

BOUGHTON PARISH COUNCIL

Minutes of the Meeting held on Monday 10th March 2014 at 7.00 p.m. in Boughton Village Hall, Butchers Lane, Boughton

Present: Councillors: J Clarke (Chairman), K Greatorex (Vice-Chairman), A Dale, R Greener, J Parker, Mrs J Shephard, R Wilson

In Attendance: Mrs J Bunting – Parish Clerk

Other Attendees: None

14/1165 Apologies for Absence

Apologies were received from Cllrs; Mrs G Kingston, S Potter and District Councillors: B Frenchman and J Shephard.

14/1166 Members Declaration of Interest (on Agenda Items Only)

The Chairman and Cllr Wilson declared personal, non-pecuniary interests on planning application DA/2014/0147 Winston House, Vyse Road, the Chairman as an adjacent neighbour and Cllr Wilson as a friend of the applicant. Cllr Mrs J Shephard declared a disclosable pecuniary interest on agenda items for Boughton and Pitsford Quarries.

14/1167 To sign the Minutes of the last Full Council Meeting held on Monday 13th January 2014 and the Extra-Ordinary Meeting held on Monday 10th February 2014

The Minutes of the last Full Council Meeting held on Monday 13th January 2014 and the Extra-Ordinary Meeting held on Monday 10th February 2014 were approved and signed by the Chairman as a true and accurate record.

14/1168 Public Open Forum Session

There were no questions from members of the public.

14/1169 Matters arising from the Minutes of the Last Full Council Meeting (not covered by items on the Agenda)

- i. The Clerk was requested to obtain a copy of the Decision Notice for The Patch, Humfrey Lane.
- ii. The Chairman reported that the next Boughton Quarry Liaison Meeting would take place on 25th March 2014. The Clerk was requested to forward details to Cllr Mrs J Shephard.
- iii. The Clerk was requested to ascertain how many letters had been lodged with the Planning Officer at DDC in response to the recent planning application for Buckton Fields.

14/1170 To Receive District Councillor's Report

There was nothing to report.

14/1171 To Receive County Councillor's Report

Cllr Mrs Shephard reported that Northamptonshire County Council's Budget for 2014/15 had now been completed and that a further £134m worth of savings had to be made. The Council Tax had been set at 1.99% which was the lowest Council Tax in England. NCC had allocated £3.5m towards Super-Fast Broadband in the County.

14/1172 Internal Financial Control Policy

A copy of the draft revised Policy had been circulated to all Councillors. Cllr Wilson reported that following advice from the Internal Auditor a proposal be made to amend the Tenders and Quotations section of the Policy to read "The Parish Council will obtain three quotations for contracts in excess of £2,500. Contracts in excess of £10,000 will be subject to formal tender". This proposal was seconded by Cllr Greatorex and unanimously agreed. Cllr Wilson explained that the figure of £2,500 has been chosen as this was just under 10% of the precept. The updated document was signed by the Chairman.

14/1173 Register of Members' Interests

The Clerk reminded Councillors about the importance of declaring any changes to relevant pecuniary interests which would amend the Register of Members Interests held by the Monitoring Officer at DDC.

14/1174 Freedom of Information Publication Scheme

Councillors unanimously agreed to re-adopt the Freedom of Information Model Publication Scheme and this was signed by the Chairman.

14/1175 Village Design Statement Update

- a. The Chairman reported that this was progressing and urged the need to protect the heart of the village particularly in view of the encroaching development towards Boughton. The JPU are reviewing locations for further development to the North of Northampton and one of the fields at the rear of the Pocket Park is being considered (SA44). This is designated as "Green Wedge" in DDC's Local Plan and which the Chairman thought was an important buffer on the edge of the village. The Chairman reported that he and District Councillor Frenchman had recently received an initial approach from a developer and would update the Parish Council when further information was available.
- b. Cllr Mrs Shephard reported that at the forthcoming West Northamptonshire Joint Core Strategy Examination Hearings the County Council are proposing that there is no further development on the western side of Northampton.
- c. Cllr Mrs Shephard reported that DDC have received substantial money to improve and review Conservation Areas. The Clerk was requested to speak to the Conservation Officer at DDC.

