	Street Lighting Maintenance for quarter ending 30 <sup>th</sup> September 2016	£189.08	Parish Councils Act 1957 s3
E.ON Energy	1836/V963	Replace Photo Cell Lamp 18 Swedish House, Humfrey Lane, Boughton	£28.16	Parish Councils Act 1957 s3
HMRC	1837/V964	Employers & Employee's NI & Tax contributions (3 months)	£579.05	LGA 1972 s111
M & K Gardening	1838/V965	Village Green-works	£431.00	OSA 1906
M & K Gardening	1839/V966	To remove and re-locate clock and plaques in the Village Hall for Queen's Framed Portrait	£25.00	LGA 1937 s137
<b>TOTAL:</b>			<b>£2,444.93</b>	

- c) It was agreed to pay a late cheque (C1840/V967) in the sum of £396.53 to E.ON in respect of street lighting electricity for the quarter ending 30<sup>th</sup> September 2016.
- d) A copy of the Income & Expenditure to the 30<sup>th</sup> September 2016 had been circulated to Councillors and the Clerk reported that the Parish Council had spent 50.9% of the budget for the first six months of the financial year.
- e) The Clerk reported income as follows:-

Payee	Details of Payment	Amount
Nat West Bank	Bank Interest	£1.23
DDC	Second Instalment of the Precept	£15,304

- f) To consider specific proposals for the Budget 2017/2018  
The Chairman stated that there would be a full review of the Budget at the November meeting and Councillors were asked to consider specific budget proposals for that meeting.

### 16/1623 Highways

- a) Traffic Calming Proposals

The Chairman reported that the traffic calming scheme had now been finally agreed and following a recent meeting with the Safety Engineering Manager at NCC some additional funding had been secured for the vehicle activated sign on Vyse Road. A

final drawing for the priority build out on Moulton Lane had been circulated to all Councillors and the Clerk was requested to send a copy to the Chair of Governors at Boughton Primary School. The work would take place during the Half Term break in October.

#### **16/1624 Environment**

a) Inspection of Chestnut Tree Butchers Lane/Church Street

The Clerk reported that she had contacted Wilby Trees and the work to the Chestnut Tree would be no cheaper if it was undertaken when the leaves have fallen off. However, a representative from Wilby Trees had inspected the tree again and whilst a reduction would be beneficial at this stage he felt that a reduction of the dimensions originally quoted was too great and that a reduction of 1.2 to 1.5 metres would be more suitable. The revised quote (from £990 plus VAT agreed by the Parish Council at the September meeting) was £720 plus VAT and Wilby Trees had been instructed to proceed on that basis. This was unanimously agreed by Councillors.

b) Land adjacent to Boughton Primary School Moulton Lane

As there had been no response from the land owners the Clerk reported that she had now contacted the Planning Investigator at DDC. Following a site meeting DDC would report back further to the Parish Council. The Clerk was requested to inform the School.

#### **16/1625 Other Matters**

a) Progress/Receive reports on attendances since last BPC Meeting:-

None to report.

b) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees

i) Village Hall

The Chairman reported that there was nothing to report.

ii) Pocket Park

Cllr Greatorex reported that urgent repairs were required to the community footpath and the objective was to complete this work before the Fireworks Event on the 5<sup>th</sup> November 2016. General discussion took place regarding the approximate cost of £2,000 and the Chairman proposed donating £1,000 from the donation of £5,000 from the developers to the Pocket Park for the work. This proposal was seconded by Cllr Potter and unanimously agreed by Councillors. As a member of the Pocket Park Committee Cllr Greatorex took no part in the discussion or the vote. Councillors agreed that a cheque for £1,000 payable to Boughton Playing Field could be signed by the Chairman and one other bank signatory before the next full council meeting in November.

iii) Boughton Primary School

Cllr Potter reported that there was nothing to report.

iv) Richard Humfrey Charities

Cllr Mrs Shephard reported that the next meeting would be held on the 8<sup>th</sup> November 2016.

- v) Following a suggestion by a resident the Clerk was requested to explore the possibility of CCTV cameras at both entrances to the village on Vyse Road and Moulton Lane.

**16/1626 Urgent Matters for Report Only (notified to the Chairman before the Meeting)**

There was nothing to report.

**16/1627 Confirm Date of Next Meeting**

The next Full Council Meeting of Boughton Parish Council will be held on Monday 14<sup>th</sup> November 2016 in Boughton Village Hall at 7.00 p.m.

The meeting closed at 8.00 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

14<sup>th</sup> November 2016