14/1176 Village Website

Cllr Greener reported that a quote had been received from MGT Design in the sum of £1,850 which included the first year's hosting and the sub-committee recommended approval. Councillors unanimously agreed to proceed with MGT Design. The Chairman reported that the Village Hall Committee would be interested in a dedicated page on the

new website for the Village Hall and following discussion Councillors agreed that the Village Hall Committee would have to fund that cost.

14/1177 Village Hall Title Deeds Update

Cllr Wilson reported that a copy of a document of an enrolment for Boughton Village Hall had now been received from The National Archive. The document now confirmed definitively that the "Trustees shall hold the said property upon Trust to permit the same to be used in perpetuity for the benefit of the inhabitants of Boughton

Cllr Wilson confirmed that the Village Hall Committee and the Parish Council now held copies.

14/1178 Planning

a) New Planning Applications

- i. **DA/2014/0918 35 Humfrey Lane, Boughton**
Insertion of two dormers and roof light to front elevation to allow conversion of loft to habitable rooms. Removal of existing chimney stack
No objection by the Parish Council
- ii. **DA/2014/0147 Winston House, Vyse Road, Boughton**
Demolition of garage. Construction of two storey extension, new entrance gates and fence to eastern boundary.
No objection by the Parish Council
- iii. **DA/2014/0149 The Old House, Church Street, Boughton**
Remove trees within a Conservation Area
No objection by the Parish Council.

b) Planning Application Decisions Received

- i. **DA/2013/0918 Land at Boughton Green Farm, Moulton Lane, Boughton**
Demolition of existing commercial premises workshop. Construction of two detached dwellings with garages and new vehicular access
Planning Permission refused by DDC 18th February 2014.
- ii. **DA/2013/0987 Land adjacent to The Lawns, Moulton Lane, Boughton**
Reserved Matters Application. Construction of dwelling with detached garage.
Planning Permission granted by DDC with conditions 10th February 2014.
- iii. **Boughton Quarry, Brampton Lane, Boughton**
Non Material amendment to planning permission 12/00015/WAS to extend end date for restoration of the backfield area to the 31st March 2014
Planning Application approved by NCC under the scheme of delegation to officers.

c) Review any matters relating to Planning Policies

None

d) Review any matters related to planning applications in preparation or awaiting decisions:

- i) **DA/2008/0500 Buckton Fields (East) and DA/2011/0666 Buckton Fields (Overall)**
Cllr Mrs Shephard reported that NCC had no intention of selling their parcel of land under the current administration and the Northern Relief Road was now back on the Agenda.

The Chairman reported that following a request from the Parish Council and local District Councillors the application for Buckton Fields would now go before the Planning Committee at DDC. The developers were now considering responses received. It was agreed that the Parish Council would insist upon a Local Liaison Forum as matters progressed with the developers. General disquiet was felt that the developers had used the village of Boughton to promote their properties at Buckton Fields which, in reality, Councillors felt were a suburban extension of Northampton.

The Chairman reported that one of the Housing Allocation Officers at DDC had confirmed that Boughton's Affordable Housing Needs which had been identified in the Housing Needs Survey undertaken in 2012 would be met by Buckton Fields.

ii) Boughton Quarry (General)

The Chairman reported that the next Boughton Quarry Liaison meeting would take place on 25th March 2014 in Boughton Village Hall. Cllr Mrs Shephard stated that the trees that had been recently planted should be properly managed in line with the planting schedule and should be monitored by NCC. The Chairman agreed to raise this at the next meeting.

iii) Pitsford Quarry/Pond

There was nothing to report.

iv. The Chairman reported that the Planning Inspector is due to re-open the West Northamptonshire Joint Core Strategy Examination Hearing sessions on Tuesday 18th March 2014 within the Sturtridge Suite of Northampton Saints Rugby Club, Franklin's Gardens, Weedon Road, Northampton. The resumed hearings are expected to last for four days. The Chairman would attend the Hearing on Friday 21st March 2014.

14/1179 Finance

- a) The Financial Statements for the months ending 31st January 2014 and 28th February 2014 had been circulated to all Councillors. These had been approved by Cllr Wilson. The Chairman proposed approval of the Financial Statements by the Council and this was unanimously agreed by Councillors. The Financial Statements were signed by the Chairman as a true and accurate record.
- b) It was agreed by Councillors that the following Cheques be approved for payment. A list had previously been circulated to all Councillors and approved by Cllr Wilson.

To Whom Paid	Chq No	Details of Payment	Amount	Power to Pay
Boughton Village Hall	1538/V665	Hall Hire BPC Meeting 10 th March 2014	£18.00	LGA 1972 s133
Mrs J Bunting	1539/V666	Clerk's February 2014 Salary (net of deductions). Includes 10 hours overtime	£823.08	LGA 1972 s111
Mrs J Bunting	1540/V667	Clerk's Monthly Office Expenses February 2014 (Telephone, Broadband and Electricity)	£43.33	LGA 1972 s 111

Earth Anchors	1541/V668	Purchase of new dog bin for Butchers Lane	£173.94	Litter (Animal Droppings) Order 1991
Barry Waine Planning	1542/V669	Professional Advice Buckton Fields	£600.00	LGA 1972 s111
Paul Jones (Parish Lighting Services)	1543/V670	Inspection of new street lighting upgrade (Phase3)	£70.00 (Paid from Street Lighting Reserve)	HA 1980 s301 Parish Councils Act 1957
Society of Local Council Clerks	1544/V671	Clerk's Attendance at SLCC Conference	£12.00	LGA 1972 s111
Mrs J Bunting	1545/V672	Reimbursement to Clerk for Photocopying and purchase of copier paper	£52.05	LGA 1972 s111
Mrs J Bunting	1546/V673	Clerk's Mileage Expenses (January to March 2014)	£93.60	LGA 1972 s111
E.ON	1547/V674	Lantern Replacements (Completion of Phase 3 Street Lighting Upgrade)	£5,310.00 (Paid from Street Lighting Reserve)	HA 1980 s301 Parish Councils Act 1957
TOTAL:			£7,196.00 (£5,980 paid from earmarked Reserves)	

c) Cllr Wilson reported that at the end of February 2014 there was a precept balance of £5,174.86. Invoices for payment at the meeting totalled £1,216.00 leaving a precept balance of £3,958.86. A substantial saving had been made this year on Insurance and both the Repairs and Maintenance and Miscellaneous (Village Costs) budgets were underspent. The Parish Council Accounts are completed on a Receipts and Payments basis and March payments are paid in April. Cllr Wilson proposed paying the March payments on the 31st March 2013 and this was unanimously agreed by Councillors. Cheques would be signed by the Chairman and one other designated Councillor. Cllr Wilson stated that any balance on the precept at the end of the financial year could be used to replenish the Legal, Street Lighting and Village Day Reserves.

d) Report on the financial position with regard to the New Venes Playground Project

There was nothing to report.

14/1180 Highways

a) Review/Progress any maintenance works, traffic calming matters

The Chairman reported that the costings for traffic calming proposals from NCC Highways were still awaited.

b) Progress Year 3 (2013/14) of Footway Lighting upgrade project

Cllr Parker reported that phase 3 of the street lighting upgrade had now been completed and Test Certificates received. Paul Jones from Parish Lighting Services had now completed a final inspection and an up to date street lighting inventory had been requested. There were only three lights in Church Street to be replaced in the new financial year. The Clerk had approached the Conservation Officer at DDC for initial advice as the lights were located in the Conservation Area.

c) Village Greenworks Quotations 2014/15

The Chairman reported that M & K Gardening had revised their quotation to £2,160 for the 2014/15 season. As contractors had been anxious to know if their quotations had been successful the Chairman, Cllr Wilson and the Clerk had made a decision out of meeting to remain with M & K Gardening as the quotations received were very similar in price. This decision was agreed and ratified by Councillors.

d) Village Hall Greenworks

A letter had been received from the Village Hall Management Committee thanking the Parish Council for their support with the Village Hall Greenworks for the new financial year.

e) Community Enhancement Gangs

The Chairman reported that NCC Highways were inviting requests from parishes for the community enhancement gangs to undertake minor improvement/safety works in the local community. Several ideas were discussed with priority being given to the painting of the railings along Vyse Road.

f) Public Footpath Temporary Closure Order

Cllr Mrs Shephard reported that due to the severity of the muddy/wet ground conditions near the bridge at the end of Butchers Lane on Public Footpath CG2, NCC have had no alternative but to formally close this footpath on the grounds of health and safety. Once the ground conditions improve the Rights of Way Officer will review the matter and look at what action can be taken to prevent any future problems occurring.

g) Village Parking

Following a letter from Mrs Sue Greatorex regarding parking problems in the village with drivers parking on the pavements the Clerk was asked to raise the issue with PCSO Natalie Halling and request that the matter be highlighted in the next edition of BVM.

14/1181 Environment

a) Review/Progress any maintenance work matters

Nothing to report

b) Telephone Kiosk/Book Exchange

Nothing to report.

14/1182 Correspondence Received (not already on the Agenda)

a) None

14/1183 Other Matters

a) Review and progress any new/outstanding consultations

None to report.

b) Progress/Receive reports on attendances since last BPC Meeting:-

i. The Chairman reported that he had attended a meeting of the OMBBH Group with Cllr Mrs Shephard and the Clerk on the 14th February 2014. Representatives from NCC Highways had finally attended but had made it clear that there was no money to spend on roads other than monies available from developers.

ii. A copy of the Travel Plan for Buckton Fields had been received but there were no proposals in the document which would alleviate in any way the

traffic problems in the area. There were few sensible proposals and less car use and cycling was being promoted. Vouchers for purchasing new cycles will be offered to residents at Buckton Fields. Consultation on the Travel Plan was between NCC and DDC and the Parish Council would not be consulted. A copy had been circulated to District Councillors Frenchman and Shephard to liaise on the Parish Council's behalf.

- iii. Cllr Mrs Shephard reported that proposals for a North West Relief Road were back on the Agenda at NCC. If the Inspector at the forthcoming West Northamptonshire Joint Core Strategy Examination Hearings looks at homes up to 2031 the increase will fund the construction. Cllr Greener stated that the North West Relief Road is a major threat to the village of Boughton.
- c) Receive Reports from representatives of Village Hall, Pocket Park, Primary School and Richard Humfrey Charity Committees
 - i) The Chairman reported that the Village Hall Committee had recently spent £2,000 on wall repairs. A Jumble Sale and Quiz Evening were planned.
 - ii) Pocket Park – Cllr Greatorex reported that several events were planned during the year.
 - iii) There was no School report.
 - iv) Richard Humfrey Charity. Cllrs Mrs Shephard and Greatorex reported that the next meeting would take place on the 11th March 2014.
- d) The Clerk was requested to send a “Welcome to Boughton” letter to a new resident in Church Street.

14/1184 Urgent Matters for Report Only (notified to the Chairman before the Meeting)

- a) None

14/1185 Confirm Date of Next Meeting

The next Full Council Meeting of Boughton Parish Council will be held on Monday 14th April 2014 in Boughton Village Hall at 6.30 p.m. This will be followed by the Annual Parish Meeting at 7.30 p.m. Cllr Greatorex gave his apologies.

There being no other business the meeting closed at 9.00 p.m.

Signed as a true record of the above meeting.

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Cllr J Clarke (Chairman)

Dated this 14th day of April 2014